

MINUTES

Tuesday – October 12, 2004

The regular meeting of the Board of Embalmers and Funeral Directors was held in the Riffe Center located in Columbus. President David B. Tobias called the meeting to order at 1:10 P.M. Other Board members present were: Virginia S. Cheney, Ross C. DeJohn, John J. Hadley, Robert L. Shank, and Kurtis A. Tunnell. Also, present were: Anthony D. Siciliano, Assistant Attorney General, Frank J. Savage, Inspector, Charles H. Wisby, Inspector, Cameron Casper, Administrative Assistant, and Ann Cunningham, Executive Director.

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On a motion by Mr. Hadley, seconded by Mr. Shank, the minutes of the September 15-16, 2004, meeting were approved as amended. Ayes: 5. Nays: 0. Motion approved.

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Unfinished Business

Mr. Hadley reported on his presentation to the Ohio Funeral Directors Association Apprenticeship Seminar held October 7, 2004, and he gave Board members copies of the Power Point Program created by Mr. Casper. Mr. Hadley will be paid per diem and actual travel expenses. Ms. Cunningham and Mr. Casper accompanied Mr. Hadley to the seminar. A.A.G. Siciliano also presented information to the apprentices.

Board members received copies of an email from Joy Estose, Assistant Manager of Central Service Agency, concerning increases in the employer and employee contributions of the Ohio Public Employees Retirement System. Employer contributions will be gradually increased from 13.31% to 14%, and employee contributions will be gradually increased from 8.5% to 10% beginning in January 2006.

Mr. Tobias and Mr. Hadley will represent the Board during the October 26-27, 2004 examinations.

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New Business

There were no applications for existing crematory facility.

M I N U T E S

On a motion by Mr. DeJohn, seconded by Mr. Hadley, the Board approved the following application for crematory facility license pending receipt of the occupancy permit and final inspection by the Board. Ayes: 6. Nays: 0. Motion approved.

<u>Facility</u>	<u>Location</u>	<u>County</u>
Wonderly-Horvath Cr	Fremont	Sandusky



There were no applications for approval of application for crematory facility, after receipt of the occupancy permit, and the final inspection.



On a motion by Mr. DeJohn, seconded by Mr. Hadley, the Board approved the following applications for funeral home license. Ayes: 6. Nays: 0.

<u>Firm Title</u>	<u>Address</u>	<u>County</u>	<u>Inspection</u>
Miller FH	Grove City	Franklin	07/07/04
Schneider FH	Cincinnati	Hamilton	02/19/04
Vorhis FH	Cincinnati	Hamilton	05/11/04
Vorhis FH	Cincinnati	Hamilton	07/08/03
Vorhis FH	Cincinnati	Hamilton	02/19/04



There were no applications for funeral home license pending receipt of the occupancy permit and final inspection by the Board.



There were no applications for issuance of a funeral home license after approval of the application, receipt of the occupancy permit and the final inspection.



The following funeral homes submitted amendments to change the manager for the funeral home for the month of September 2004.

<u>Identification No.</u>	<u>Firm Title</u>	<u>Manager</u>	<u>County</u>
43-00-1864	Cannon & Lanning FH	Vanessa R. Ross	Perry
43-00-0726	Eberle FH	Charles W. Eberle	Madison
43-00-1274	Craven & Snyder FH	Ryan P. Watts	Morrow
43-00-2437	Newcomer-Farley FH	Richard A. Kaufhold	Franklin
43-00-2565	Porter-Qualls FH	Scott J. Kaminski	Franklin



M I N U T E S

The following funeral homes submitted amendments to change the funeral director actually in charge of and ultimately responsible for the funeral home for the month of September 2004.

<u>Identification No.</u>	<u>Firm Title</u>	<u>AIC/UR</u>	<u>County</u>
43-00-0726	Eberle FH	Charles W. Eberle Dana A. Fisher	Madison



There were no individuals who met the licensure requirements, and the Board issued embalmer and/or funeral director license numbers.



The following individuals qualified, and were issued registration numbers during the month of September 2004:

<u>First Name</u>	<u>Last Name</u>	<u>Embalmer Number</u>	<u>Funeral Director Number</u>	<u>Date Registered</u>
David S.	Jenkins		F 0098 05	09/17/04
Margaret A.	Bubash	E 0066 05	F 0099 05	09/20/04
Andrew C.	Crates	E 0067 05	F 0100 05	09/27/04
James M.	Isaacs		F 0101 05	09/27/04
Andrew C.	Specht	E 0068 05	F 0102 05	09/29/04



The following individuals certified apprenticeships during the month of September 2004.

<u>First name/initial</u>	<u>Last name</u>	<u>Apprenticeship</u>	<u>Funeral Home</u>
Andrew C.	Crates	Emb/FD	John Quint-Treboni FH 1177 W. Fifth Ave. Columbus
David S.	Jenkins	FD	Linn-Hert-Geib FH 116 Second St. NE New Phililadelphia
Sara A.	Rosenberg	FD	Baker-Hazel & Snider FH 5555 Philadelphia Dr. Dayton



The Board office received and processed the following reports during the month of September 2004:

<u>Apprentice Reports</u>	<u>Embalmer</u>	<u>Funeral Director</u>
Apprenticeship Reports	147	233
Quarterly Master Reports	24	38
Board Interviews	2	5



The Board members reviewed various news articles.



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### Correspondence

1. A letter from George Rodman, Bennett Brown Rodman Funeral Home, concerning the conversion of a cremation chamber. The Board requests a notarized document signed by Mr. Rodman as the crematory facility operator, stating that the cremation chamber has been thoroughly cleansed and from this date forward the cremation chamber will be dedicated for cremation of human remains.
2. A letter from T. Scott Gilligan, attorney, concerning the 24-hour waiting period for cremations set forth in Section 46717.23(A)(1) of the Revised Code. The Board believes that provided documentation is completed (death certificate, etc.), Section 4717.12(B) of the Revised Code (religious exemption) would be appropriate, and the time period waived.
3. A letter from Robert W. Duda requesting permission to begin an apprenticeship while completing his bachelor's degree at John Carroll University. The Board denied Mr. Duda's request because Section 4717.05(A)(3) of the Revised Code requires applicant to have earned a bachelor's degree in order to be registered.
4. A letter from Raymond A. Williams requesting permission to serve his embalmer apprenticeship at the Cincinnati College of Mortuary Science in the clinical lab under David Hicks. On a motion by Mr. Shank, seconded by Mr. Tunnell, the Board voted to table the request, and request more information. Ayes: 6. Nays: 0. Motion approved.
5. A letter from Kraig H. Hanneman requesting permission to drop "Blanchard" from the funeral home title "Hanneman-Blanchard Funeral Home on Tremainsville Road in Toledo. The Board approved the request.
6. A letter from James Smith requesting an accommodation for the October 2004 examination. Secretary to inform Mr. Smith that lack of information and time constraints prohibit an accommodation for the October 2004 examination. Mr. Smith is to provide specific information for consideration.
7. A letter from John E. Bayliff, Cridersville Crematory, concerning the form titled "Acceptance of Human Remains for Cremation. The Secretary to advise Mr. Bayliff that that Board does not approved forms, but suggests that Mr. Bayliff's attorney review the form in light of Ohio Law.

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8. A letter from Don Ferfolia proffered a scenario of a licensed funeral director opening a memorial center that deals largely with cremation. The center would be a branch location for him. Secretary to inform Mr. Ferfolia that the center would require a funeral home license.
9. A letter from David Gary requesting permission to lease space from another funeral home until his new location is completed. Secretary to inform Mr. Gary that he is required to have a funeral home license.
10. A letter from Daniel B. Chambers requesting permission to operate the Chambers Funeral Homes after the death of Williams F. Chambers. On a motion by Mr. Hadley, seconded by Mrs. Cheney, the Board approved Mr. Chambers request to continue operation of the funeral homes for twelve months until May 31, 2005.  
Ayes: 6. Nays: 0. Motion approved.



Inspectors' Reports

From September 5, 2004 through October 2, 2004, Inspector Savage reported that he drove 1,753 miles in the counties of Belmont, Carroll, Cuyahoga, Geauga, Holmes, Lake, Stark, Summit, and Washington. He inspected 4 crematory facilities, 33 funeral homes, and found two violations, conducted 18 investigations, and monitored no apprentices.

From September 5, 2004 through October 2, 2004, Inspector Wisby reported that he drove 2,786 miles in the counties of Allen, Auglaize, Clark, Clinton, Hamilton, Jackson, Logan, Meigs, Montgomery, Pickaway, Shelby, Union, and Vinton. He inspected 2 crematory facilities, and 57 funeral homes, and found \_\_\_\_ violations, conducted seven investigations, and monitored no apprentices.



On a motion by Mr. DeJohn, seconded by Mr. Shank, the Board went into executive session pursuant to Section 121.22(G)(1) of the Revised Code, to consider complaints and possible disciplinary action against licensees, and Section 121.22(G)(3) of the Revised Code to conference with the Board's counsel to consider pending litigation. Roll call vote: Cheney, Aye; DeJohn, Aye; Hadley, Aye; Shank, Aye; Tobias, Aye, Tunnell, Aye.

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The President declared the Board out of executive session.

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On a motion by Mr. Hadley, seconded by Mr. DeJohn, the Board considered and closed thirteen (13) investigatory files. Ayes: 6. Nays: 0. Motion approved.

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Fiscal

The Board reviewed the revenue journal with a balance as of \$11,039.00 as of the end of September, and voucher journal with 52 vouchers and encumbrances for September. Also, the Board reviewed a comparison chart of expenditures to date. Board members received a copy of the annual report on the Board's financial status and licensing activities, which was submitted to the Legislative Service Commission.

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The Board recessed at 3:30 P.M.

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Wednesday - October 15, 2004

The Board reconvened at 8:07 A.M. in the Board office. President David B. Tobias presided. Present were: Virginia S. Cheney, Ross C. DeJohn, John J. Hadley, Robert L. Shank, Kurtis A. Tunnell, Inspector Frank J. Savage, Administrative Assistant, Cameron Casper, Executive Director, Ann Cunningham.

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Continuing Education

On a motion by Mr. DeJohn, seconded by Mr. Hadley, the Board approved, and where indicated denied, the following continuing education programs. Ayes: 6. Nays: 0. Motion approved.

Prior Approval (see attached list of programs)

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On a motion by Mr. Hadley, seconded by Mr. Tunnell, the Board approved, and where indicated denied, the following continuing education programs. Ayes: 6. Nays: 0. Motion approved.

Blanket approval (see attached list of programs)

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On a motion by Mr. Hadley, seconded by Mrs. Cheney, the Board approved, and where indicated denied, the following continuing education programs. Ayes: 6. Nays: 0.  
Motion approved.

Individual approval (see attached list of programs)



On a motion by Mr. Hadley, seconded by Mr. Hadley, the Board approved and tabled where indicated, the following exemptions and waivers. Ayes: 6. Nay: 0. Motion approved.



On a motion by Mrs. Cheney, seconded by Mr. DeJohn, the Board meeting adjourned at 9:00 A.M. Ayes: 6. Nays: 0. Motion approved.

**PRIOR APPROVAL GROUP:**

<u>DATE</u>	<u>SPONSOR</u>	<u>TITLE</u>	<u>HOUR S</u>
040526	REGSPTSV	Training Ravenwood WV David E Partridge 800-784-7347 Blanket Approval thru 06-30-04	03
040618	REGSPTSV	Annual OSHA Training St Marys WV David Partridge 804-784-7347 Blanket Approval thur 06-30-04	03
040818	CONRAD	Review of OSHA Standards in the Funeral Service Industry Akron OH Paul H Conrad Blanket Approval thru 06-30-06	02
040906	BATES	Meeting the Needs of Our Changing Families Batesville IN Donald J Baechle, Jr Blanket Approval thru 06-30-06	10
040910	BATES	Meeting the Needs of Our Changing Families Batesville IN Donald J Baechle, Jr Blanket Approval thru 06-30-06	06
040914	BATES	Meeting the Needs of Our Changing Families Batesville IN Donald J Baechle, Jr Blanket Approval thru 06-30-06	10
040916	BATES	Meeting the Needs of Our Changing Families Batesville IN Donald J Baechle, Jr Blanket Approval thru 06-30-06	06
040917	BATES	Meeting the Needs of Our Changing Families Batesville IN Donald J Beachle, Jr Blanket Approval thru 06-30-06	06
040921	AURORA	Lifetimes - A Balanced Funeral Arrangement Cleveland OH Dave Lane Blanket Approval thru 06-30-06	12
040922	OFDA	OFDA/NFDA Legislative, Member Services &	02

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		Funeral Services Issues & Updates Hillsboro OH Diana O'Neal Blanket Approval thru 06-30-06	
040922	OFDA	OFDA/NFDA Legislative, Member Services & Funeral Services Issues and Updates Hillsboro OH Diana O'Neal Blanket Approval thru 06-30-06	02
040928	OFDA #14	Elder Care/Home Care & Web-Base Funeral Management Columbus OH Frank Hill, Jr 614-882-2121	02
040929	BATES	Meeting the Needs of Our Changing Families Batesville IN donald J Baechle, Jr 800-622-8373 Blanket Approval thru 06-30-04	02
040929	OFDA #3	Communication With Those Who Grieve Sidney OH Jon Neeper	02
040929	SPOERR	Construction and Types of Burial Vaults Sandusky OH Tom Shank 419-625-9132 Blanket Approval thru 06-30-06	01
040929	STUART	The History and Manufacturing Process of Burial Vaults Bremen OH John Boone 800-299-7899	02
040930	CLARK	Protecting Memories Education Program Columbus OH Doug Beck Blanket Approval thru 06-30-06	02
040930	CLARK-T	Plant Tour Columbus OH Doug Beck Blanket Approval thru 06-30-06	01
041005	OFDA #11	District Meeting - Pastor John Fitzgerald Hillsboro OH Kevin L Brown 937-393-2124	02
041005	T-AURORA	Aurora Plant Tour Aurora IN Dave Lane Blanket Approval thru 06-30-06	1
041007	OFDA	Understanding Mass Fatality Response at a Local Level Columbiana OH Diana O'Neal Blanket Approval thru 06-30-06	02
041009	OFDA	Mass Fatality Workshop Day One Toledo OH Diana O'Neal 614-486-5339 Blanket Approval thru 06-30-06	08
041010	OFDA	Mass Fatality Workshop Phase Two Toledo OH Diana O'Neal 614-486-5339 Blanket Approval thru 06-30-06	04
041012	SAFEX	Annual OSHA Refresher Training Perrysburg OH Barb Garrison 890-0800 Blanket Approval thru 06-30-06	03
041013	OFDA	OFDA/NFDA Legislative, Member Services & Funeral Service Issues & Update Middletown OH	02

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		Diana O'Neal 614-486-5339 Blanket Approval thru 06-30-06	
041014	SAFEX	Annual OSHA Refresher Training Dover OH Barb Garrison 890-0800 Blanket Approval thru 06-30-06	03
041021	FIRELAND	Memories in Video Norwalk OH David F Koch 419-626-1070	02
041023	BSFD&EA	Funeral Home Acquisition & Decent Austintown TWP OH Edward C Murray 330-821-5650	02
041026	OFDA	Cemeteries, Funeral Homes and Genealogy Lorain OH Bob Cool 440-244-5288	03
041026	OFDA-1	Master Trust Committee Meeting Columbus OH Diana O'Neal 614-486-5339	02
041027	SAFEX	Annual OSHA Refresher Training Columbus OH Barb Garrison 890-0800 Blanket Approval thru 06-30-06	03
041027	TRI-CO	Current Issues and Developments in State Department of Health Tiffin OH Richard J Traunero 419-447-3113	02
041028	BELMONT	Crematory (2) and Vault Tour Bellaire OH Robert N Bell 740-676-1611	03
041028	NPS	Positioning Preneed Programs Now For Future Stability Akron OH Roxanne J Schnieders 800-334-3851	01
041103	AURORA	Marketing Today & Tomorrow - Cremation Charleston VW Dave Lane 513-979-5263 Blanket Approval thru 06-30-06	02
041103	AURORA-1	Lifetimes - The Balanced Funeral Arrangment Cleveland OH Dave Lane 513-979-5263 Blanket Approval thru 06-30-06	12
041105	OFDA	Young Funeral Professionals Educational Seminar Cincinnati OH Diana O'Neal 614-486-5339	06
041108	AURORA	Lifetimes - The Balanced Funeral Arrangements Columbus OH Dave Lane 513-979-5263 Blanket Approval thru 06-30-06	12
041109	CC&SAMS V	Bloodbourne Pathagen - OSHA Compliance Minerva OH Dave Viola 330-868-5007	04
041110	PORTAGE	Death Notification: Delivering the News with Compassion for the Bereaved & Concern for Messenger Kent OH Dina Douglas 330-678-3006	06
041110	SAFEX	Annual OSHA Refresher Training Kettering OH Barb Garrison 890-0800 Blanket Approval thru 06-30-06	03
041111	ASSURANT	Meeting the Demands of a Changing Market Akron OH Terri Bannister 770-206-6433	Denied

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041113	BAIRD	A Recipe for Holiday Grieving Troy OH Tamara L Baird 937-339-2602	03
041113	OFDA #16	Marketing Cremation Finding more Dollars Canton OH Randall J Sanders 330-484-2525	01
041113	OFDA 16-1	Is Pet Cremation in Your Future? Canton OH Randall J Sanders 330-484-2525	01
041113	OFDA 16-T	Tour of CRW Crematory Facility Canton OH Randall J Sanders 330-484-2525	01
041113	OFDA-16	White Female Embalming, White Female Cosmetics, Asian Male Head Trauma - Restoration Canton OH Randall J Sanders 330-484-2525	02
041116	YORK	A Fresh Look at the Future Canonsburg PA Karl Seyler, Jr 504-529-4332	08
041117	LIFECNOH	Organ, Tissue and Eye Donation and it's Inpact on the Embalmer Sidney OH Andrew S Mullins 937-223-8223	02
041117	OFDA #3	The Who, What, When, Where and Why's of Tissue Donation Sidney OH Jon Neeper 419-229-2300	02
041118	ATKINSON	A Look at Children's Grief and Loss Issues in Contemporary Society Canton OH John L Feucht 330-833-4193	06
041118	EAC	Crime and Trauma Scene Clean-up and Disinfection Cleveland OH Steven R Shopp	02
041129	CUYFDA	Preneed Planning Cleveland OH Tina Girod 216-481-3118	03
050311	SCHOEDIN	Complicated Mourning in Complicated Times Columbus OH Beth Bennett-Hill 614-848-6699	05

BLANKET APPROVAL GROUP:

<u>SPONSOR</u>	<u>TITLE</u>	<u>HOURS</u>
LFEAPHMS	Life Appreciation Online Training Kevin Bates 800-877-8905	05
NPS	Positioning Preneed Programs now for Future Stability Roxanne Schnieders 800-334-3851	02
OFDA	Homeland Security Update for Ohio Funeral Directors Diana O'Neal 614-486-5339	01
OFDA	Introduction to a Funeral Home Website Diana O'Neal 614-486-5339	01
OFDA	Homeland Security Update/OFDA Mortuary Response Team Update for Ohio Funeral Directors Diana O'Neal 614-486-5339	02
OFDA	Effective Utilization of a Funeral Home Website Diana o"Neal 614-486-5339	02
YORK	A Fresh Look at the Future Karl Seyler, Jr 504-529-4332	08

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INDIVIDUAL APPROVAL GROUP:

<u>DATE</u>	<u>LICENSEE NAME</u>	<u>TITLE</u>	<u>HOUR S</u>
04070 1	42-00-7596	Home Study Caring for People God's Way Level II Forest VA Joel L Getts	09
04070 1	42-00-8722	August 2003 - Present Graduate College Hours Huntington WV Allen D Perry Jr	6
04070 1	42-00-7596	October 29, 2004 A Healing Story - Therapy with Children and Adolescents Dayton OH Joel L Getts	06
04070 1	42-00-7596	September 23, 2004 Grief ACross Cultures Springfield OH Joel L Getts	03
04070 1	42-00-8651	October 14, 2004 A Behind the Look a Organ & Tissue Donation Dayton OH Christopher F Pryor	05
04070 1	42-00-9034	November 10, 2004 Pastoral Care Class Lima OH Todd Cosart	04

APPLICATION FOR WAIVERS OR EXEMPTION 2002-2004

<u>Waiver</u>	<u>Exemption</u>	<u>Licensee Name</u>	<u>Granted/Denied</u>
X		Behm, Jeanette D	Denied
	X	Bentle, Deborah R J	Granted
	X	Brown, Janice L	Granted
	X	Brown, W Sherman	Granted
	X	Chapman, Theodore M	Granted
	X	Colburn, Joseph L	Granted
X		Cowling, Richard	Granted
	X	Cox, Barbara G	Granted
X		Dorfmeier, Jr., Emery W	Granted
X		Ferfolia, Donald L	Granted
	X	Gelvin, II, William	Granted

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	X	Gilberg, John P	Granted
X		Heitger, Robert P	Granted
	X	Herzig, Richard J	Granted
	X	Hoffmann, Richard W	Granted
	X	Holloway, Jr., Leonard B	Granted
	X	Karl, Tillman R	Granted
	X	Kraft, Donald	Tabled
	X	Long, Steven R	Granted
	X	Lucas, Renee Marie	Granted
	X	Martin, Connie J	Granted
	X	Meyer, Helen M	Granted
X		Morton, Wayne E	Granted
	X	Myers, Thomas E	Granted
X		Nicholls, Fred S	Denied
X		Nickels, IV, Fred G	Granted
	X	Norris, Joe Richard	Granted
	X	Norris, Thomas A	Granted
	X	Oliver, Benton C	Granted
	X	Ourant, William E	Granted
	X	Riepenhoff, James	Granted
	X	Rush, Barbara L	Granted
	X	Russell, Douglas S	Tabled
	X	Rybicki, Michael J	Granted
X		Sherwood, Brooks E	Granted
	X	Shuttlesworth, Eugene	Tabled
X		Snively, Reta Watts	Tabled
X		Spears, Sr., Robert D	Granted
	X	Stephenson, Jeffrey W	Granted
	X	Towning, J Michael	Granted
X		Vales-Seidel, Coletta J.	Granted
	X	Vickers, James L	Granted
	X	Winkenhofer, W Edward	Granted
	X	Witzler, LeAnn	Granted
	X	Xander, Melissa	Granted