

Tuesday – August 23, 2005

The regular meeting of the Board of Embalmers and Funeral Directors was held in the Riffe Center located in Columbus. President, Robert L. Shank called the meeting to order at 1:00 P.M. Other Board members present were: Ross C. DeJohn, John J. Hadley, Pernel Jones, Roger Primm, and Kurtis A. Tunnell. Also, present were: Anthony Siciliano, Assistant Attorney General; Frank J. Savage, Inspector; Charles H. Wisby, Inspector; Jennifer Baugess, Administrative Assistant; Linda Clark, Certification/License Examiner; Lena Wright, Administrative Assistant, and Ann Cunningham, Executive Director.



On a motion by Mr. DeJohn, seconded by Mr. Hadley, the Board approved, as amended, the minutes of the meeting held on July 27-28, 2005. Ayes: 6. Nay: 0. Motion approved.



Announcements

Jennifer Baugess, Administrative Assistant – Compliance, was introduced to the Board Members.

Mr. Hadley monitored examinations on July 27-28, 2005, and was paid per diem and allowable travel expenses.

The Board members congratulated Roger Primm of Ashland on his appointment to complete the term of David Tobias.

The Executive Director reported that she and the other two Executive Directors appointed to the Consolidation Transition Team met four times to discuss strategy. The full Transition Team meets for an initial meeting on September 2, 2005.

Mr. Hadley, A.A.G. Tony Siciliano, Mrs. Baugess, and Ms. Cunningham will participate in the Ohio Funeral Directors Association's Apprentice Seminar on October 13, 2005.

The International Conference of Funeral Service Examining Boards announced that the annual convention is scheduled for April 8-9, 2006 in Louisville, Kentucky.



Person Before the Board

Scott A. Blosser appeared before the Board to interview as a reciprocal applicant from West Virginia. On a motion by Mr. Hadley, seconded by Mr. DeJohn, the Board approved Mr. Blosser's application. Secretary to schedule Mr. Blosser for the required examinations in October. Ayes: 6. Nays: 0. Motion approved.

Licensure

Mrs. Clark presented her report on registrations, apprenticeships, and initial licenses to the Board Members:

There were no applications for crematory facility license, and no applications for crematory facility pending receipt of the occupancy permit and final inspection by the Board.

The following crematory facility application was previously approved, and submitted an occupancy permit after which the Board's inspector performed a final inspection.

License no.	Crematory facility	Location	Final inspection License issued
CR 000090	Tobias Cr	Beavercreek	08/18/05



On a motion by Mr. Hadley, seconded by Mr. Primm, the Board approved the following applications for funeral home license. Ayes: 6. Nays: 0. Motion approved.

<u>Firm Title</u>	<u>Location</u>	<u>County</u>	<u>Inspection</u>
Brickman & Sons, Inc., FH	Euclid	Cuyahoga	08/03/05
Jamison & Jamison FH	Cincinnati	Hamilton	
Jamison & Jamison FH	Forest Park	Hamilton	
Jamison & Jamison FH	Lockland	Hamilton	
Jamison & Jamison FH	Silverton	Hamilton	



There were no applications for funeral home licenses **pending** receipt of the occupancy permit and final inspection by the Board.



There were no funeral home applications previously approved, or submitted an occupancy permit after which the Board's inspector performed a final inspection.



The following funeral homes submitted amendments to change the manager for the funeral home for the month of July 2005.

<u>I. D. #</u>	<u>Firm Title</u>	<u>Manager</u>	<u>County</u>
FH 002775	Strabler	W. James Blanchard III	Lucas
FH 002522	Corrigan FH	Philip C. Mercado	Cuyahoga
FH 001864	Cannon & Lanning FH	Vanessa R. Ross	Perry



The following funeral homes submitted amendments to change the funeral director actually in charge of and ultimately responsible for the funeral home for the month of July 2005.

<u>I. D. #</u>	<u>Firm Title</u>	<u>AIC/UR</u>	<u>County</u>
FH 002149	Cowan & Son FH-Stainfield MH	Gina M Csukker	Van Wert



There were no individuals who met the licensure requirements for embalmer and/or funeral director.



There were no individuals issued registration numbers during the month of July 2005:



The following individuals certified an apprenticeship during the month of July 2005.

<u>First name/initial</u>	<u>Last name</u>	<u>Apprenticeship</u>	<u>Funeral Home</u>
Robert E	Willman, Jr.	FD	Criss-Schoedinger FH 179 Granville St Newark



The Board office received and processed the following reports during the month of July 2005:

<u>Apprentice Reports</u>	<u>Embalmer</u>	<u>Funeral Director</u>
Apprenticeship Reports	111	199
Quarterly Master Reports	18	32
Board Interviews	12	14



Mrs. Clark presented the following letters to the Board for consideration:

1. A request from Brian Wesche to begin classes at the Cincinnati College of Mortuary Science while he finishes his two-year funeral director apprenticeship. On a motion by Mr. Hadley, seconded by Mr. Primm, the Board approved Mr. Wesche's request provided he attends no more than twenty hours of class [part time] during his apprenticeship. Ayes: 6. Nays: 0. Motion approved.
  
2. A request from Cameron Casper to engage in the online mortuary science program through the Pittsburgh Institute of Mortuary Science during his two-year funeral director's apprenticeship. On a motion by Mr. DeJohn, seconded by Mr. Hadley, the Board approved Mr. Casper's request provided he participates in no more than twenty hours of class during his apprenticeship. Ayes: 6. Nays: 0. Motion approved.

The Board reviewed the grades of the Ohio laws examinations, the Sanitation and the Funeral Service Arts and Science examinations written July 26-27, 2005. Motion by Mr. Hadley, seconded by Mr. Primm, that applicants with a score of 75% or higher on the examinations will be issued an embalmer and/or funeral director license number, pending receipt of a properly completed application and the initial license fee. A list of applicants, their scores, and license numbers will be entered into the journal. Roll call vote: DeJohn, Aye; Hadley, Aye; Jones, Aye; Primm, Aye; Shank, Aye; Tunnell, Aye.

#### Fiscal

Ms. Wright presented the fiscal report to the Board. Board Members reviewed the revenue journal with a balance as of \$15,599.22 as of the end of July and voucher journal with 51 vouchers and encumbrances for July. Also, the Board reviewed a comparison chart of expenditures to date. Board Members received a copy of the Board's response to the Auditor's report for the period ending June 30, 2004.

Board Members reviewed a chart of confirmed hotel reservation through December 2005.

Board Members reviewed a copy of the FY 2005 Board Report to the Legislative Service Commission relative to the number of active licensees by license type, Board expense and revenue summary, on charts on receipts collected by license.



Unfinished Business

The Board received a copy of the final consolidation language contained H.B. 66 approved by the General Assembly and signed by the Governor.



President Shank amended his committee appointments; Mr. Primm will replace Mr. Shank on the Continuing Education Committee and the Preneed Committee.



New Business

The Board Members received a copy of correspondence from Pam Grandon, Attorney Examiner, Department of Commerce, Division of Financial Institutions to the Comerica Bank. The letter confirms that Comerica Bank may properly serve as trustee for preneed funeral contract funds under Section 1111.19 of the Revised Code.

The Board members reviewed various news articles.



Correspondence

1. A letter from Scott R. Chiles concerning reinstatement of his embalmer and funeral director licenses. The Board approved Mr. Chiles' request provided he passes the Ohio Laws examination, and remits the required renewal and penalty fees.
2. A letter from David D. Bondi concerning reinstatement and waiver of penalty fees to reinstate his funeral director's license. Secretary to inform Mr. Bondi that Section 4717.09 of the Revised Code requires applicants for reinstatement to pass the required examinations and remit penalty and renewal fees. The Board does not have the authority to waive this law.
3. A letter from Dan Flory, Ph.D., President of the Cincinnati College of Mortuary Science, expressing interest in the proposal to establish courses designed for a funeral director's license only program. Secretary to respond that the Ad Hoc

Committee of the American Board of Funeral Service Education is researching the possibility of such a program, and the Committee asked the Board for an opinion.

4. A letter from Dale R. Morris informing the Board that the Morris Sons Funeral Home located on Third Street in Dayton is closed. Secretary to request return of the display license and a clearly enumerated list of all preneed.



Person Before the Board

Raquel Banks appeared before the Board to interview as a reciprocal applicant from Michigan. Mrs. Banks served a six-month apprenticeship under Michigan law, but may qualify under Ohio law depending on her work experience. The Board requested additional information to establish her qualifications to be licensed in Ohio. On a motion by Mr. DeJohn, the Board tabled Mrs. Banks application.



The Continuing Education Committee reported that they met at 10:30 A.M. prior to the Board meeting to review continuing education applications.



Inspectors' Reports

From July 25, 2005 through August 18, 2005, Inspector Wisby reported that he drove 2,750 miles in the counties of Allen, Auglaize, Butler, Clark, Franklin, Greene, Licking, Montgomery, Perry, and Preble.

Crematory facility inspections	5
Funeral home inspections	59
Violations discovered	4
Investigations activities	2
Apprentices monitored	2

From July 25, 2005 through August 18, 2005, Inspector Savage drove 3,692 miles in the counties of Belmont, Cuyahoga, Lake, Nobel, Summit, Tuscarawas.

Crematory facility inspections	7
Funeral home inspections	56

Violations discovered	0
Investigations activities	10
Apprentices monitored	3



On a motion by Mr. DeJohn, seconded by Mr. Primm, the Board went into executive session pursuant to Section 121.22(G)(1) of the Revised Code, to consider complaints and possible disciplinary action against licensees, and Section 121.22(G)(3) of the Revised Code to conference with the Board's counsel to consider pending litigation. Roll call vote; DeJohn, Aye; Hadley, Aye; Jones; Aye; Primm, Aye; Shank, Aye; Tunnell, Aye.

The President declared the Board out of executive session.



On a motion by Mr. Hadley, seconded by Mr. Tunnell, the Board considered and closed seven (7) investigatory files. Roll call vote: DeJohn, Aye; Hadley, Aye; Jones; Aye; Primm, Aye; Shank, Aye; Tunnell, Aye.



On a motion by Mr. Hadley, seconded by Mr. Tunnell, the Board voted to rescind charge against the following funeral homes for violation of Section 4717.14(A)(4) of the Revised Code and Section 4717-1-25 of the Administrative Code as the sections incorporate Section 1111.19 of the Revised Code, for unprofessional conduct, specifically for failure to file an annual preneed contract report for the calendar year 2004. Roll call vote: Cheney, Aye; DeJohn, Aye; Hadley, Aye; Jones; Aye; Primm, Aye; Shank, Aye; Tunnell, Aye.

<u>License No.</u>	<u>Funeral home</u>	<u>Location</u>
FH 002298	Custer-Glenn Funeral Home	Wooster
FH 001735	Garrett Funeral Home	McArthur
FH 001884	Johnson-Melick-Moreland Funeral Home	Centerburg
FH 002594	Lane Funeral Home	Austintown
FH 002595	Lane Funeral Home	Mineral Ridge
FH 002626	Lane Funeral Home	Brookfield



The Board recessed at 4:16 P.M.



Wednesday August 24, 2005

The Board reconvened at 8:02 A.M. in the Board Office on the 16th Floor of the Riffe Center. President Robert L. Shank presided. Present were: John J. Hadley, Ross C. DeJohn, Pernel Jones, Roger Primm, Kurtis A. Tunnell, Inspector Frank J. Savage, Inspector Charles H. Wisby, Administrative Assistant Jennifer Baugess, Executive Director Ann Cunningham. Barbara Hadley observed the Board meeting.



Continuing education

The list of continuing education programs considered by the Board during the August 2005 meeting is attached to the approved minutes filed in the Board's office and appears in the Continuing Education Section of the Board's Website.

On a motion by Mr. DeJohn, seconded by Mr. Hadley, the Board approved, and where indicated denied, the Prior Approval continuing education programs, and Individual continuing education programs. Ayes: 6. Nays: 0. Motion approved.

On a motion by Mr. Primm, seconded by Mr. Jones, the Board approved, and where indicated denied the Blanket Approval continuing education programs. Ayes: 6. Nays: 0. Motion approved.

On a motion by Mr. Tunnell, seconded by Mr. Hadley, the Board approved, and where indicated denied Individual continuing education programs. Ayes: 6. Nays: 0. Motion approved.

There were no applications for exemption or waiver of the continuing education requirements.



On a motion by Mr. Primm, seconded by Mr. Jones, the Board meeting adjourned at 8:40A.M. Ayes: 6. Nays: 0. Motion approved.

