

MINUTES

Wednesday – December 14, 2004

The Board hosted the annual Holiday Luncheon for the Board and Staff at the Doubletree prior to the meeting. The regular meeting of the Board of Embalmers and Funeral Directors was held in the Riffe Center located in Columbus. President David B. Tobias called the meeting to order at 1:40 P.M. Other Board members present were: Virginia S. Cheney, Ross C. DeJohn, John J. Hadley, Robert L. Shank, and Kurtis A. Tunnell. Also, present were: Frank J. Savage, Inspector, Charles H. Wisby, Inspector, Cameron R. Casper, Administrative Assistant, and Ann Cunningham, Executive Director. Julian Larson of the Funeral Consumers Alliance of Central Ohio observed the meeting.



It was determined that the November gathering of four Board members did not constitute a quorum as defined in the Section 4717.03 of the Revised Code. A quorum of the Board consists of four members, of whom at least three shall be members who are embalmers and funeral directors. The situation was corrected by taking another vote on motions discussed during November, and the motions all appear in the December minutes as prescribed under Ohio law.



On a motion by Mr. Hadley, seconded by Mrs. Cheney, the Board approved the minutes of the discussion held on November 16-17, 2004. Ayes: 6. Nay: 0. Motion approved.

On a motion by Mr. DeJohn, seconded by Mr. Shank, the Board approved, as amended the minutes of the meeting held on October 12-13, 2004. Ayes: 6. Nay: 0. Motion approved.



The Executive Director informed the Board that the Office of Budget and Management is expected to reveal their recommendations for the Governor's Executive Budget at any time.

Also, the Board staff is diligently working on the new licensing system (Ohelic), and because of the new system, renewal will be delayed causing the deadline for renewal to be moved to February 28, 2005, to allow for the usual two months of renewing.

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Ms. Cunningham and Mr. Casper are scheduled to attend the Federation of Associations of Regulatory Boards (FARB) in Scottsdale, Arizona, February 4-5-6, 2005.

Members were reminded that the International Conference of Funeral Service Examining Boards will hold its annual convention in Arkansas, April 8-9-10, 2005.

Dave Tobias, Cameron Casper and Ann Cunningham attended the Governor's Board Member Training Seminar on Tuesday, December 7, 2004 at the Bureau of Workers' Compensation Building in Columbus. Governor Robert A. Taft greeted participants at the beginning of the program that included speaker from the Ohio Ethics Commission, Inspector General's Office, Governor's Office, Attorney General's Office, Auditor's Office, and Legislative Inspector General's Office. The attendees secured copies of the training manual on Ohio Sunshine Laws, Public Records and Open Meetings Act, and distributed the copies to all Board members. Mr. Tobias will be paid per diem and reimbursed for allowable travel expenses.

Mr. DeJohn and Mr. Savage contributed to the Pittsburgh Institute of Mortuary Science Seminar on Wednesday, December 8, 2004 in Pittsburgh, Pennsylvania. Mr. DeJohn and Mr. Savage spoke to a group of approximately thirty mortuary students. The Board has participated in this event, which occurs in August and December, for several years. Mr. DeJohn will be paid per diem and reimbursed for allowable travel expenses.

Board staff has explored the continuing education unit of OHelic, and made progress. Ms. Cunningham recommended developing a procedure to audit licensees by requesting that the licensee submit proof of attendance. This would occur during renewal and the selection of licensees would be computer-generated. There is a possibility the continuing education documents would be scanned into the system whereby licensees could review approved programs. This requires a great deal of time and effort, but it is possible.

Board members received a copy of a bill introduced in the 108th Congress by Senator Christopher J. Dodd of Connecticut.



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Ms. Cunningham informed the Board that John Hadley monitored examinations on Tuesday, October 26, 2004, and David Tobias monitored examinations on Wednesday, October 27, 2004. They will be paid per diem and reimbursed for travel expenses.

The October examinations included the inauguration of the combined Ohio laws examination for embalmers and funeral directors. At the request of Ms. Cunningham, both Board members returned to review the examination results on Wednesday, November 3, 2004. They will be paid per diem and reimbursed for travel expenses.

On a motion by Mr. Shank, seconded by Mrs. Cheney, Mr. DeJohn, Mr. Hadley, and Mr. Tobias will review and analyze the new examination questions in early January to allow enough time to incorporate the changes in the January examinations. This committee will meet on a regular basis so that all questions are thoroughly reviewed. The three Board members will receive per diem and reimbursed for allowable travel expenses.

Mr. Hadley will monitor the January 26-27, 2005 examinations. Mr. Hadley will be paid per diem and reimbursed for allowable travel expenses.



Board members received the final amended schedule for calendar year 2005. Board meetings and examinations are scheduled as follows:

<u>Board meeting</u>	<u>Examinations</u>
January 25-26, 2005	January 26-27, 2005
February 22-23, 2005	
March 29-30, 2005	
April 26-27, 2005	April 27-28, 2005
May 24-25, 2005	
June 21-22, 2005	
July 26-27, 2005	July 27-28, 2005
August 23-24, 2005	
September 27-28, 2005	
October 25-26, 2005	October 26-27, 2005
November 29-30, 2005	
December 12-13, 2005	



New Business

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There were no applications for existing crematory facility.



On a motion by Mr. Shank, seconded by Mr. DeJohn, the Board approved the following application for crematory facility **pending** receipt of the occupancy permit and final inspection by the Board. Ayes: 6. Nays: 0. Motion approved.

Facility	Address	County
North Dover Cr	Dover	Tuscarawas



On a motion by Mr. Hadley, seconded by Mr. Tunnell, the Board approved the issuance of a crematory facility license to the following **after** approval of the application, receipt of the occupancy permit, and the final inspection. Ayes: 6. Nays: 0. Motion approved.

<u>License no.</u>	<u>Crematory facility</u>	<u>Location</u>	<u>Final inspection</u>
44-00-0084	Remembrance Crem Ctr	Wooster	10/29/04



On a motion by Mr. Hadley, seconded by Mr. Tunnell, the Board approved the following applications for funeral home license. Ayes: 6. Nays: 0.

<u>Firm Title</u>	<u>Address</u>	<u>County</u>	<u>Inspection</u>
Golubski FH	Cleveland	Cuyahoga	04/08/04
Golubski FH	Parma	Cuyahoga	04/08/04
Hoffman-Gottfried-Mack FH	Tiffin	Seneca	07/08/03
Oliver-Floyd FH	Greenville	Darke	07/07/04
Meeker FH	Russellville	Brown	06/07/04
Bierie-Edwards FH	Columbus	Franklin	
Barkdull FH	Shelby	Richland	03/22/04
Claus FH	Garfield Hts	Cuyahoga	07/15/04
Crosby-Edwards	Columbus	Franklin	10/22/03
Dale-Riggs FH Inc	Toledo	Lucas	07/23/04
Eckard Baldwin FH & C Inc	Akron	Summit	09/24/03
Gary Mem C	Columbus	Franklin	07/17/03
Jenkins FC	Wellston	Jackson	09/23/04
M J K Jones FS	Columbus	Franklin	06/28/04
Vernon FH	Urbana	Champaign	07/26/04



On a motion by Mr. Shank, seconded by Mr. Tunnell, the Board approved the following application for funeral home licensed **pending** receipt of the occupancy permit and final inspection by the Board. Ayes: 6. Nays: 0. Motion approved.

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<u>Firm title</u>	<u>Address</u>	<u>County</u>
Geib FS	Dover	Tuscarawas



There were no applications for issuance of a funeral home license **after** approval of the application, receipt of the occupancy permit and the final inspection.



The following funeral homes submitted amendments to change the manager for the funeral home for the month of October 2004.

<u>Identification No.</u>	<u>Firm Title</u>	<u>Manager</u>	<u>County</u>
43-00-2108	Halteman-Fett & Dyer FH	Merlin Alexander	Fairfield
43-00-1272	Boring-Sheridan FH	Mary C. Sheridan	Licking
43-00-2550	Spiker-Foster-Shriver FH	Linda R. Shriver	Stark
43-00-2161	Walter-Schoedinger FH	Teresa Hailey	Champaign
43-00-2282	Jackson-Lyle Williams & Maley	Kim W. Maley	Clark



The following funeral homes submitted amendments to change the funeral director actually in charge of and ultimately responsible for the funeral home for the month of October and November 2004.

<u>Identification No</u>	<u>Firm Title</u>	<u>AIC/UR</u>	<u>County</u>
43-00-1482	Claus FH	Marilyn Claus Fraser	Cuyahoga
43-00-2108	Halteman-Fett & Dyer FH	Merlin Alexander	Fairfield
43-00-0603	Everhart FH	Daniel Bove, Jr.	Jefferson
43-00-0604	Everhart FH	Daniel Bove, Jr.	Jefferson
43-00-2285	Ingling-Williams FH	Kim W. Maley	Greene
43-00-2281	Ingling-Williams FH	Kim W. Maley	Clark
43-00-2282	Jackson-Lytle & Williams	Kim W. Maley	Clark
43-00-1862	Meyer, Boehmer & Feucht	Edward J. Reis, Jr.	Montgomery



On a motion by Mr. Tunnell, seconded by Mr. Shank the Board issued licenses to the following individual who met the licensure requirements for embalmer and/or funeral director. Ayes: 6. Nays: 0. Motion approved.

<u>First name</u>	<u>Last name</u>	<u>Embalmer License #</u>	<u>Funeral director license #</u>	<u>Effective</u>
Robert N.	Cisco	9121 A		11/16/04
Eugene G.	Brown	9122 R		12/14/04
Jonathan W.	Carl		9050	12/14/04
William J.	Den Herder	9123 A	9051	12/04/04

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Dwight E.	Secrest		9052	12/14/04
James E.	Smith, Jr.		9053	12/14/04
Joseph A.	Boes		9054	01/01/05
Lindsey M.	Cannon	9124 A	9055	01/01/05
Kimberly K.	Ogle	9125 A		01/01/05



The following individuals qualified, and were issued registration numbers during the month of October and November 2004:

<u>First Name</u>	<u>Last Name</u>	<u>Embalmer Number</u>	<u>Funeral Director Number</u>	<u>Date Registered</u>
Aaron L.	Pendergraft	E 0069 05	F 0103 05	10/2004
Douglas A.	Wise		F 0104 05	10/2004
Saundra L.	Neely		F 0105 05	10/2004
Raelyn N.	Kiskadden	E 0070 05	F 0106 05	10/2004
Frank E.	Smith	E 0071 05	F 0107 05	11/2004
Sara E.	Wise	E 0072 05	F 0108 05	11/2004
John D.	Mitrega		F 0109 05	11/2004



The following individuals certified apprenticeships during the month of October and November 2004.

<u>First name/initial</u>	<u>Last name</u>	<u>Apprenticeship</u>	<u>Funeral Home</u>
Margaret A.	Bubash	EMB/FD	Dovin Funeral Home 2701 Elyria Ave Lorain Ohio 44055
James M.	Isaacs	FD	Littleton & Rue FH 830 N Limestone St Springfield Ohio 45503
Raelyn N.	Kiskadden	EMB/FD	Wood-Kortwright FH 703 East Main St Ravenna Ohio 44266
Saundra L.	Neely	FD	Hanson-Neely FH 311 East Lima Ave Ada Ohio 45810
Aaron L.	Pendergraft	EMB/FD	Jones-Kenney-Zechman FH 1002 East High St Springfield Ohio 45505
Andrew C.	Specht	EMB/FD	Frank E Smith FH 405 N Columbus St Lancaster Ohio 43130
Marvin R.	Thomas	EMB/FD	Meyer-Boehmer & Reis FH 1733 Brown St Dayton Ohio 45409
Douglas A.	Wise	FD	Siferd Funeral Homes 506 N Cable Rd Lima Ohio 45805
John D.	Mitrega	FD	Robert P. McDermott 614 Warren Ave Niles Ohio 44446
Frank E.	Smith	EMB/FD	Schmidt-Dhonau FH

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			8633 Reading Rd Reading Ohio 45215
Sara E.	Wise	EMB/FD	Rybicki & Son FH 4640 Turney Rd

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The Board office received and processed the following reports during the month of October 2004:

<u>Apprentice Reports</u>	<u>Embalmer</u>	<u>Funeral Director</u>
Apprenticeship Reports	96	187
Quarterly Master Reports	16	31
Board Interviews	2	6

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The Board office received and processed the following reports during the month of November 2004:

<u>Apprentice Reports</u>	<u>Embalmer</u>	<u>Funeral Director</u>
Apprenticeship Reports	57	134
Quarterly Master Reports	9	23
Board Interviews	6	10`

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The Board members reviewed various news articles.

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The Board members received a copy of a news release from Jim Petro, Attorney General. The article was titled “Ohio Overdue for Major Restructuring, attached to the article were proposed tables of organization for nine core missions.

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The Board members received a copy of a letter from Scott Johnson, Director, Ohio Department of Administrative Services that discussed the accrual and utilization of compensatory time by employees covered and collective bargaining agreements. Compensatory time must be used within a specified time limit.

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The Board members received a copy of the Inspector General’s report on the Counselor, Social Worker and Marriage and Family Therapist Board.

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The Board received a copy of a letter dated October 15, 2004, sent by Aaron M. Shank, President-Elect of the Funeral Consumers Alliance of Central Ohio. The letter, sent to

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Columbus area funeral homes, requests a copy of the funeral home's General Price List. The FCACO periodically compiles and reviews General Price List.



The Board members received a copy of an email from Dalene Paull, Director of the International Conference of Funeral Service Examining Boards. The email explained the Conference's intention of updating the task analysis inventory to ensure that the National Board Examination accurately tests the knowledge of an entry-level funeral service practitioner. This project is undertaken once every 5-7 years, and the Conference will send the survey to 5,000 licensed embalmers and/or funeral directors across the county. The Board will forward a list of Ohio licensees to the Conference.



The Board members received a reminder from John Cunningham, Manager of the Central Service Agency that any member who fails to attend at least three-fifths of the regular and special meeting held by the Board during any two-year period forfeits the member's position on the Board.



Person Before the Board

David Hicks, Clinical Lab Manager at the Cincinnati College of Mortuary Science, appeared before the Board to offer specific details of the proposed embalmer apprenticeship for Randy Williams. On a motion by Mr. Hadley, seconded by Mr. Tunnell, the Board voted to allow Raymond A. Williams to serve his embalmer apprenticeship under the direction of David Hicks. Ayes: 6. Nays: 0. Motion approved.

John Neeper appeared before the Board to give a more detailed description of his annual continuing education program. On a motion by Mr. Hadley, seconded by Mr. Tunnell, the Board approved Mr. Neeper's request. Ayes: 6. Nays: 0. Motion approved.



Correspondence

1. A mass card from Fr. Richard J. Perko. For living and deceased Board members and staff of the Board of Embalmers and Funeral Directors along with Fr. Perko's thanks.

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2. A letter from Jeffery L. Edwards, Crosby Funeral Home, requesting a legal opinion of two proposed signs. Secretary to respond that as a technical matter, the Board cannot provide legal advice. However since the current sign “Crosby’s Funeral Home” has been in place for forty years, the Board believes the new proposals are violations of its statutes. The “Crosby’s Chapel” sign is the most problematic. The Board suggests placing the “Crosby-Edwards Funeral Home” on the large part of the sign and below, “Also the home of Bierie-Edwards Funeral & Cremation Service, Inc.” This would alleviate any confusion as to what businesses are at the location.
3. A letter from Wayne L. Everhart requesting a change of firm title. The Board accepted the change from “Everhart Funeral Service, Inc” to “Everhart-Bove Funeral Service, Inc.” Secretary to amended the Board’s records and advise Mr. Everhart that all advertisements and signage must reflect the new firm title.
4. A letter from Paul Heineman requesting permission to reinstate his embalmer and funeral director licenses. On a motion by Mr. Hadley, seconded by Mr. Tunnell, the Board approved by Heineman’s request, provided he complies with Section 4717.08 of the Revised Code, and remit renewal and penalty fees, and successfully passes the Ohio laws examination. Ayes: 6. Nays: 0. Motion approved.
5. A letter from James R. Chiles, on behalf of Mrs. Donna Allgier, informing the Board of the death of John W. Allgier, II, and the closing of the Woods-Allgier Funeral Home located at 625 North Limestone Street in Springfield, effective November 5, 2004.
6. A letter from Steven W. Thompson requesting a change of firm title. The Board accepted the change from “Brooke-Lafferty-Wallace-Thompson Funeral Home” to “Wallace-Thompson Chapel.” Secretary to amended the Board’s records and advise Mr. Thompson that all advertisements and signage must reflect the new firm title
7. A letter from Karen S. Smith and Steven R. Smith requesting a change of firm title. The Board accepted the change from “Brown Funeral Home” to “Smith & Brown Funeral Home.” Secretary to amended the Board’s records and advise the Smiths that all advertisements and signage must reflect the new firm title.

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8. A letter from Sharon Hunger requesting the removal of her waiver. Secretary to inform Ms. Hunger that her waive covered the compliance period from July 1, 2002 through June 30, 2004. There is no waiver to remove.
9. A letter from Thomas R. Korn requesting permission to reinstate his embalmer and funeral director licenses. Secretary to inform Mr. Korn that since he lapsed his licenses in 1970, the actual licenses are scheduled to be destroyed per the Board's Records Retention Schedule. Lapsed licenses are retained until Board notified of death of the licensee or after 30 years. Mr. Korn will be given the cost of renewal and penalty fees accumulating since 1970, and the option to start anew by submitting an application for registration and serving an apprenticeship.
10. A letter from Daniel B. Chambers requesting permission to operate the Chambers Funeral Homes after the death of Williams F. Chambers. On a motion by Mr. Hadley, seconded by Mrs. Cheney, the Board approved Mr. Chambers request to continue operation of the funeral homes for twelve months until May 31, 2005. Ayes: 6. Nays: 0. Motion approved.
11. A letter from Gayle Reed, In Memory Of, Inc. describing her business as a celebrant who would be used by consumers not affiliated with a church, yet in need of someone to create personalized funeral services or ceremonies for family members and loved ones. The proposal will be discussed the Mr. Siciliano, A.A.G.
12. A letter from Victoria Graber offering a notarized English translation of her bachelor's degree from a college in Kiev, Ukraine. The Board directed Ms. Cunningham to follow the procedure prescribed in Chapter 4717 of the Revised Code, and if Ms. Graber is qualified to allow her to proceed with registration.
13. A letter from John W. Den Herder concerning firm title. The Board accepted Mr. Den Herder's request to change the funeral home firm title from "Slade Funeral Home" to "Slade-Den Herder Funeral Home." All Board records will be amended, and all signage and advertisements must reflect the new firm title.
14. A letter from J. Perry Hasselbeck, Sr. Vice-President Value Group concerning firm title. The Board accepted the change from "Newcomer-Farley Funeral Home" to "Newcomer Funeral Home." There are five Newcomer Funeral Homes in Ohio. Secretary to amended the Board's records, and all signage and

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advertisements must reflect the new firm title. Also, the word “crematory” may be used in advertisements but not as part of the funeral homes’ licensed title.

15. A letter from Brian David Ebright requesting permission to serve his embalmer and funeral director apprenticeships at two different funeral homes. The Board approved his request.
16. A letter from Russell M. Bolin, president of Bolin Funeral Home concerning firm title. The Board approved Mr. Bolin’s request to change “Bolin Funeral Home” to “Bolin-Dierkes Funeral Home.” Secretary to amended the Board’s records, and all signage and advertisements must reflect the new firm title
17. A letter from Joseph D. Cambarare informing the Board of the closing of the Cambarare Funeral Home located at 13115 Lorain Avenue in Cleveland. Secretary to request return of the display license and a clearly enumerated list of all preneed.
18. A letter from Amy M. Bican informing the Board of the closing of the Nunn-Coleman-Bican Funeral Home located at 13115 Lorain Avenue in Cleveland. Secretary to request return of the display license and a clearly enumerated list of all preneed.
19. A letter from J.P. Ducro, IV returning the display license and a list of preneed for Ducro Funeral Home in Jefferson.



The Board reviewed the grades of the Ohio laws examinations and the Funeral Service Art and Science examinations written October 26-27, 2004. Motion by Mr. Hadley, seconded by Mrs. Cheney, that applicants with a score of 75% or higher on the examination will be issued an embalmer and/or a funeral director license number, pending receipt of a properly completed application and the initial license fee. Motion approved. A list of applicants, their scores, and license numbers will be entered into the journal. Roll call vote: Cheney, Aye; DeJohn, Aye; Hadley, Aye; Shank, Aye; Tobias, Aye; Tunnell, Aye.



Continuing education

There are two sets of motions dealing with continuing education programs. The first group was submitted by November 16-17, 2004.

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On a motion by Mr. Tunnell, seconded by Mr. Hadley, the Board removed from the table applications for exemption from the continuing education requirements for Donald Kraft, William Ourant, Douglas Russell, Eugene Shuttleworth, and Reta Watts Snively. Ayes: 6. Nays: 0. Motion approved.

On a motion by Mr. Hadley, seconded by Mr. Tunnell, the Board approved, and where indicated denied, the following continuing education programs. Ayes: 6. Nays: 0.

Prior Approval (see list attached to these minutes)

On a motion by Mr. Tunnell, seconded by Mr. Hadley, the Board approved, and where indicated denied, the following continuing education programs. Ayes: 6. Nays: 0.

Motion approved

Blanket Approval (see list attached to these minutes)

On a motion by Mr. Hadley, seconded by Mr. Tunnell, the Board approved, and where indicated denied, the following continuing education programs. Ayes: 6. Nays: 0

Motion approved

Individual Approval (see list attached to these minutes)

On a motion by Mr. Hadley, seconded by Mrs. Cheney, the Board approved the following exemptions and waivers. Ayes: 6. Nay: 0. Motion approved.

Applications for Exemptions and Waivers (see list attached to these minutes)

The second group of applications for continuing education were submitted for December 14-15, 2004.

On a motion by Mr. DeJohn, seconded by Mr. Hadley, the Board approved, and where indicated denied, the following continuing education programs. Ayes: 5. Nays: 0.

Motion approved.

Prior Approval (see list attached to these minutes)

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On a motion by Mr. Hadley, seconded by Mr. Shank, the Board approved, and where indicated denied, the following continuing education programs. Ayes: 5. Nays: 0.

Motion approved.

Blanket Approval (see list attached to these minutes)

On a motion by Mr. Shank, seconded by Mr. DeJohn, the Board approved, and where indicated denied, the following continuing education programs. Ayes: 5. Nays: 0.

Motion approved.

Individual Approval (see list attached to these minutes)

On a motion by Mr. DeJohn, seconded by Mr. Shank, the Board approved and tabled where indicated, the following exemptions and waivers. Ayes: 5. Nay: 0. Motion approved.

Exemptions and Waivers (see list attached to these minutes)

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Fiscal

The Board reviewed the revenue journal with a balance as of \$14,643.00 as of the end of November, and voucher journal with 48 vouchers and encumbrances for November. Also, the Board reviewed a comparison chart of expenditures to date.

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The Board recessed at 4:16 P.M.

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Thursday December 15, 2004

The Board reconvened at 8:08 A.M. in the Board office. President David B. Tobias presided. Present were: Virginia S. Cheney, Ross C. DeJohn, John J. Hadley, Robert L. Shank, Kurtis A. Tunnell, A.A.G. Anthony D. Siciliano, Inspector Frank J. Savage, Inspector Charles H. Wisby, Administrative Assistant, Cameron R. Casper, Executive Director, Ann Cunningham. Mrs. Barbara Hadley observed the meeting

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Inspectors' Reports

From November 14, 2004 through December 11, 2004, Inspector Savage reported that he drove 1,072 miles in the counties of Coshocton, Cuyahoga, Holmes, Jefferson, Lorain, Mahoning, Medina, Seneca, Stark, Summit, Tuscarawas, and Washington. He inspected

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no crematory facilities, 39 funeral homes, and found one violation, conducted seven investigations, and monitored no apprentices. Inspector Savage accompanied Mr. DeJohn to Pittsburgh, Pennsylvania to participate in the Pittsburgh Institute of Mortuary Science Law Seminar on December 8, 2004.

From November 14, 2004 through December 11, 2004, Inspector Wisby drove 2,522 miles in the counties of Adams, Athens, Fulton, Hamilton, Hardin, Henry, Hocking, Jackson, Licking, Lucas, and Scioto. He inspected 2 crematory facilities, and 51 funeral homes, and found no violations, conducted three investigations, and monitored five apprentices.

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On a motion by Mr. DeJohn, seconded by Mr. Shank, the Board went into executive session pursuant to Section 121.22(G)(1) of the Revised Code, to consider complaints and possible disciplinary action against licensees, and Section 121.22(G)(3) of the Revised Code to conference with the Board's counsel to consider pending litigation. Roll call vote: Cheney, Aye; DeJohn, Aye; Hadley, Aye; Shank, Aye; Tobias, Aye; Tunnell, Aye.

The President declared the Board out of executive session.

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On a motion by Mr. Hadley, seconded by Mrs. Cheney, the Board considered and closed twelve (12) investigatory files. Ayes: 4. Nays: 0. Motion approved.

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On a motion by Mr. Hadley, seconded by Mrs. Cheney, the Board voted to reinstate embalmer license no. 8872 A and Funeral director license no. 8717 to Christopher W. Hensley as order by the First Appellate District Court of Ohio, Hamilton County Ohio, Appeal No. C-030708, which affirmed Trial No. A0103249. Mr. Hensley will receive a renewal application for 2005-2006, and pending payment, his licenses will be effective January 1, 2005. Roll call vote: Cheney, Aye; Hadley, Aye; Tobias, Aye; Tunnell, Aye.

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On a motion by Mrs. Cheney, seconded by Mr. Hadley, the Board meeting adjourned at 9:00 A.M. Ayes: 6. Nays: 0. Motion approved.

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Continuing Education – November 16-17, 2004

PRIOR APPROVAL GROUP:

Date	Sponsor	Title	Hours
041111	MATTHEWS	Winds of Change Cremation and Funeral Service Akron OH Roger Elliott 800-327-2831	03
040819	TURNER	Burial Vault 101 Norwood OH Steve Turner Blanket Approval thru 06-30-06	02
040920	BATES	Meeting the Needs of Our Changing Families Batesville IN Donald J Baechle, Jr 800-622-8373 Blanket Approval thru 06-30-06	02
040920	TURNER	Burial Vault 101 Northwood OH Steve Turner Blanket Approval thru 06-30-06	02
040922	MILSO	Display Designs & Ideas; Trends & Opportunities; Marketing to Today's Consumers; Hardwood Caskets & Cremation Wksp; Personalization Wksp Richmond IN Steve Duffy Blanket Approval thru 06-30-06	05
040922	T-MILSO	Milso Industries Metal Manufacturing Plant Tour Richmond IN Steve Duffy Blanket Approval thru 06-30-06	01
040927	AURORA	Market Today & Tomorrow - Cremation Chesapeake OH Dave Lane 513-979-5263 Blanket Approval thru 06-30-06	02
041005	BATES	Meeting the Needs of Our Changing Families Batesville IN Donald J Baechle, Jr 800-622-8373 Blanket Approval thru 06-30-06	06
041013	OFDA	OFDA/NFDA Legislative, Member Serv & Funeral Serv Issues & Updates Middletown OH Diana O'Neal 614-486-5339 Blanket Approval thru 06-30-06	02
041020	OFDA #3	The Lion's Sight Foundation Lima OH Jon Neeper 419-229-2300 This program came in October 8, 2004. It was dropped from the list.	02
041025	AURORA	Marketing Today & Tomorrow Aurora IN Dave Lane 513-979-5263 Blanket Approval thru 06-30-06	02
041026	T-AURORA	Plant Tour Aurora IN Dave Lane 513-979-5263 Blanket Approval thru 06-30-06	01
041026	TURNER	When I Die I want to Be Cremated Archobold OH Lance Ray 419-662-9000 Blanket Approval thru 06-30-06	02
041104	OFDA	OFDA/NFDA Legislative, Member Serv & Funeral Issues & Updates Hubbard OH Diana O'Neal 614-486-5339 Blanket Approval thru 06-30-06	02
041110	OFDA	OFDA/NFDA Legislative, Member Services & Funeral Issues & Update Findlay OH	02

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		Diana O'Neal 614-486-5339 Blanket Approval thru 06-30-04	
041110	TRI-CO	Developing & Marketing on Effective Preneed Programs New Philadelphia OH Robert L Smith 330-852-2141 Blanket Approval thru 06-30-06	02
041111	ASSURANT	Meeting the Demands of a Changing Market Akron OH Terri Bannister 770-206-6433 Application for reconsideration denied in the October Board Meeting.	02
041114	TUFTS	Open Meeting - Family Memorial Tribute Goshen OH James O Krusling 937-783-2458	01
041115	FDANWO	Catering & Banquet Preparation for Funerals and NFDA and Government Regulation Toledo OH Carter Neff 419-243-6281	02
041116	OFDA	OFDA/NFDA Legislative, Member Servs & Funeral Issues & Update Chardon OH Diana O'Neal 614-486-5339 Blanket Approval thru 06-0-06	02
041116	RYBICKI	Holiday Tears, Holiday Cheers Garfield Hts OH Eric M Gleine 216-641-6321	02
041117	JFDA	Death & Funerals in the Twentieth Century - American Cultures - Present, Past & Future Scottsdale AZ Florene Pressman, CAE 781-477-9300	03
041117	YORK	Focus on Your Future York PA Karl Seyler, Jr 504-529-4332	12
041118	BELMONT	Annual OSHA & HazCom Martins Ferry OH Roert N Bell 740-676-1611	04
041118	CHAMBER	Super Thursday V Lima OH Jon Neepier 419-229-2300 10 hours were requested only 6 were approved	10
041118	FIRELAND	Liturgy of the Music Norwalk OH David F Koch 419-626-1070	02
041118	OFDA	OFDA/NFDA Legislative, Member Services & Funeral Issues & Update Marion OH Diana O'Neal 614-486-5339 Blanket Approval thru 036-30-06	02
041118	OFDA	Task Force Committee Meeting Columbus OH Diana O'Neal 614-486-5339	02
041130	OFDA	OFDA/NFDA Legislative, Member Services & Funeral Issues & Update Columbus OH Diana O'Neal 614-486-5339 Blanket Approval thru 06-30-06	02
041204	CC&S AMB	State of Ohio Trauma Triage Rules Minerva OH David Viola 330-868-5007	02
041216	FIRELAND	The Internet and Its Opportunities Norwalk OH David F Koch 419-626-1070	02
050111	CC&S AMB	Adult CPR & AED Training Minerva OH David Viola 330-868-5007	04
050114	GMCFDA	Estate Planning 101 Kettering OH Lora J Morris 937-298-6560	01
050125	OFDA	Grief Support Group Update for Funeral Directors Columbus OH	02

M I N U T E S

		Susan M Jones 614-885-4006	
050211	DODGE	The Dodge Managerial & Technical Seminars - Maui Maui HAWAII Debbie Dodge 617-661-0500	20
050225	OFDA	Road Map for Business Success/Annual Educational Conference Maui Hawaii Diana O'Neal 614-486-5339	02

BLANKET APPROVAL GROUP:

<u>Sponsor</u>	<u>Title</u>	<u>Hours</u>
555HONOR	Proper Military Procedure for a Veteran's Funeral Mitchell C Sleek 330-262-7771	02
CCMS	CCMS 5th Quarter Funeral Service Practicum Wanda (Mullins) Lee 513-761-2020	02
HFA	Living with Grief: Ethical Dilemmas at the End of Life Karen Higgins 202-638-5419	03
NWCOCOR	Changes & Updates with the New Corner Mitchell C Sleek 330-262-7771	02
REGSPTSV	Federal Trade Commission Training Meredyth Partridge 804-784-7347	01 02 03
REGSPTSV	Annual OSHA Training Meredyth Partridge 804-784-7347	03
TRIGARD	Funeral Service Blake Swinford 217-477-5732	07
WOOSTER	Proceures & Proper Paperwork for Cremation & Tour of the Crematory Mitchell C Sleek 330-262-7771	02

INDIVIDUAL APPROVAL GROUP:

<u>Date</u>	<u>Licensee</u>	<u>Titles</u>	<u>Hours</u>
040701	41-00-5918	November 9, 2004 Electronic Death Registration System Athens OH Jean A. Moore	04
040701	42-00-6890	August 27 & 28, 2004 NFDA Future Forum Brookfield WI Kahleen M. Berry	12
040701	42-00-7693	November 4 & 5, 2004 Funeral Service Operations Leadership Conference Asheville NC Duane Shaul	13
040701	42-00-7695	October 10, 2004 Law Review Seminar Sacramento CA Keith A. Young	05
040701	42-00-7757	November 12, 2004 Crematory Operator Certification Program Orlando FL Alan A. Laumer	09
040701	42-00-8333	February 12, 2004 Effects of Chemotheropetic Agents on Human Remains Queens NY James A. Kinsella, Jr	03
040701	42-00-8333	April 15, 2004 Trauma Embalming Jamesburg NJ James A. Kinsella, Jr	03
040701	42-00-8729	October 28, 2004 Shipping of Human Remains/Infections Disease & the Embalmer Detroit MI Dean Mueller	02

M I N U T E S

APPLICATION FOR WAIVERS OR EXEMPTION 2002-2004

<u>Waiver</u>	<u>Exemption</u>	<u>Licensee</u>	<u>Granted/Denied</u>
	X	Blakely, John Charles	Granted
	X	Jackson, LaRae	Granted
	X	Johnston, Charles L.	Granted
	X	Mulvaine, Troy A.	Granted
	X	Schrader, John Philip	Granted
	X	Williams, B. Jack	Granted
	X	Young, Paul Russell	Granted
X		Hollo, James J.	Granted
X		Rodenberger, Clarence	Denied
X		Barrett, Donald	Granted
X		Osterheldt, Melonie	Granted
	X	McFall, Brick	granted



Continuing Education December 14-15, 2004

PRIOR APPROVAL GROUP:

<u>Date</u>	<u>Sponsor</u>	<u>Title</u>	<u>Hours</u>
041005	REGSPTSV	Annual OSHA Training Milton WV Meredyth Partridge Blanket approval thru 06-30-06	03
041006	REGSPTSV	Annual OSHA Training Ironton OH Meredyth Partridge Blanket approval thru 06-30-06	03
041026	MILSO	Workshop (5 Blanket approved programs) Richmond IN Steve Duffy	06
041110	AURORA	A Balanced Funeral Arrangement Aurora IN Dave Lane Blanket approval thru 06-30-06	12
041110	MILSO	Workshop (5 blanket approved programs) Richmond IN Steve Duffy	06
041116	MILSO	Workshop (5 blanket approved programs) Richmond IN Steve Duffy	06
041118	BATES	Meeting the Needs of Our Changing Families Batesvilles IN Donald Baechle, Jr. 800-622-8373	06
041130	GLFDA	Preneed Planning by National Prearranged Services Elyria OH Launey J. Dovin 440-245-5118 Dropped for the November list.	03
041201	AURORA	Lifetimes - The Balanced Funeral Arrangement Columbus OH Dave Lane 513-979-5263 Blanket Approval thru 06-30-06	12
041202	AURORA	Balanced Funeral Arrangement Columbus OH Dave Lane 513-979-5263	12
041208	CLARK	Merchandising Urns and Urn Vaults - Aluminum Urn Vaults & Personalizing Cleveland OH Ned Spangler 800-848-3570	02
041209	AURORA	Marketing Today & Tomorrow - Solution Merchandising West Chester OH Dave Lane 513-979-5263	02

M I N U T E S

		Blanket Approval thru 06-30-06	
041214	OFDA	OFDA/NFDA Legislative, Member Serv & Funeral Issues & Update Norwood OH Diana O'Neal 614-486-5339 Blanket approval thru 06-30-06	02
041214	TRI-CO	Problems and Concerns with Death Certificates Washington CH OH Roger Littleton 937-584-2431	02
041215	OFDA	Homeland Security Update for Ohio Funeral Directors Lima OH Diana O'Neal 614-486-5339 Blanket approval thru 06-30-06	01
050106	OFDA	OFDA/NFDA Legislative, Member Services & Funeral Service Issues Update Coshocton OH Diana O'Neal 614-486-5339 Blanket approval thru 06-30-06	02
050112	TRI-CO	OSHA Training Compliance Nw Philadelphia OH Robert L. Smith 330-852-2141	02
050117	FDANWO	Embalming and Restorative Preparation of Body Toledo OH Carter Neff 419-243-6281	02
050117	AFC	Multicultural Diversity in Funeral Service Snowmass Village CO Melissa A. Drake 800-832-6232	15
050118	OFDA	Master Trust Committee Mgt Columbus OH Diana O'Neal 614-486-5339	02
050119	OFDA	Board of Directors Meeting Columbus OH Diana O'Neal 614-486-5339	02
050119	YORK	A Fresh Look at the Future Cincinnati OH Karl Seyler, Jr 504-529-4332	08
050120	EAC	Tissue and Eye Donation Cleveland OH Steven R Shopp 440-842-0875	03
050120	YORK	A Fresh Look at the Future Nashville TN Karl Seyler, Jr. 504-529-4332	8
050124	ST LOUIS	Medicolegal Death Investigator Training Course St Louis MO Julie Howe 314-977-5970	denied
050125	GLFDA	Path of Life: Hospice Overview Elyria OH Launey Dovin 440-245-5118	03
050125	LEAVITT	Cremation Seminar Parkersburg WV Jonathon C Leavitt 304-422-6459	03
050127	OFDA	OFDA/NFDA Legislative, Member Services & Funeral Service Issues Update Archbold OH Diana O'Neal 614-486-5339 Blanket approval thru 06-30-06	02
050128	YORK	A Fresh Look at the Future Orlando FL Karl Seyler, Jr. 504-529-4332	8
050209	YORK	Focus on Your Future York PA Karl Seyler, Jr. 504-529-4332	14
050211	OFDA	AMC Educational Seminar/Optimizing Custer Service Dublin OH Diana O'Neal 614-486-5339	02
050211	OFDA-1	AMC Educational Seminar/"The Manager's Game Plan & Keeping the Lid on Stress" Dublin OH Diana O'Neal 614-486-5339	02

MINUTES

050216	YORK	Focus on Your Future Las Vegas NV Karl Seyler, Jr. 504-529-4332	14
050225	OFDA	Road Map for Business Success/Annual Educational Conference Maui HI Diana O'Neal 614-486-5339	12
050425	ST LOUIS	Medicolegal Death Investigator Training Course St Louis MO Julie Howe 314-977-5970	denied
051003	ST LOUIS	Medicolegal Death Investigator Training Course St Louis MO Julie Howe 314-977-5970	denied

BLANKET APPROVAL GROUP:

<u>Sponsor</u>	<u>Title</u>	<u>Hours</u>
CENTRAL	Growing to Become a More Effective Aftercare Provider Joel Getts 937-572-8636	03
CNTRLHMS	Growing to Become a More Effective Aftercare Provider Joel L Getts 937-572-8636	02

INDIVIDUAL APPROVAL GROUP:

<u>Date</u>	<u>Licensee</u>	<u>Title</u>	<u>Hours</u>
040701	Postmarked 11-3-04	October 28, 2004 Embalming/Restorative Art, Aftercare & Grief, etc Chicago IL Carmen R Collins	06
040701	41-00-8117 corrected	September 21, 2004 The Changing Faces of Death ...The Greatest Eulogies of Our Time ...Beyond Personalization ...Lessons from Japan ... The Chameleon Approach Atlantic City NJ Patricia A Wiley	10
040701	42-00-7693	November 11, 2003 CANA Cremation Operations for owners & managers Orlando FL Duane Shaul	06
040701	42-00-7746	October 28, 2004 Fall 2004 Seminar - Michigan Embalmers Society Detroit MI Tamara Burkey	14
040701	42-00-8729 corrected	October 28, 2004 Shipping of Human Remains/Infectious Disease & the Embalmer Deroit MI Dean Mueller	02
040701	42-00-8905	December 3-5, 2004 Coroners Training Program with local staff Columbus OH Eric Shook	16

Application for Waivers or exemption 2002-2004

<u>Waiver</u>	<u>Exemption</u>	<u>Licensee</u>	<u>Granted/Denied</u>
	X	Gluvna, John J.	Granted
	X	Routsong, Thomas H.	Denied
	X	Thomas, Ruth Evelyn	Granted
	X	Beasley, Gene	Granted
X		Fairless, John	Granted
X		Rodenberger, Clarence	Granted
X		Srofe, Jack	Granted
X		Tobias, Richard L.	Granted
	X	Secor, Jamie	Granted
	X	Secor, Raymond	Granted

MINUTES

Application for Waivers or exemption 2004-2006

<u>Waiver</u>	<u>Exemption</u>	<u>Licensee</u>	<u>Granted/Denied</u>
X		Patterson, Roderick Dean	Granted