

MINUTES

Tuesday - October 15, 2002

The regular meeting of the Board of Embalmers and Funeral Directors was held at the Riffe Center located in Columbus. President Pernel Jones, Sr. called the meeting to order at 1:07 P.M. Other Board members present were: Virginia Cheney, Ross C. DeJohn, John J. Hadley, Robert L. Shank, David B. Tobias, and Kurtis A. Tunnell. Also present were: Kate Oklok, Assistant Attorney General, Frank J. Savage, Inspector, and Ann Cunningham, Executive Director. Inspector Charles H. Wisby was not present.

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On a motion by Mr. DeJohn, seconded by Mr. Hadley, the minutes of the September 17-18, 2002 meeting were approved as amended. Ayes: 6. Nays: 0. Motion approved.

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On an motion by Mr. Shank, seconded by Mr. Hadley, the Board voted to permit the Executive Director and Inspector Wisby to represent the Board at the Central Ohio District meeting in January, and Inspector Wisby to represent the Board in December at the Cincinnati College of Mortuary Science. Ayes: 7. Nays: 0. Motion approved.

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Mr. Hadley reported that he participated in the Ohio Funeral Directors Association Apprentice Seminar on October 9, 2002. Mr. Hadley will be paid per diem and reimbursed for actual travel expenses.

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The Executive Director reported that the U.S. General Accounting Office contacted her and asked the Board office to complete three draft questionnaires concerning death care. The three questionnaires encompassed crematories, funeral homes, and preneed.

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Unfinished Business

The Board members received an E-License Update from Jana Patchen, MIS Administrator, reporting the progress being made by the Cosmetology Board; system review, training sessions, data conversion, and online renewal. The Medical Board will begin preparation the week of October 21, 2002.

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On a motion by Mr. DeJohn, seconded by Mr. Tunnell, the Board formalized the Guidelines for Summary Suspension that will be used by the Board office staff in conjunction with the Assistant Attorney General. Ayes: 7. Nays: 0. Motion approved.

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John McGough, attorney for the Ohio Funeral Directors Association, offered an amendment to Section 4717.09 of the Revised Code to allow an exemption to the continuing education requirement, based on years of licensure. Steve Gehlert, Executive Director of the Ohio Funeral Directors Association, and Mike Krill, President of the Ohio Funeral Directors Association were also present and participated in the discussion. The language offered reads as follows:

"A licensee who has been an embalmer and/or licensed funeral director for a total of fifty years and who is not a manager or actually in charge of and ultimately responsible for a funeral home shall be exempt from the continuing education requirements of this section."

Everyone assembled agreed that details and the application of such an exemption would need to be in a rule. On a motion by Mr. DeJohn, seconded by Mr. Shank, the Board voted to include the language in the 2004-05 Budget request. Ayes: 6. Nays: 0. Tunnell, abstain.

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New Business

There were no applications for funeral home licenses, amendments to change the manager or actually in charge of and ultimately responsible for the funeral home, to be reviewed or granted by the Board.

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On a motion by Mr. Hadley, seconded by Mr. DeJohn, Ayes: 7. Nay: 0. Motion approved the following individuals met the licensure requirement and are issued a license number:

<u>Name</u>	<u>Emb #</u>	<u>FD #</u>
Cathleen Deliberato		8894
Mark Eamigh	9001 A	8895
Polly Stonebraker		8896

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The following individuals qualified and were issued registration numbers during the month of September 2002:

<u>Name</u>	<u>Emb Regis #</u>	<u>FD Regis #</u>	<u>Date</u>
Janice Eckel		C-8812	09/03/02
Barbara Mattis		C-8813	09/03/02
William Woodyard	D-6995	C-8814	09/03/02
Dorothy Green		C-8815	09/23/02
Lisa Root		C-8816	09/23/02
Dwight Secrest		C-8817	09/23/02
Errica Workman		C-8818	09/23/02
Josette Freeman		C-8819	09/23/02
Joseph Boes		C-8820	09/30/02
Dane Baring, II	D-6996	C-8821	09/30/02
Richard Koons	D-6997	C-8822	09/30/02
Bruce Lieurance	D-6998	C-8823	09/30/02
Jessica Mogard	D-6999	C-8824	09/30/02
Mitchell Planey	D-7000	C-8825	09/30/02
Heather Reynolds	D-7001	C-8826	09/30/02
Nathan Thompson	D-7002	C-8828	09/30/02

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The following individuals certified apprenticeships during the month of September 2002:

<u>Name</u>	<u>Apprenticeship</u>	<u>Funeral Home</u>
Janice Eckel	FD	Sujkowski Funeral Home 114-128 E Alexis Rd Toledo
Josette Freeman	FD	Ansberg-West Funeral Home 3000 W Sylvania Ave Toledo
Barbara Mattis	FD	Nurre-Mihovk-Rosenacker FH 5527 Cheviot Rd Cincinnati
Lisa Root	FD	Arpp & Root Funeral Home 29 N Main St Germantown
Erin Schwanitz	Emb/FD	Hale-Sarver Funeral Home 284 N Miami St West Milton
Dwight Secrest	FD	Evans Funeral Home 4171 E Livingston Ave Columbus
William Woodyard	Emb/FD	Hopkins-Lawver Funeral Home 547 Canton Rd Akron

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seconded by Mr. Shank, the Board denied Mr. Franklin's request. Ayes: 7. Nays: 0. Motion approved.

4. A letter from George J. Rozman requesting reinstatement of his licenses. On a motion by Mr. DeJohn, seconded by Mr. Hadley, the Board denied Mr. Rozman's request, and directed the Secretary to inform Mr. Rozman of the procedure and payments required to reinstate his licenses. Ayes: 7. Nays: 0. Motion approved.

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Mr. Tunnell left the meeting at 2:20 P.M.

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Person Before the Board

After requesting an appointment, Joseph C. Abele did not appear before the Board as scheduled.

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Inspectors' Reports

Inspector Wisby's report was read by Inspector Savage. Inspector Wisby drove 2,521 miles in the counties of Adams, Brown, Butler, Fairfield, Franklin, Hamilton, Montgomery, Pike, Scioto and Van Wert. He inspected 14 crematory facilities, 31 funeral homes, and found one violation. He conducted 7 investigations and monitored two apprentices

Inspector Savage reported that he drove 1,806 miles in the counties of Ashtabula, Cuyahoga, Knox, Lorain, Mahoning, Morrow, Muskingum, Stark, Summit, and Trumbull. He inspected 8 crematory facilities, 49 funeral homes, and found two violations. He conducted 9 investigations and monitored three apprentices.

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Executive Session

On a motion by Mr. DeJohn, seconded by Mr. Tobias, the Board went into executive session pursuant to Section 121.22(G)(1) of the Revised Code, to consider complaints and possible disciplinary action against licensees, and Section 121.22(G)(3) of the Revised Code to conference with the Board's counsel to consider pending litigation. Roll call vote: Cheney, Aye; DeJohn, Aye; Hadley, Aye; Jones, Aye; Shank, Aye; Tobias, Aye

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On a motion by Mr. DeJohn, seconded by Mr. Hadley, the Board came out of executive session. Roll call vote: Cheney, Aye; DeJohn, Aye; Hadley, Aye; Jones, Aye; Shank, Aye; Tobias, Aye.

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On a motion by Mr. DeJohn, seconded by Mrs. Cheney, the Board voted to close one (1) investigatory file. Roll call vote: Cheney, Aye; DeJohn, Aye; Hadley, Aye; Jones, Aye; Shank, Aye; Tobias, Aye.

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The following motions were made pursuant to the report and recommendation of hearing officer, Marc E. Myers, on the hearing held May 9, 2002 concerning the charge against Craig M. Nicol for violation of Section 4717.14(A)(2) because the licensee has been convicted of or has pleaded guilty to a felony or of any crime involving moral turpitude, and Section 4717.14(A)(4) of the Revised Code for unprofessional conduct. Specifically, the violations are based on Mr. Nicol's plea of guilty to theft, a violation Section 2913.02 F-4 SBE, case no. CR 402335; and case no. CR 392100.

Neither Mr. Nicol nor any authorized representative of Mr. Nicol appeared at hearing. However, Mr. Nicol submitted a letter of objection to the Report and Recommendation that was reviewed in conjunction with the Report and Recommendation.

Motion by Mr. Hadley, seconded by Mr. Tobias, to approve the hearing officer's findings of fact. Roll call vote: Cheney, Aye; DeJohn, Aye; Hadley, Aye; Jones, Aye; Shank, Aye; Tobias, Aye.

Motion by Mr. Hadley, seconded by Mr. Shank, to approve the hearing officer's conclusions of law. Roll call vote: Cheney, Aye; DeJohn, Aye; Hadley, Aye; Jones, Aye; Shank, Aye; Tobias, Aye.

Motion by Mr. Shank, seconded by Mr. Hadley, to approve the hearing officer's recommendation that funeral director license held by Craig M.

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Nicol be revoked. Roll call vote: Cheney, Aye; DeJohn, Aye; Hadley, Aye; Jones, Aye; Shank, Aye, Tobias, Aye.

Order of the Board

That funeral director license number 7112 held by Craig M. Nicol. is revoked effective November 4, 2002.

Fiscal

The Board reviewed the September Monthly Transaction Register, the voucher journal for September, the revenue journal for September, the percentage chart as of September, and a comparison of revenue and disbursements.

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The Board recessed at 3:15 P.M.

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Wednesday - October 16, 2002

The Board reconvened at 7:50 A.M. at in the Board office. Present were: Virginia Cheney, Ross C. DeJohn, John J. Hadley, Pernel Jones, Sr., Robert L. Shank, David B. Tobias, Kurtis A. Tunnell, Kate Oklok, Assistant Attorney General, Inspector Frank J. Savage, and Executive Director; Executive Director, Ann Cunningham; and guest, Barbara Hadley.

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The Board reviewed a draft of the Request for Proposal to administer the Board of Embalmers and Funeral Directors Continuing Education Program. The draft will be completed by the Assistant Attorney General, reviewed by the Board office, and forwarded to the Department of Administrative Services for review .

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Continuing Education

On a motion by Mr. DeJohn, seconded by Mr. Tunnell, the Board approved, and where indicated modified or denied, the following continuing education programs. Ayes 7. Nays: 0. Motion approved.

PRIOR APPROVAL GROUP

DATE	SPONSOR	TITLE	HOURS
	Alpern LPA	"What Needs to Be Done When A Loved One Dies - Date not decided Warren OH	denied

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021016	OFDA #3	OFDA Education Program - Veteran's Service Commission - Lima OH	02
021017	OFDA #16	Manufacturing and Marketing of Grave Vaults - discussion of various aspects of the grave vault industry October 17, 2002 Canton OH	02
021017	Fire FDA	The Ohio Western Reserve National Cemetery - Understanding & knowing procedures for the cemetery - Norwalk OH	02
021018	GRIEF RES	"Finding Strength" - Historical perspective on how famous persons, coped with .. skill building practicum for assessing and using strength model death skill building assessment and practice for resourcing our own strengths ... October 18, 24, 26, 2002 18th - Newbury OH 24th Youngstown OH 26th Girard OH	06 per day 3 days
021020	Continental	The Director's Assistant Funeral Home Management Software Training Program October 20, 2002 - san Antonio TX	06
021021	CUYAHOGA	Cuyahoga Co Veterans Services AO Board of Elections Cleveland OH 10-21-02	03
021022	OFDA #10 & 17	Changing Consumer Trends: Opportunity in Marketing - Communicable Diseases and Bioterrorism - Jackson OH Oct 22, 2002	04
021024	HOSPICE	End-of-Life Care in America - Pain Management - Good Grief - Good Grief (cont'd) - Nutrition & Fluid Deprivation - End of Life Spiritual consideration - A Good Death - Lancaster OH October 24, 2002	08
021024	OFDA Dist 2	District Meeting - Bereavement & the Funeral Director - Mansfield OH 2 sessions 1 1/2 hrs each	03
021026	Fayette Co	D Mort Training - Mass Casualty Response Training Washing CH OH	05
021030	LIFEBANC	Educational Forum on Donations After Cardiac Death - October 30, 2002 Independence OH	03
021107	Columbiana	Tour of Dawson Funeral Home - Tour of the Sturgis House - S E Lecture - Funeral Customs in the Ohio Valley Lisbon OH 11-07-02	02
021113	Tri-County	Tri-County FD Regular Meeting Philadelphia OH 11-13-02	02
021118	FDANWO	New Products and Developments in the Burial Vault Industry November 18, 2002 Toledo OH	02
021121	Belmont	BloodBorn Pathogens/Latex Allergies - OSHA Bridgeport OH	04
021203	Amer Aca Gr	Coping with Grief in a "Get over it & Move on" World - 2 day seminar - Dec 3 & 4, 2002 - Columbus OH	13
021205	Perinatal	Perinatal Grief - When a Baby Dies Maumee OH	07
030112	BLAVAFDA	Presentation & Demonstration of Pursuit of Excellence Program - How Food Functions Support the Grieving Process - contemporary Trends in Funeral Floral Designs & Personalization - Funeral processions in Ohio - Identification Through DNA Profiling January 12, 2003 Arcadia Ohio	08
030409	HOPE INC	Overview/Categories of Childhood Loss - Grief Resolution Techniques - What is Complicated Grief? - Working with Terrorism - Broadview Hts OH April 9, 2003	06
030430	HOSPICE	Living With Grief: Coping with Public	03

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	Tragedy - via-satellite - April 30, 2002	
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On a motion by Mr. Shank, seconded by Mr. Tunnell, the Board approved the following blanket programs. Ayes: 7. Nays: 0. Motion approved.

BLANKET:

Sponsor	Title	Hours
Emilcott-DGA	Annual OSHA Training - Kettering OH 11-13-02 Approved as a Blanket July 17, 2002	03
Emilcott-DGA	Annual OSHA Training - Ketterington OH 10-09-02 Approved as a Blanket July 17, 2002	03

On a motion by Mr. Shank, seconded by Mr. Hadley, the Board approved the following individual programs. Ayes: 7. Nays: 0. Motion approved.

INDIVIDUAL:

DATE	LICENSEE NAME	TITLE	Hours
000701	Tamara Burkey Torbert 42-00-7746	Conflict Management Skills for Women - Managing Aspects of Bus Belleview & Yosemite 3-12-02	06
000701	Peter G Savage 42-00-8624	18th Annual Hospice Seminar - End of Life Experience October 25, 2001 Binghamton NY	05
000701	Robert G. Gibson 42-00-7075	Safety & Health Training FTC, Bloodborne Path, Safe Driving, Hazard Comm etc., March 20, 2002 castle Rock CO	06
000701	John A Bender 42-00-8172	Team Process - Behavior Management - Principles of Habilitation - Principles of Work -	08
020701	Michelle Herndon 42-00-8616	POWERFUL COMMUNICATION SKILLS - Assertive Communication, sharpening listening skills, ... Dayton OH 11-07-02	06
020701	Jon H Wagner 42-00-8306	Griefcare Seminar _-Living with Death - Grief Management Newark OH 10-29-02	06
020701	Bradley T Kopp 42-00-7667	Funeral Service Operations - Leadership Seminar 2002 - Asheville NC - Sept 12-14, 2002	17
020701	Janice L Brown 41-00-8128	Making Effective Cremation Arrangements September 27, 2002 - Batesville Casket Co Tulsa OK	04
020701	Janice L Brown	Options Presentation - Product Knowledge September 26, 2002 Collinsville OK	03
020701	LISA TROST 42-00-8587	IFDA Fall Seminar - Reclaim your Life From the family Business - Estate Planning - Creutzfeldt-Jakob Disease Bloomington IL 61701 September 24, 2002	06
020701	Jeffrey W Stephenson 42-00-8512	IFDA Fall Seminar - Reclaim your Life from the Family business - Estate Planning - Creutzfeldt -Jake's Disease Bloomington IL September 24, 2002	06
020701	Timothy Barnes 42-00-6447	New Concepts in Forensic Pathology - Psycho Pathology of Terrorism - Disaster of the Last Century - The	13

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		CSS HL Hunley Project - Pensacola Beach FL - September 20, 2002	
020701	Chris White 42-00-8783	Understanding the Value Approach for Cremation Families - Taking the call Effectively - Developing Rapport While Explaining Needs & Wants - commemoration, responding to questions, finalizing choices September 20, 2002 Orlando Fl	14

On a motion by Mr. DeJohn, seconded by Mrs. Cheney, the Board approved the following exemptions and waivers. Ayes: 6. Nay: 0. Motion approved.

Applications for waivers and exemption for 2000-2002

Waiver	Exemption	Licensee Name	Granted/Denied
	X	ROBERT E MULLALLY	
X		JOHN SIGNORINI	
	X	GERALD B KNOUFF	
	X	DALE E CAHALL	
	X	SEAN M KARLO	
X		HARRIET DAVIS WALTER	
X		JOSEPH W WALTER	
	X	WESLEY E BAKER JR	
	X	MONICA D ZIMMER	
X		FREDERICK O BAUER	DENIED
	X	PETER MICHAEL REBOLD	
X		CHARLES RICHARD LONG	DENIED
X		DAVID H HUGHES	DENIED
X		REGINA URBANEK	DENIED
	X	DENNIS K SABIN	
X		SHELLY VAN HOVE	DENIED
	X	TED C THOMPSON	
X		RENEE M LUCAS	DENIED
	X	BRYAN P WAGNER	
	X	TERRENCE M DETERS	DENIED
	X	FRANK CIRIELLO	
X		DORIS H LINSLEY	

Applications for waivers and exemption for 2002-2004

Waiver	Exemption	Licensee Name	Granted/Denied
X		WILLIAM E OURANT	DENIED
X		GEORGE E CHAPMAN	

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On a motion by Mr. DeJohn, seconded by Mrs. Cheney, the Board meeting adjourned at 9:00 A.M. Ayes: 6. Nays: 0. Motion approved.