

Monday – December 15, 2008

The Board of Embalmers and Funeral Directors met in regular session in the Riffe Center at 77 South High Street in Columbus, Ohio. John J. Hadley, President, called the meeting to order at 1:30 P.M. Other Board members present were: Linda M. Betzer, Pernel Jones, Sr., Ty D. Marsh, Roger Primm, Robert J. Wasko, and Pamela Williams-Briggs. Staff Members present were: Assistant Attorney General, Walter McNamara, Eric E. Anderson, Inspector; Michael T. Lyme, Inspector Jennifer Baugess, Administrative Assistant; Linda Clark, Certification and Licensure Examiner, Lena Wright, Administrative Assistant, and Ann Cunningham, Executive Director.

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On a motion by Mr. Jones, seconded by Mr. Primm, the Board approved, as amended, the minutes of the meeting held on November 17-18, 2008. Ayes: 7. Nay: 0. Motion approved.

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Executive Director's Report

Ms. Betzer, Mr. Wasko, Mrs. Williams-Briggs and Inspector Anderson attended the Governor's Ethics Training on November 21, 2008. Board members received per diem and were reimbursed for allowable travel expenses

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Substitute Senate Bill 196 Preneed is scheduled for a hearing before the House Commerce and Labor Committee on Tuesday, December 16 at 9:00 A.M.

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Board Members received a copy of the Governor's Management Directive titled "Accessing Sensitive Personal Information."

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Mr. Wasko will monitor the January 28, 2009 examination along with Mrs. Baugess.

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Renewal applications for calendar years 2009-2010 were mailed at the end of October, and Ms. Wright is diligently processing the applications and deposit information received from Chase Bank.

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Board Members received the press released from the Office of Budget and Management describing the \$640 million dollar deficit for the current fiscal year 2009, and the \$7 billion dollar shortfall predicted for the next biennium, fiscal years 2010 and 2011.

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Board President and Secretary-Treasurer along with Ms. Cunningham and Mrs. Baugess will attend the International Conference of Funeral Service Examining Board [Conference] Annual Convention at Kingsmill Resort in Williamsburg, Virginia, February 25-26-27, 2009. It was noted that the Board does not approve the continuing education programs because the convention is not open to all Ohio licensees.

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Board Members received a copy of the following: MSNBC.com "Final Touch, a Cosmetic Lift for Your Funeral," Herald Star "State Funeral Board Revokes License of Mills," Columbus Dispatch "Drastic State Budget Cuts Loom."

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Persons Before the Board

Andrew and Robert Ryan appeared before the Board to discuss the denial of their application for funeral home license in the name of "Egan-Ryan." The Board explained

that Section 4717.06 of the Revised Code requires funeral homes be in the name of the funeral director who is actually in charge of and ultimately responsible for the funeral home. An administrative hearing has been scheduled.

Marlin Gary and James Qualls appeared before the Board “seeking clarification on what a non-licensed employee of a funeral home is permitted to do.” The Board explained that the definition of funeral directing and embalming is part of Chapter 4717, and the Board does not list specific tasks for non-licensed individuals.

Licensure

There were no applications for crematory facility license for consideration by the Board.



On a motion by Mr. Wasko, seconded by Mr. Jones, the Board approved the following application for crematory facility license effective January 1, 2009. Ayes: 7. Nays: 0. Motion approved.

<u>Facility</u>	<u>Location</u>	<u>County</u>	<u>Inspection</u>
Cremation Concepts LLC	Fairfield	Butler	03/10/08



There were no previously approved applications for the issuance of a crematory facility license after approval of the application, receipt of the occupancy permit, and the final inspection.



There were no applications for embalming facility license.



There were no applications for embalming facility license pending receipt of the occupancy permit and a final inspection by the Board.



There were no previously approved applications for the issuance of an embalming facility license to the following after approval of the application, receipt of the occupancy permit, and the final inspection.



Existing funeral home – change of ownership – effective January 1, 2009

On a motion by Mr. Primm, seconded by Mr. Wasko, the Board approved following application for funeral home license Ayes: 7. Nays: 0.

<u>Firm Title</u>	<u>Location</u>	<u>County</u>	<u>Inspection</u>
Braund FH	New Madison	Darke	08/28/08
Chamberlain-Huckeriede FH	Lima	Allen	09/22/08
Clifford Shoemaker FH	Cuyahoga Falls	Summit	08/20/08
Hayes-Phillips FH	Ironton	Lawrence	11/2/5/08
O’Shaughnessy Co	Columbus	Franklin	Leasing
Phillips FH	Ironton	Lawrence	11/25/08
J Martin Smith	Columbus	Franklin	06/25/08
Don Williams FH	Canton	Stark	10/30/08

New facility/new building – consideration & approval of paperwork

On a motion by Mrs. Williams-Briggs, seconded by Ms. Betzer, the Board approved following application for funeral home license pending receipt of occupancy permit and final inspection by Board. Ayes: 7. Nays: 0.

<u>Firm Title</u>	<u>Location</u>	<u>County</u>
Tate FS LLC	Toledo	Lucas

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There were no previously approved applications for the issuance of a funeral home license to the following after approval of the application, receipt of the occupancy permit, and the final inspection.

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Mrs. Clark reported on registrations, apprenticeships, and initial licenses to the Board Members.

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On a motion by Mr. Primm, seconded by Mrs. Williams-Briggs, the Board issued embalmer and/or funeral director licenses to the following individuals having met the requirements of Chapter 4717. of the Revised Code. Ayes: 7. Nays: 0. Motion approved.

<u>License No.</u>	<u>Name</u>	<u>City</u>	<u>Date</u>
EMB-9331 FD-9332	Boorum, Tracy V.	Wooster	12/15/08
EMB-9332 FD-9333	Young, Joseph D	Ross	12/15/08

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The following individuals were issued embalmer and/or funeral director registration numbers during the month of November 2008.

<u>Registration No.</u>	<u>Name</u>	<u>City</u>	<u>Date</u>
FD-0429	Zachrich, Stephanie J	New Bavaria	11/03/08
FD-0430	Torhan, Ry L	Columbiana	11/14/08

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The following individuals certified embalmer and/or funeral director apprenticeships during the month of November 2008.

<u>Certification</u>	<u>Name</u>	<u>Funeral Home</u>	<u>City</u>	<u>Date</u>
EMB-0285 FD-0427	Dutcher, Joan I.	Hummel FH Inc	Akron	11/21/08
FD-0428	Stroup, Susan E.	Belton-Stroup FH	Fairborn	11/01/08
FD-0430	Torhan, Ry L	Seederly-Mong& Beck	Columbiana	11/15/08

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Reports submitted by apprentices during the month of November.

<u>Apprentice Reports</u>	<u>Embalmer</u>	<u>Funeral Director</u>

Apprenticeship Reports	63	111
Quarterly Master Reports	10	18
Board Interviews	3	5



License Issue No. 1

The Board reviewed a letter from Christy Prater concerning part-time employment during her apprenticeship. On a motion by Mr. Wasko, seconded by Mr. Jones, the Board approved Ms. Prater's request to work part time during her apprenticeship provided it is no more than twenty hours per week. Ayes: 7. Nays: 0. Motion approved.



License Issue No. 2

The Board reviewed a response from William Wayne Roberts, which included more specific information on part-time employment during his apprenticeship. On a motion by Mr. Primm, seconded by Mr. Wasko, the Board approved Mr. Robert's request to work part time during his apprenticeship provided it is no more than twenty hours per week. Ayes: 7. Nays: 0. Motion approved.



Fiscal

Miss Wright presented the fiscal portion of the Board meeting and the Board Members reviewed the revenue journal indicating that the Board collected \$72,448.00, mostly renewal fees, in November 2008 for a total of \$93,661.13 for Fiscal Year 2009. Also, the Board reviewed the voucher journal of 30 vouchers and encumbrances for November, and the Budget Overview chart of allotments and expenses.



Committee Report

The Continuing Education Committee met before Board Meeting to review applications for approval of continuing education activities. Also, the Committee reviewed an email from Don Ferfolia requesting guidance for establishing continuing education course to be offered online. The Board staff is to research and report recommendations to the Board to refine the online courses.

President Hadley scheduled the Apprenticeship Guidelines Committee to meet Tuesday, January 13 after Board Meeting.

The Board determined that the Crematory Review Board would meet after the Board meeting on Monday, January 12, 2009.



Compliance - Inspectors' Reports

Inspector: Anderson	Board meeting: December 15-16, 2008		
Start date: November 9, 2008	End date: December 6, 2008		
<u>Facility</u>	<u>Crematory Facility</u>	<u>Embalming Facility</u>	<u>Funeral Home</u>
Annual inspections this period Inspected 6 funeral homes out of territory	3	2	40

Total facilities as of July 1	49	3	598
New facilities added after July 1	0	0	0
Facilities closed after July 1	0	0	0
Adjusted total	49	3	598
Annual inspections to-date	18	2	328
Remaining to be inspected this FY	31	1	270
Violations this period	0	0	7
Apprentices Monitored this period	0		1
<u>Mileage</u>			
Mileage this report	2470		
Total FY mileage to-date	16692		
<u>Misc</u>	<u>Dates</u>		
Investigations this period	0		
Bd office-hearing/meetings	11/17, 11/18, 12/01, 12/02		
Conferences/presentations			
Court			
Training	11/21 Ethics		
Leave	12/3, 12/04		

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Inspector: Lyme	Board meeting: December 15-16, 2008		
Start date: November 9, 2008	End date: December 6, 2008		
<u>Facility</u>	<u>Crematory Facility</u>	<u>Embalming Facility</u>	<u>Funeral Home</u>
Annual inspections this period	4	0	35
Total facilities as of July 1	49	2	574
New facilities added after July 1	0	0	0
Facilities closed after July 1	0	0	0
Adjusted total	49	3	574
Annual inspections to-date	17	1	279

Remaining to be inspected this FY	32	2	295
Violations this period	0	0	1
Apprentices Monitored this period	0		5
<u>Mileage</u>			
Mileage this report	1690		
Total FY mileage to-date	12772		
<u>Misc</u>	<u>Dates</u>		
Investigations this period	0		
Bd office-hearing/meetings	11/17, 11/8. 12/01, 12/02		
Conferences/presentations			
Court			
Training			
leave			

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Compliance

Mrs. Baugess reported that there are thirteen pending complaints, six charged complaints pending hearing, settlements or Board Order Compliance.

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There was one forfeiture received by the Board, \$1,000 from Gregory S. Brown. There was one hearing. The Hearing Officer has submitted all Reports and Recommendations.

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The conversion to computer-based testing is closer to reality as the Board Staff await the final review of the item bank, which should be completed in January. In order to test the initial examination, the Board needs twenty-five applicants.

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Mrs. Baugess continues to research language from other states for refusing to promptly submit the custody of a dead human body and solicitation.

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Mrs. Baugess confirmed the Crematory Review Board will meet at 4:00 P.M. on Monday, January 12, 2009.

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In November 2008, the Board received the amendments to change the manager and/or the funeral director actually in charge of and ultimately responsible for the funeral home listed below.

<u>License No.</u>	<u>Facility</u>	<u>Licensee</u>	<u>Type</u>	<u>County</u>
FH002477	Lafferty FH Inc	Lafferty John	MGR	Adams
FH002664	Novak FH	Novak Robert	MGR	Franklin
FH003027	Porter-Qualls FH	Kenney D Patrick	AIC	Greene
FH003027	Porter-Qualls FH	Wilson Woody	MGR	Greene

FH001194	Snyder FH	Faulkner Trevis	MGR	Knox
FH001984	Urbanski FH Ltd	Escott Wayne	MGR	Lucas
FH000798	Jackson FH	Jackson Sue	AIC	Miami
FH001675	Pearson-Jackson FH	Jackson Sue	AIC	Miami
FH003003	Jennings FH	Blessing Charles	AIC	Montgomery
FH003003	Jennings FH	Zerkle Trent	MGR	Montgomery
FH002898	Heitmeyer FH	Martz Shanda	MGR	Putnam



Original Motion - Table

October 20-21, 2008 Board Minutes

On a motion by Mr. Wasko, seconded by Mrs. Williams-Briggs, the Board tabled the following application for funeral home license. Ayes: 6. Nays: 0. Motion approved.

<u>Firm Title</u>	<u>Location</u>	<u>County</u>	<u>Inspection</u>
Brough-Getts FH	Miamisburg	Montgomery	11/13/07

New Motion - Remove from Table

On a motion by Mr. Wasko, seconded by Mr. Primm, the Board voted to remove from the table the following application for funeral home license. Ayes: 7. Nays: 0. Motion approved.

<u>Firm Title</u>	<u>Location</u>	<u>County</u>	<u>Inspection</u>
Brough-Getts FH	Miamisburg	Montgomery	11/13/07

New Motion - vote on application

On a motion by Mr. Wasko, seconded by Mr. Marsh, the Board voted to approve following application for funeral home license for Brough-Getts Funeral Home in Miamisburg. Roll call vote: Betzer, Nay, Hadley, Aye; Jones, Aye; Marsh, Aye; Primm, Nay; Wasko, Aye, Williams-Briggs, Abstain.



Compliance Motion No. 1

On a motion by Mr. Primm, seconded by Mr. Jones, the Board voted to close nine investigatory files because of no violation or jurisdiction and/or complaint settled by involved parties. Roll call vote: Betzer, Aye, Hadley, Aye; Jones, Aye; Marsh, Aye; Primm, Aye; Wasko, Aye, Williams-Briggs, Aye.



Compliance Motion No. 2

On a motion by Mr. Wasko, seconded by Ms. Betzer, the Board voted to issue a Cease and Desist to DiDonato Funeral Home instructing the funeral home to cease using incorrect firm titles in the advertisements, in particular, the telephone book's business white pages. Roll call vote: Betzer, Aye, Hadley, Aye; Jones, Aye; Marsh, Aye; Primm, Aye; Wasko, Aye, Williams-Briggs, Aye.



Compliance Motion No. 3

On a motion by Ms. Betzer, seconded by Mrs. Williams-Briggs, the Board voted to issue a reprimand to William Craig Rutherford for failure to renew his embalmer and funeral

director licenses for the renewal period 2007-2008 and continuing to practice funeral directing/embalming. Failure to renew his funeral director's and embalmer's license and the continued practice of funeral directing and embalming is a violation of Sections 4717.08(A), 4717.13(A)(1), 4717.13(A)(2) and 4717.14 (A)(3) of the Revised Code. Roll call vote: Betzer, Aye, Hadley, Aye; Jones, Aye; Marsh, Aye; Primm, Aye; Wasko, Aye, Williams-Briggs, Aye.

Mr. Rutherford was originally licensed September 2006, and when notified of his initial license was informed that he would be required to renew by December 31, 2006 for the 2007-2008 period. The Board sent a Certified notice mailed January 31, 2007 that was returned as unclaimed.

Currently not licensed, Mr. Rutherford requested reinstatement in writing, and he will write the Ohio Laws examination in January 2009. He has been advised of the fees due upon passing of the exam.



Compliance Motion No. 4

A consumer purchased a preneed contract from the Dale-Riggs Funeral Home. Since the purchase, the consumer moved to a nearby state. Upon his death, his family asked to hold the services in the other state, the Dale-Riggs Funeral Home denied the family's request telling the family the preneed contract required that services be held in Ohio.

On a motion by Mr. Wasko, seconded by Ms. Betzer, the Board voted to charge Sheryl Riggs and the Dale-Riggs Funeral Home with violation of Section 4717.14 (A) (4) of the Revised Code, for unprofessional conduct; specifically for misrepresenting to a family that they were unable to have the funeral service in the state where the decedent resided. Roll call vote: Betzer, Aye, Hadley, Aye; Jones, Aye; Marsh, Aye; Primm, Aye; Wasko, Aye, Williams-Briggs, Aye.



Compliance Motion No. 5

On a motion by Ms. Betzer, seconded by Mr. Primm, the Board voted to charge Delbert M. Braund and the Storch-Braund Funeral Home with a violation of Section 4717.04(9)(B) for violating Section 4717.11(A) of the Revised Code, which requires the filing of an application for a new funeral home license within thirty days of the change in ownership. The Board recommended a forfeiture of \$1,000.00. Roll call vote: Betzer, Aye, Hadley, Aye; Jones, Aye; Marsh, Aye; Primm, Aye; Wasko, Aye, Williams-Briggs, Aye.



Compliance Motion No. 6

On a motion by Ms. Betzer, seconded by Mrs. Williams-Briggs, the Board voted to charge Joseph Nero and the Vito-Nero Funeral Home with violation of Administrative Rule 4717-1-31 for failure to retain all records relating to a preneed funeral contract or insurance policy for at least five years after satisfaction of the contract. Roll call vote: Betzer, Aye, Hadley, Aye; Jones, Aye; Marsh, Aye; Primm, Aye; Wasko, Aye, Williams-Briggs, Aye.



Compliance Motion No. 7

William F. Boyd, II and the E. F. Boyd & Son Funeral Home were charged with violation of Section 4717.14 (A)(5) of the Revised Code; for knowingly permitting an unlicensed person, other than a person serving an apprenticeship, to engage in the profession or business of embalming or funeral directing under the applicant's or licensee's supervision, and specifically for allowing an unlicensed person to act as a funeral director by handling arrangements for Ms. Bessie Wells in March 2008.

On a motion by Mr. Primm, seconded by Mr. Wasko, the Board voted to accept the settlement agreement negotiated by Walter McNamara, Assistant Attorney General and Thomas Lucchesi, attorney for William F. Boyd II and E.F. Boyd & Son Funeral Home, relative to complaint #0806070. Roll call vote: Betzer, Aye, Hadley, Aye; Jones, Aye; Marsh, Aye; Primm, Aye; Wasko, Aye, Williams-Briggs, Aye.

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Compliance Motion No. 8

On a motion by Ms. Betzer, seconded by Mr. Primm, the Board voted to charge Herbert T. Walker and the Walker Funeral Home with a violation of Section 4717.14 (A)(10) of the Revised Code, for misleading the public using false or deceptive advertising; specifically for advertising a location as a funeral home that was not licensed. Specifically, the Walker Funeral Home advertised a unlicensed location in the 2007-2008 edition of the Yellowbook Telephone Directory and the June 2008 edition of the Yellow Pages Telephone Directory. Roll call vote: Betzer, Aye, Hadley, Aye; Jones, Aye; Marsh, Aye; Primm, Aye; Wasko, Aye, Williams-Briggs, Aye.

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Compliance Motion No. 9

On a motion by Ms. Betzer, seconded by Mr. Primm, the Board voted to send a "caution" letter to Herbert T. Walker and the Walker Funeral Home specifically for advertising a "Cremation with Viewing" for \$995, when consumer misinterpret "viewing" to mean "visitation." Roll call vote: Betzer, Aye, Hadley, Aye; Jones, Aye; Marsh, Aye; Primm, Aye; Wasko, Aye, Williams-Briggs, Aye.

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Compliance Motion No. 10

Mr. Jones made a motion to charge Herbert T. Walker and the Walker Funeral Home with violation of Section 4717.14(A)(10) of the Revised Code for misleading the public using false or deceptive advertising, specifically for having funeral home signage outside a location that was not licensed. The motion failed for lack of a second.

On a motion by Ms. Betzer, seconded by Mr. Wasko, the Board voted to close complaint #0912052 without a violation. Roll call vote: Betzer, Aye, Hadley, Aye; Jones, Aye; Marsh, Aye; Primm, Aye; Wasko, Aye, Williams-Briggs, Aye.

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Compliance Motion No. 11[A]

On a motion by Ms. Betzer, seconded by Mr. Wasko, the Board voted to charge Deborah J. Weaver and the Walker Funeral Home with a violation of Section 4717.13 (A)(5) and (6) of the Revised Code, for operating a funeral home without a license to operate the funeral home issued by the board and practicing the business or profession of funeral directing from any place except from a funeral home that a person is licensed to operate under this chapter. Specifically, the Walker Funeral Home held two services at a location other than the licensed facility and listed the unlicensed facility location in the obituaries.

Roll call vote: Betzer, Aye, Hadley, Aye; Jones, Aye; Marsh, Aye; Primm, Aye; Wasko, Aye, Williams-Briggs, Aye.

Compliance Motion No. 11[B]

On a motion by Ms. Betzer, seconded by Mr. Wasko, the Board voted to charge Deborah J. Weaver and the Walker Funeral Home with violation of Section 4717.14 (A)(3) of the Revised Code, specifically for filing two death certificates listing the place of disposition and location as a crematory that is not licensed by the Board, and for violation of Section 4717.14 (A)(4) of the Revised Code, for unprofessional conduct, specifically for violating Section 3705.29(A)(1) (Department of Health), for purposely making any false statement in a certificate, record, or report required by this chapter or in an application or amendment of it, or purposely supply false information with the intent that that information be used in the preparation of any such report, record, or certificate, or amendment of it. Roll call vote: Betzer, Aye, Hadley, Aye; Jones, Aye; Marsh, Aye; Primm, Aye; Wasko, Aye, Williams-Briggs, Aye.

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Compliance Motion No. 12

On a motion by Ms. Betzer, seconded by Mrs. Pamela Williams-Briggs, the Board voted to closed complaint no. 0908014 which consisted of several allegations of a funeral home allowing an unlicensed individual to perform funeral directing and embalming duties. However, none of the complainants were able to provide names and/or dates of occurrences. Both are willing to testify, however, they will not have specific details. Roll call vote: Betzer, Aye, Hadley, Aye; Jones, Aye; Marsh, Aye; Primm, Aye; Wasko, Aye, Williams-Briggs, Aye.

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Compliance Mail No. 1

The Board reviewed a letter from Larry A. Born concerning firm title. The Board accepted the change from “Boyd Funeral Home” to “Boyd-Born Funeral Home.” Secretary to inform Mr. Born that all signage and advertisements must reflect the new firm title.

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Compliance Mail No. 2

The Board reviewed a letter from Michael L. Stache, President of Cornerstone Funeral and Cremation Services, LLC, concerning firm title. The Board accepted the change from “Jennings Funeral Home” to “Blessing Funeral Home.” Secretary to inform Mr. Stache that all signage and advertisement must reflect the new firm title.

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Compliance Mail No. 3

The Board reviewed a letter from Beth Wagner concerning firm title. The Board accepted the change from “Bokas Funeral Home” to “Catavolos Funeral Home.” Secretary to inform Ms. Wagner that all signage and advertisement must reflect the new firm title.

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Compliance Mail No. 4

The Board reviewed a letter from Jack W. Stickle, II concerning firm title. The Board accepted the change from “Henderson-Van Atta Funeral Service” to “Henderson-Van Atta-Stickle Funeral Service.” Secretary to inform Mr. Stickle that all signage and advertisement must reflect the new firm title.



The Board meeting recessed at 5:00 P.M.



Tuesday – December 16, 2008

The Board reconvened at 8:08 A.M. in the Riffe Center in Columbus, Ohio. President John J. Hadley presided. Present were: Linda M. Betzer, Pernel Jones, Sr., Ty D. Marsh, Roger Primm, Robert J. Wasko, Pamela Williams-Briggs, Walter McNamara, Jennifer Baugess, Eric E. Anderson, Michael T. Lyme, and Ann Cunningham. Barbara Hadley observed the Board meeting.



Continuing Education

The following motions concerning the continuing education programs considered by the Board during the December 2008 meeting and appear in the Continuing Education Section of the Board’s Website.

On a motion by Mr. Marsh, seconded by Mr. Jones, the Board approved, and where indicated denied, the Prior Approval continuing education programs. Ayes: 7. Nays: 0. Motion approved.

On a motion by Mr. Marsh, seconded by Mrs. Williams-Briggs, the Board approved, and where indicated denied, the Prior Approval with Blanket approval continuing education programs, and individual continuing education programs. Ayes: 7. Nays: 0. Motion approved.

On a motion by Mrs. Williams-Briggs, seconded by Mr. Jones, the Board approved, and where indicated denied, the Blanket Approval continuing education programs. Ayes: 7. Nays: 0. Motion approved.

There were no applications from individual licensees.

On a motion by Mr. Jones, seconded by Mr. Wasko, the Board approved the following exemption and/or waivers. Ayes: 7. Nays: 0. Motion approved.

Compliance Period 2006-2008

Waiver	Exemption	Licensee	Grant/denied
	X	Klein, Edward	Granted
X		Trott, Julie R	Granted
X		Ensminger, Kylee Nichole	Granted
	X	Ansel, Melissa	Granted
	X	Adams, David R	Granted
	X	Devore, George Jr.	Granted
	X	Titko, Charles	Granted



On a motion by Mr. Wasko, seconded by Mr. Marsh, the Board approved the following applications for waiver and exemption. Ayes: 7. Nays: 0. Motion approved.

Compliance Period 2009 - 2010

Waiver	Exemption	Licensee	Grant/denied
X		Leasure, Franklin P	Granted
X		Marsco, John	Granted

On a motion by Mr. Jones, seconded by Mr. Wasko, the Board approved the following 50-year exemption. Ayes: 7. Nays: 0. Motion approved.

Date received	Licensee	License no.
11/20/08	Mercer, John Thomas	DUAL 006690
11/18/08	Short, George J.	FD 004625
12/05/08	Bush, John C.	DUAL 005809
12/08/08	Hankins, Samuel R.	DUAL 005800



On a motion by Mr. Primm, seconded by Mr. Wasko, the Board meeting adjourned at 8:15 A.M. Ayes: 7. Nays: 0. Motion approved.