

Monday – November 19, 2007

The regular meeting of the Board of Embalmers and Funeral Directors was held in the Riffe Center at 77 South High Street in Columbus, Ohio. Pernel Jones, President, called the meeting to order at 1:05 P.M. Other Board members present were: Ross C. DeJohn, Jr., John J. Hadley, Roger Primm, and Robert J. Wasko. Also, present were: Richard Jones Assistant Attorney General; Frank Savage, Inspector; Charles H. Wisby, Inspector; Jennifer Baugess, Administrative Assistant; Linda Clark, Certification and Licensure Examiner, Lena Wright, Administrative Assistant, and Ann Cunningham, Executive Director.

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On a motion by Mr. Hadley, seconded by Mr. DeJohn, the Board approved, as amended, the minutes of the meeting held on October 15-16, 2007. Ayes: 5. Nay: 0. Motion approved.

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Executive Director's Report

The Board welcomes new Board Member, Robert J. Wasko from Campbell. Mr. Wasko was appointed to serve on the Board until June 30, 2012. President Jones appointed Mr. Wasko to the Crematory Review Board and the Continuing Education Committee.

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Public Board Member Kurt Tunnell resigned from the Board after the October meeting, and the Executive Director informed the Governor's office that the Board needs two public members, one of whom must be sixty years or older.

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In response to questions concerning travel expenses, Ms. Cunningham spoke with John Cunningham of Central Service Agency and reported that there are no changes to the current travel reimbursement. Mr. Hadley verified the conversation.

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Mr. Hadley and Ms. Cunningham met with Peter Voderberg, aide to Senator Schaffer, along with representatives from the Ohio Funeral Directors Association on October 18, 2007 to discuss S.B. 196 Preneed. The Senator's office is still waiting to resolve issues with the Attorney General's Office. Mr. Hadley was paid per diem and reimbursed for allowable travel expenses.

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Mr. Hadley and Ms. Wright monitored the examinations on October 31, 2007. Mr. Hadley was per diem and reimbursed for allowable travel expenses.

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Mr. DeJohn, Mrs. Baugess, Ms. Cunningham, Mr. DeJohn reported on the North American Cemetery Regulators meeting in Deerfield Beach, Florida October 31, 2007 to November 3, 2007. The main topic of the meeting is preneed presented by the Florida Division of Funeral, Cemetery, and Consumer. Mr. DeJohn was per diem and reimbursed for allowable travel expenses.

Mr. DeJohn expressed concerns about the reported "Body Parts Criminal Prosecution" discussed during the NACR meeting. Ms Cunningham was instructed to research possible regulations to prohibit such activities in Ohio facilities.

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Ms. Cunningham and Mrs. Baugess will attend the Administrative Law Seminar sponsored by the Attorney General's Office on December 13, 2007.

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Board President Jones and Secretary/Treasurer Primm will attend the 104th Annual Convention of the International Conference of Funeral Service Examining Boards to be held at the San Antonio Doubletree airport hotel on February 28-29, 2008. In addition to the convention, Ms. Cunningham and Mrs. Baugess will attend the annual meeting of the Association of Executives held during the same Convention. Board Members will receive per diem and allowable travel expenses

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The Board briefly discussed the television program titled “The Undertaking – Thomas Lynch” which aired on PBS Nova series.

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Board Members received copies of a Wall Street Journal article titled “Funeral Homes Fight Profit Squeeze.”

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Board Members received a copy of the Governor’s “Procedure for Notification of Employee Wrongdoing and/or Suspected Illegal Activity.”

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Board Members reviewed a letter from Douglas Scott Porter, Assistant Attorney General for the State of Kentucky concerning complaint of incidents where an Ohio funeral director travels into Kentucky and performed funeral services without complying with Kentucky law. Board staff with the assistance of Mr. McNamara, Assistant Attorney General will research possible resolution to the situation.

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Licensure

On a motion by Mr. Hadley, seconded by Mr. Primm, the Board approved the following application for crematory facility. Ayes: 5. Nays: 0. Motion approved.

<u>Facility</u>	<u>Location</u>	<u>County</u>	<u>Inspection</u>
Cremation Svcs Inc	Cleveland	Cuyahoga	04/07/07

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There were no applications for crematory facility pending receipt of the occupancy permit and the final inspection.

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There were no crematory facility licenses issued after approval of the application, receipt of the occupancy permit, and the final inspection.

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There were no applications for embalming facility license offered for the Board’s consideration.

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There were no applications for embalming facility license pending receipt of the occupancy permit and final inspection by the Board.

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There were no applications for embalming facility license to ratify after receipt of the occupancy permit and final inspection by the Board.

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On a motion by Mr. Hadley, seconded by Mr. Primm, the Board approved the following applications for funeral home license. Ayes: 5. Nays: 0. Motion approved.

<u>Firm Title</u>	<u>Location</u>	<u>County</u>	<u>Inspection</u>
Inman FH	Cleveland	Cuyahoga	10/06/06

Taylor FH	Amanda	Fairfield	10/26/06
Van Dyke-Swaney-Rettig FH	East Palestine	Columbiana	11/30/06
Warrick-Kummer-Rettig FH	Columbiana	Columbiana	11/30/06
Woods-Rettig FH	Leetonia	Columbiana	12/01/06

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There were no applications for funeral home license pending receipt of the occupancy permit and a funeral inspection.

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There were no previously approved applications for funeral home license that submitted an occupancy permit, and had a final inspection.

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Persons Before the Board

Robert S. Harper, III of Michigan appeared before the Board to discuss his applications for an embalmer license and a funeral director license. On a motion by Mr. Hadley, seconded by Mr. DeJohn, the Board voted to accept Mr. Harper's reciprocal applications. Mr. Harper is eligible for the January 2008 examinations.

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Mrs. Clark reported on registrations, apprenticeships, and initial licenses to the Board Members.

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License Issue No. 2

The Board reviewed a letter from Dr. David A. Yeropoli in which Dr. Yeropolil requested reinstatement of his embalmer and funeral director licenses. On a motion by Mr. DeJohn, seconded by Mr. Primm, the Board tabled consideration until the Board staff could research the possibility of a military exemption.

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On a motion by Mr. Hadley, seconded by Mr. DeJohn, the Board voted to issue embalmer and/or funeral director licenses to the following qualified applicants. Ayes: 5. Nays: 0. Motion approved.

<u>License No.</u>	<u>Applicant</u>	<u>Location</u>	<u>Date</u>
FD 9267	Neely, Sandra L	Ada	11/19/07
EMB 9278 A	Wesche, Brian W.	Miamisburg	11/19/07

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The following individual were issued embalmer and/or funeral director registration numbers during the month of October 2007.

<u>Registration No.</u>	<u>Name</u>	<u>City</u>	<u>Date</u>
FD 0348	Phipps, Bruce W.	Mansfield	10/15/07

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The following individual certified an apprenticeship during the month of October 2007.

<u>Cert. No.</u>	<u>Name</u>	<u>Funeral Home</u>	<u>City</u>	<u>Date</u>
FD 0348	Phipps, Bruce W.	Werner FS	Mansfield	10/15/07

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The Board office received and processed the following reports during the month of October 2007:

<u>Apprentice Reports</u>	<u>Embalmer</u>	<u>Funeral Director</u>

Apprenticeship Reports	64	128
Quarterly Master Reports	10	21
Board Interviews	5	9



The Board reviewed the grades of the Ohio laws examinations that were written October 31, 2007. Motion by Mr. Hadley, seconded by Mr. Primm, that applicants with a score of 75% or higher on the examinations will be issued an embalmer and/or funeral director license number, pending receipt of a properly completed application with the initial license fee. The two-year Funeral Director applicants will also need proof of successfully passing the Funeral Service Arts Examination. Motion approved. A list of applicants, their scores, and license numbers will be entered into the journal. Roll call vote: DeJohn, Aye; Hadley, Aye; Jones, Aye; Primm, Aye; Wasko, Aye.



Fiscal

Miss Wright presented the fiscal portion of the Board meeting and the Board Members reviewed the revenue journal indicating that the Board collected \$4,686.00 in October, total \$26,731.55 for the Fiscal Year. Also, the Board reviewed the voucher journal with 55 vouchers and encumbrances for October, and a Budget Overview chart of allotments and expenses.



Committee Reports

Mr. Hadley reported that the Continuing Education Committee met the morning of the Board meeting to review the CE#2 applications.



Inspectors' Reports

Inspector: Savage	Board meeting: November 2007		
Start date: October 14, 2007	End date: November 10, 2007		
<u>Facility</u>	<u>Crematory Facility</u>	<u>Embalming Facility</u>	<u>Funeral Home</u>
Annual inspections this period	3	0	55
Total facilities as of July 1	46	2	619
New facilities added after July 1	0	0	5
Facilities closed after July 1	0	0	6
Adjusted total	46	2	618
Annual inspections to-date	25	2	256
Remaining to be inspected this FY	21	2	362
Violations this period			0
Apprentices Monitored this period	0		
<u>Mileage</u>			

Mileage this report	1381		
Total FY mileage to-date	5827		
<u>Misc</u>	<u>Dates</u>		
Investigations this period	4		
Bd office-hearing/meetings	10/15, 10/16		
Conferences/presentations	0		
Court	0		
Leave	10/19-10/26, 11/2-11/19		
Training	0		

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Inspector: Wisby	Board meeting: November 2007		
Start date: October 14, 2007	End date: November 10, 2007		
<u>Facility</u>	<u>Crematory Facility</u>	<u>Embalming Facility</u>	<u>Funeral Home</u>
Annual inspections this period	2	0	58
Total facilities as of July 1	49	2	555
New facilities added after July 1	0	0	4
Facilities closed after July 1	0	0	9
Adjusted total	49	2	550
Annual inspections to-date	16	0	234
Remaining to be inspected this FY	33	2	316
Violations this period	0	0	3
Apprentices Monitored this period			6
<u>Mileage</u>			
Mileage this report	3089		
Total FY mileage to-date	14281		
<u>Misc</u>	<u>Dates</u>		
Investigations this period			1
Bd office-hearing/meetings	10/16,10/30,10/31, 11/6, 11/7,11/8		
Conferences/presentations	0		
Court	0		

Leave	11/2
Training	0



Compliance

The following funeral homes submitted amendments to change the manger and/or funeral director actually in charge of and ultimately responsible for the funeral home in the month of October.

<u>License No</u>	<u>Facility Name</u>	<u>Licensee</u>	<u>Type</u>	<u>County</u>
FH002304	Baker-Stevens Funeral Home	Parramore Pamela	AIC	Butler
FH002227	Porter-Qualls Funeral Home Inc	Washington Dean	AIC	Clark
FH002227	Porter-Qualls Funeral Home Inc	Washington Dean	MGR	Clark
FH002728	Bollinger-Catavolos Funeral Home Inc	Bican Amy	AIC	Cuyahoga
FH002728	Bollinger-Catavolos Funeral Home Inc	Bodnar Robert	MGR	Cuyahoga
FH000433	Short Funeral Home	Short Randon	AIC	Fulton
FH000433	Short Funeral Home	Short Randon	MGR	Fulton
FH002622	Porter-Qualls FH Llc	Washington Dean	AIC	Greene
FH002622	Porter-Qualls FH Llc	Kenney D	MGR	Greene
FH000504	Chas A Miller Sons Inc	Book Wilbur	AIC	Hamilton
FH002804	Jamison & Jamison FH	Brown George	AIC	Hamilton
FH002805	Jamison & Jamison FH	Brown George	AIC	Hamilton
FH002807	Jamison & Jamison FH	Brown George	AIC	Hamilton
FH002586	Jamison & Jamison FH	Brown George	AIC	Hamilton
FH002672	D W Swick FH	Swick David	MGR	Scioto
FH002574	Walton-Schrader-Christian-Skivolocke FH	Skivolocke Daniel	AIC	Stark
FH001709	Krill Funeral Home	Hoffman Craig	MGR	Williams
FH002684	Krill Funeral Home	Krill, Jon M	AIC	Williams
FH002684	Krill Funeral Home	Krill, Jon M	MGR	Williams



Compliance Mail No. 1

The Board reviewed a letter from George W. Brown Jr. concerning a firm title change. The Board accepted the change from “Jamison & Jamison Funeral Home” to “Jamison, Jamison & Brown Funeral Home” located in Forest Park, Silverton, and two locations in Cincinnati. Secretary to inform Mr. Brown that all advertisements and signage must reflect the new firm title.

Compliance Mail No. 2

The Board reviewed a letter from Anthony Treboni concerning signage for the John Quint Treboni Funeral Home. The Board stressed that the firm title remains as licensed, but Mr. Treboni may add the phrase Cremation Service to his advertisement

Compliance Mail No. 3

The Board reviewed a letter from Dennis M. Dunn concerning a firm title change for two funeral homes. The Board accepted the change from “Dunn-Quigley Ciriello & Carr” to “Dunn-Quigley Funeral Home” in Akron and Stow. Secretary to inform Mr. Dunn that all advertisements and signage must reflect the new firm title.

Compliance Mail No. 4

The Board reviewed a letter from Jean E. Chamberlain requesting to continue the operation of the Chamberlain-Huckeriede Funeral Home. On a motion by Mr. Hadley, seconded by Mr. Primm, the Board voted to approve an additional twelve months to continue operation of the funeral home until December 13, 2008. Ayes: 5. Nays: 0. Motion approved.

Compliance Mail No. 5

The Board reviewed a letter from David C. Williams, Jr. announcing the closure of the Finefrock-Williams Funeral Home in Mansfield, Ohio as of November 9, 2007. Mr. Williams returned the display license and submitted a clearly enumerated list of all preneed accounts.

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On a motion by Mr. DeJohn, seconded by Mr. Hadley, the Board went into executive session pursuant to Section 121.22(G) of the Revised Code, and Section 121.22(G)(3) of the Revised Code to conference with the Board’s counsel to consider pending litigation. Roll call vote: DeJohn, Aye; Hadley, Aye; Jones, Aye; Primm, Aye; Wasko, Aye.

The President declared the Board out of executive session

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The Board meeting recessed at 3:20 P.M.

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Tuesday – November 20, 2007

The Board reconvened at 8:02 A.M. in the Riffe Center in Columbus, Ohio. President Pernel Jones presided. Present were: Ross C. DeJohn, John J. Hadley, Roger Primm, Robert J. Wasko, Frank Savage, Charles H. Wisby, Jennifer Baugess, and Ann Cunningham. Barbara Hadley observed the Board meeting.

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Continuing education

The list of continuing education programs considered by the Board during the November 2007 meeting is attached to the approved minutes filed in the Board’s office and appears in the Continuing Education Section of the Board’s Website.

On a motion by Mr. Hadley, seconded by Mr. DeJohn, the Board approved, and where indicated denied, the Prior Approval with Blanket approval continuing education programs, and individual continuing education programs. Ayes: 5. Nays: 0. Motion approved.

On a motion by Mr. Hadley, seconded by Mr. Primm, the Board approved, and where indicated denied, the Prior Approval continuing education programs. Ayes: 5. Nays: 0. Motion approved.

On a motion by Mr. Hadley, seconded by Mr. Primm, the Board approved, and where indicated denied, the Blanket Approval continuing education programs. Ayes: 5. Nays: 0. Motion approved.

On a motion by Mr. Hadley, seconded by Mr. Primm, the Board approved, and where indicated denied, individual continuing education programs. Ayes: 5. Nays: 0. Motion approved.

On a motion by Mr. Hadley, seconded by Mr. Primm, the Board approved the following exemptions and waivers. Ayes: 5, Nays: 0. Motion approved

<u>Waiver</u>	<u>Exemption</u>	<u>Licensee</u>	
X		Higgins, Barbara	Approved

On a motion by Mr. Hadley, seconded by Mr. Wasko, the Board approved the following 50-year exemptions for continuing education. Ayes: 5, Nays: 0. Motion approved

<u>Date received</u>	<u>Licensee</u>	<u>I.D. No.</u>
11/19/07	St. John, John B.	DUAL 006109



On a motion by Mr. DeJohn, seconded by Mr. Wasko, the Board meeting adjourned at 8:08 A.M. Ayes: 5. Nays: 0. Motion approved.