

MINUTES

Tuesday - June 19, 2002

The regular meeting of the Board of Embalmers and Funeral Directors was held at the Riffe Center located in Columbus. President Ross C. DeJohn called the meeting to order at 1:03 P.M.. Other Board members present were: Virginia Cheney, John J. Hadley, Pernel Jones, Sr., Kurtis A. Tunnell, and Ronald G. Van Atta. Also present were: Mollie Martin, Assistant Attorney General, Frank J. Savage, Inspector, Charles H. Wisby, Inspector, and Ann Cunningham, Executive Director. Others present were: Larry D. Anderson, Richard J. Farley, Marlan Gary, John W. Ross, Jr., Ryan Shoffstall, and Keith A. Young.

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On a motion by Mr. Hadley, seconded by Mr. Van Atta, the minutes of the May 14-15, 2002 meeting were approved as amended. Ayes: 5. Nays: 0. Motion approved.

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Announcements

Board members were given a copy of the new travel reimbursement rules, and Ms. Cunningham reminded the Board members to submit completed meal receipts and hotel folios in order to receive reimbursement.

Board members were informed that Conseco Insurance requested proof of licensure and a copy of the corporation papers from a funeral home when the funeral home sold a policy to fund preneed.

Pernel Jones will represent the Board at the annual convention of the Buckeye State Funeral Directors and Mortician Association on June 13. Mr. Jones will receive per diem and reimbursement for travel expenses.

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Inspectors' Reports

Inspector Savage reported that he drove 2,020 miles in the counties of Cuyahoga, Erie, Lorain, Mahoning, Muskingum, Richland, Stark, Summit and Tuscarawas. He made 32 inspections including 17 crematory facilities, 6 investigations, found no violations, and monitored one apprentice. Inspector Savage monitored examinations.

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Inspector Wisby reported that he drove 2,425 miles in the counties of Adams, Allen, Auglaize, Clermont, Darke, Franklin, Hamilton, Hancock, Hardin, Montgomery and Van Wert. He made 59 inspections, 3 investigations, found no violations, and monitored two apprentices. Inspector Wisby monitored examinations.

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Executive Session

On a motion by Mr. Jones, seconded by Mr. Hadley, the Board went into executive session pursuant to Section 121.22(G)(1) of the Revised Code, to consider complaints and possible disciplinary action against licensees, and Section 121.22(G)(3) of the Revised Code to conference with the Board's counsel to consider pending litigation. Roll call vote: Cheney, Aye; DeJohn, Aye; Hadley, Aye; Jones, Aye; Tunnell, Aye; Van Atta, Aye.

Mr. Tunnell left the meeting at 1:40 P.M.

On a motion by Mr. Hadley, seconded by Mr. Van Atta the Board came out of executive session. Roll call vote: Cheney, Aye; DeJohn, Aye; Hadley, Aye; Jones, Aye; Van Atta, Aye.

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On a motion by Mr. Hadley, seconded by Mr. Van Atta, the Board voted to close six (6) investigatory files. Roll call vote: Cheney, Aye; DeJohn, Aye; Hadley, Aye; Jones, Aye; Van Atta, Aye.

On a motion by Mr. Hadley, seconded by Mr. Jones, the Board voted to approve the settlement agreement negotiated by Mollie Martin, Assistant Attorney General, and Charles E. Mills, attorney for Joseph Nero and the Biondo-Vito-Nero Funeral Home, in the matter concerning the funeral of Donna Stone on or about July 3, 2001. Roll call vote: Cheney, Aye; DeJohn, Aye; Hadley, Aye; Jones, Aye; Van Atta, Aye.

On a motion by Mr. Hadley, seconded by Mr. Van Atta, the Board voted to charge Henry Harden, Jr., Sandra R. Harden, and the Sherrill-Harden Funeral Home with violation of Section 4717.13(A)(2) of the Revised Code, for engaging in embalming without an embalming license; and Section 4717.14(A)(4) of the Revised Code for unprofessional conduct; and Section

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4717-1-16(B)(2)(a)(ii)(b)xiv) of the Administrative Code which states all bodies in the preparation room should be treated with proper care and dignity and should be properly covered at all time, specifically in the cremation of Harold A. Daniels on or about January 23, 2002. Roll call vote: Cheney, Aye; DeJohn, Aye; Hadley, Aye; Jones, Aye; Van Atta, Aye.

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Persons Before the Board

After questioning each applicant, and on a motion by Mr. Hadley, seconded by Mr. Jones, the Board voted to accept the following persons who appeared before the Board for consideration as reciprocal applicants. The applicants are required to take and successfully pass the embalmer and funeral director Ohio laws examinations, and submit the required forms. Ayes: 5. Nays: 0. Motion approved.

Michael W. Kirchner, Alaska

Robert K. MacKinnon, Ontario, Canada

Cheri Oleksiuk, Pennsylvania

Yuri Sikkema, Michigan

Jeffrey A. Hay, Kentucky

Christopher A. Dunmore, West Virginia

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Larry Anderson appeared before the Board to present material on an educational course he took at Southern State Community College entitled "Nxlevel Small Business Training." The Board approved the course for three (3) hours of continuing education credit.

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Bruce A. Sampson appeared before the Board to reiterate his request for reinstatement after allowing his embalmer and funeral director licenses to lapse in 1998. After one hundred eighty days, Section 4717.08 of the Revised Code requires a holder of a lapsed license to remit renewal and lapsed license fees, and take and successfully pass the required examinations. The Board asked Ms. Martin, A.A.G., to research the subject and report to the Board during the Wednesday meeting.

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Unfinished Business

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The Board members were given a copy of an email from James Rough of the Cosmetology Board, chair of the Joint Boards committee on SRS-e. CAVU, the licensing system began implementation. Cosmetology, Medical, Occupational and Physical Therapy, and Sanitary Engineers will be the first boards on the new computer system.

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The Board reviewed the annual submission of Charles E. Robinson, II relative to his settlement agreement with the Board, and making restitution to the FSIB Waynesfield Fund.

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The Board members were given copies of the new crematory facility inspection report form and the revised facility inspection report form which will be used for funeral homes and embalming facilities.

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New Business

On a motion by Mr. Hadley, seconded by Mr. Jones, the Board approved the following applications for funeral home license. Ayes: 5. Nays: 0. Motion approved.

Adams Mason Funeral Service, Parma Heights

Baker Funeral Home, Inc., Berea

Geo. H. Rohde & Son Funeral Home, Cincinnati

J. W. Ross Funeral Home, Inc., Columbus

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On a motion by Mr. Hadley, seconded by Mr. Jones, the Board approved the following application for funeral home license pending receipt of the occupancy permit and final inspection by the Board. Ayes: 5. Nays: 0. Motion approved.

Acree Funeral Home, Pomeroy

Freck Funeral Chapel, Oregon

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The following funeral homes submitted an amendment to change the manager during the month of May 2002.

Dunn-Quigley-Ciriello & Carr
Akron

Robert E. Shaw

Kreitzer Funeral Home, Inc.
Arcanum

Michael Kreitzer

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Linn-Hert-Geib Funeral Home, Inc. New Philadelphia	Richard D. Geib II
Littleton & Rue Funeral Home Urbana	Wayne L. Smith
Newcomer-Farley funeral Home Columbus	Rick Newcomer
Newcomer-Barclay Funeral Home Kettering	Richard J. Farley
Fares J. Radel Funeral Home, Inc. Cincinnati	Katrina J. DeStevens
Porter-Qualls Funeral Home Columbus	Tambra K. Vernon
Skillman-McDonald Funeral Home Mechanicsburg	David P. Vernon

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The following funeral homes submitted an amendment to change the funeral director actually in charge of and ultimately responsible for the funeral home during the month of May 2002.

Kreitzer Funeral Home, Inc. Arcanum	Michael Kreitzer
Newcomer-Barclay Funeral Home Kettering	Richard J. Farley

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The following funeral homes closed because of cessation of business, a new owner, or new location during the month of May 2002.

Bernard P. Borowski Memorial Home, Newton Falls	new owner
Dalbert & Woodruff Funeral Home, Inc., Cincinnati	new owner
Holloway & Son Funeral Home, Inc, Niles	new owner
Smith Funeral Home, Baltic	new owner
Smith Funeral Home, Sugarcreek	new owner
Suber Funeral Home, Fletcher	new owner
Walton-Schrader Funeral Home, Alliance	new owner
Charles C. Young Funeral Home, Ross	new owner

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On a motion by Mr. Hadley, seconded by Mr. Van Atta, the Board issued embalmer and/or funeral director licenses to the following individuals having met the licensure requirements Ayes:

5. Nays: 0. Motion approved.

Licensee	Embalmer license	Funeral director license
Jill Bowman		8854
Michael Corby		8855
Melissa Elick		8856
Anthony Hufford		8857
Kimberly Jump		8858
Julia Kaiser		8859
Jacob Koch		8860
Frank Lellio, Jr.		8861
Betsy McNulty		8862
Kevin Miller	8990 A	8863
Heather Nihiser	8991 A	8864
Steven Spears	8992 A	8865
Shelly Tidd		8866
Alan Adolphson		8867 R
Julie Crites	8893 R	8868 R
Lance Ray	8994 R	8869 R
Jeffrey Tarvin	8995 R	8870 R

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The following individuals qualified and were issued registration numbers during the month of May 2002. (*not shown on previous report)

Applicant	Embalmer Registration	Funeral director Registration	Date issued
*Mark Fickes	D-6977	C-8792	04/02/02
Gary Imler		C-8793	05/15/02
James Strmac		C-8794	05/15/02

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The following individuals certified apprenticeships during the month of May 2002.

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(* denotes individuals that began their apprentices in April 2002.)

apprentice	type	funeral home
*Linda Meredith	FD	Rodman Funeral Home Columbus
Pamela Rybka	FD	David R. Jasin Funeral Home Toledo
James Strmac	FD	Golub Funeral Home Cleveland

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The Board was informed that the Board office received and processed the following reports during the month of April 2002.

Embalming case reports	54
Embalming master reports	9
Embalmer interviews	3
Funeral Director progress reports	140
Funeral Director master reports	23
Funeral Director interviews	6

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The Board reviewed various news articles related to the funeral profession.

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On a motion by Mr. Van Atta, seconded by Mr. Jones, the Board denied Ms. Cunningham's request for two weeks of vacation, a procedural matter to avoid losing vacation leave as Ms. Cunningham had reached the maximum allowable. Ms. Cunningham will be reimbursed for the leave. Ayes: 5. Nays: 0. Motion approved.

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Correspondence

1. A letter from Melissa Pratt requesting permission to work part time during her apprenticeship. On a motion by Mr. Hadley, seconded by Mr. Van Atta, the Board approved Ms. Pratt's request to work as a sales association at the Franklin Park Mall for no more than twenty hours per week. Ayes: 5. Nays: 0. Motion approved.
2. A memo from Tracy Easterling, Director of Meetings for the International Conference of Funeral Service Examining Boards, indicating an increase in the rates for state board

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examinations. As of July 1, 2002, Funeral Service Arts will be \$80.00 and Funeral Service Science will be \$80.00.

3. A letter from James R. Noonan requesting reconsideration of a continuing education program previously denied. The Board reiterated its original denial because the program is insurance related. Secretary to notify Mr. Noonan.
4. A letter from Joseph C. Abele requesting ten hours of continuing education credit for his private study of the Ohio Revised Code and related funeral rules. The Board denied Mr. Abele's request for credit. Secretary to notify Mr. Abele.
5. A letter from Mark R. Zingle of Zingle and Associates relative to preneed insurance and preneed, and offering the services of the organization in the form of a monthly preneed compliance update.
6. A letter from Shokat Fatteh, M.D. president of the Islamic Society of Greater Youngstown asking if there were any laws or rules regulating a mosque with a room to perform religious ceremonies on dead bodies. Secretary to request clarification of ceremonies with specific details.
7. A letter from Frank Polsinelli informing the Board of the death of his father, Domenic A. Polsinelli on April 23, 2002.
8. A letter from John W. Ross, Jr. informing the Board that he has discontinued his business relationship with Jacqueline Martin Smith. With the aid of an attorney, Mr. Ross will submit a clearly enumerated account of all preneed as required under Ohio law.
9. A letter from Marlan J. Gary informing the Board of the closure of the Gary Funeral Service in Mansfield. Mr. Gary had no preneed accounts. Secretary to acknowledge.
10. A letter from Dean A. Woodyard relative to the O. R. Woodyard Funeral Homes and the death of his father O. R. Woodyard. On a motion by Mr. Hadley, seconded by Mr. Jones, the Board approved Mr. Woodyard's request to continue operation of the funeral homes for twelve months until January 25, 2003. Ayes: 5. Nays: 0. Motion approved.

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11. A letter from Jason R. Winters informing the Board of the closure of the Jason R. Winters Funeral Chapel in Wellston. Secretary to acknowledge receipt of the display license, renewal license and a clearly enumerated account of preneed.

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Executive Session

On a motion by Mr. Jones, seconded by Mrs. Cheney, the Board went into executive session pursuant to Section 121.22(G)(1) of the Revised Code, to consider complaints and possible disciplinary action against licensees, and Section 121.22(G)(3) of the Revised Code to conference with the Board's counsel to consider pending litigation. Roll call vote: Cheney, Aye; DeJohn, Aye; Hadley, Aye; Jones, Aye; Van Atta, Aye.

On a motion by Mr. Hadley, seconded by Mr. Jones the Board came out of executive session. Roll call vote: Cheney, Aye; DeJohn, Aye; Hadley, Aye; Jones, Aye; Van Atta, Aye.

There was no action to report.

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Fiscal

The Board reviewed the May Monthly Transaction Register, the voucher journal for May, and the revenue journal for May. In addition, the members received a copy of allotment plan for Fiscal Year 2003 that begins July 1, 2002.

Board members were informed that in-state lodging reimbursement is increased to \$75 and \$40 for a full day of meals. Exceptions to provisions of the travel rule will be narrowly interpreted and difficult to obtain.

On a motion by Mr. Hadley, seconded by Mr. Jones, the Board approved the personal service contract with Blaugrund, Herbert & Martin, Inc. to act as hearing officer at the rate of \$95.00 per hour for a maximum of \$4,750.00 for Fiscal Year 2003, pending availability of funds. Ayes: 5. Nays: 0. Motion approved.

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On a motion by Mr. Hadley, seconded by Mr. Van Atta, the Board approved the personal service contract for educational consultant, Donald Neff, at the rate of \$20.00 per hour for a maximum of \$1,500.00 for Fiscal Year 2003, pending availability of funds. Ayes: 5. Nays: 0. Motion approved.

The Board received a memorandum from Thomas W. Johnson, Director of the Office of Budget and Management (OBM) explaining that Section 144 of Am. Sub. H.B. 94 authorizes OBM to transfer up to \$31.8 million in cash from non-federal funds to the General Revenue Fund. OBM transferred \$4,000,000 from Fund 4K9. The transfer will not directly impact appropriations. OBM will determine which licensing boards will bear the actual hits. OBM will work to insure that there will be enough cash to provide a minimum of one year's operating costs for all twenty-plus boards participating in the fund.

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On a motion by Mrs. Cheney, seconded by Mr. Van Atta, the Board recessed at 4:00 P.M. Ayes: 5. Nays: 0. Motion approved.

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Wednesday - June 19, 2002

The Board reconvened at 8:00 A.M. at in the Board office. Present were: Virginia Cheney, Ross C. DeJohn, John J. Hadley, Pernel Jones, Sr., Kurtis A. Tunnell, Ronald G. Van Atta, Mollie Martin, Frank J. Savage, Charles H. Wisby, and Ann Cunningham, and guest, Barbara Hadley.

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Continuing Education

With the assistance of Alpheratta Small, the Board reviewed applications for continuing education.

The Board reviewed a letter from Dr. Jerry L. Keller of Dr. Jerry L. Keller, Inc., Business Consulting Services in West Virginia. Dr. Keller expressed his appreciation to the Board for allowing his business to offer self-study continuing education courses to Ohio licensees. In addition, Dr. Keller informed the Board that he was adding a toll-free telephone number, that

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the name was changing to "Practice Strategies, LL., and Richard A Santore was hired as a course administrator.

On a motion by Mr. Hadley, seconded by Mr. Jones, the Board approved, and where indicated denied, the following continuing education programs. Ayes: 6. Nays: 0. Motion approved.

Prior Approval:

DATE	SPONSOR	TITLE	Hours/denied
010117	YORK	January 17-19, 2001 - "The Future of Funeral, Cemetery & Memorial Product Merchandising" New Orleans LA Approved as blanket order 11-14-01	13
020508	CENTRAL	"Stress Reduction For Funeral Directors" - Dayton - Approved as blanket order 2-21-01	01
020603	KEYSTONE	"Aurora Casket Co." - "Compliance Regulations (Cremation/Crematory)" - "Performance Management Process" - "Packaging Cremation" - "Advanced Planning" - "Key Memories Community Presentation" - "75 New Market Share Growth Ideas in 75 Minutes" - "Success of the Future" Beltevia, Indiana	13
020611	TOTAL	Total Asset Planning - "Economic Growth & Tax Relief ..." - CCMS	02
020611	CENTRAL	"Talking To Children & Teens About Death & Dying" - Cincinnati - Approved as blanket order 2-21-01	02
020613	CLARK	Tour - Clark Grve Vault Service Center - Brecksville - Approved as blanket order 12-20-01	01
020625	GCFDA	"Ford's" - "Indigent Burials in Cincinnati" - "Phone Networking" - Cincinnati, Ohio	03
020626	SUMMIT	"Legacy.Com & Akron Beacon Journal Procedures" June 26, 2002 - Cuyhoga Falls, Ohio	02
020709	HAHN	"Hazardous Materials - OSHA Training" - "Bloodborne Pathogens" - Akron, Ohio	02
020710	SHUPE	Burial Vault Presentation - Burial Vaults Bidwell, Ohio	04
020713	UFDCIN	Monthly Meeting of United Funeral & Embalmers of Greater Cincinnati - July 13, 2002 - Cincinnati, Ohio	02
020716	FORTIS	"Fortis Family/Strategy/Your Funeral Firm" - "Life Files" - INSURANCE	DENIED
020718	MKJ	MKJ Marketing "Voyage of Discovery 2" Cruise - July 18-25, 2002 - Largo, FL	28
020724	YORK	July 24, 25, 2002 - "The Future Of Funeral, Cemetery & Memorial Prod" - York PA	13
020728	NFDA	"Leadership Conference" July 28-31, 2002 Coeur d'Alene, Idaho	14
020803	NFDMA	Educational Seminar - "Intro to Basic Computing" - "Internet & Email" - "Focus on the Future" - "New Member Orientation" - Word Processing" - SIDS Programming" - Legislation & Funeral Serv." - Black Enterprise/York Group Wealth Bldg" - Embalming the Jaundiced Case" - "NJ Burial Customs" - ADA/FTC Billie Watson" - Dealing with Difficult People" - "Nutrition & Well Being" - "Aftercare" - Maintaining Independent Black Business" - Training Your Apprentice I" - Working in your Family Business" - August 3-7, 2002 Atlantic City, NJ	14
020803	ENDMF	Educational Seminar - Restorative Art" - "Restorative Treatments for Cancer of the face" - "Dept. of Environmental Protection & the NJ Embalmer" - Atlantic City, NJ	08

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020822	ICFA	"Small Cemetery & Funeral Management Conference - "Reclaiming Unused Graves" - "Alternative Revenue Sources" - Alan Wolfelt Keynote - "Together It Does, Apart It Doesn't" - "Choosing the Right Turf" - "Burial & Funeral Customes" - "Creating Heritage" - "Nature and the Cemetery" - "World Trade Center 9-11" - "Pre-Planning: The Wise Choice" - Tours & Exhibits Greenley, Colorado	15
020824	UFDEGC	"The General Price List" - Cincinnati	02
020914	UFDEGC	"Employee OSHA Training" - Cincinnati	02
020928	TRIO-CO	"Cremation Procedures" - "OSHA Standards That Impact The Mortuary Profession" - Poland	05
020929	TRIO-CO	"Toxicology" - Poland	04
020829	Belmont	"Updates On Medicade Program" - Barnesville	03
020912	SUJKOW	Living with Death Seminar - "Discover the Secret to Managing the Grief that won't go Away" - September 12, 2002 - Maumee, Ohio	03
020913	SUJKOW	Living with Death Seminar - "Discovering the Secret to Managing the Grief that won't go Away" - September 13, 2002 - Maumee, Ohio	03
021026	TRI-CO	"Making Memories Last Longer & Question of Need of Burial Vault" - "Accounting & Funeral Management" - Poland, Ohio	04

On a motion by Mr. Hadley, seconded by Mr. Jones, the Board approved, and where indicated denied, the following continuing education programs. Ayes: 6. Nays: 0. Motion approved.

Blanket:

Sponsor	Title	Hours/denied
Aurora	Marketing Today & Tomorrow - "Cremation" - "Children's Resources" - "Solution Merchan." - "Marketing Communications" - "Digital" Aurora Plant Tour - Meirerjohan-Wengler Plant Tour - Clarksburg Plant Tour -	2 ea. 1 ea.
	Video Aurora Plant Tour - Video Meierjohan-Wengler Tour - Video Clarksburg Plant Tour	1 ea.
Bell	"The Graveside set up" - Cremation - "Nuts & Bolts"	03
Central	"Talking to Children & Teens about Death & Dying" - "Growing to Become a More Affective Aftercare Provider" - Stress Reduction for Funeral Directors" -	02 03 03
	What in the World Am I Doing?" -	03
	"From the Pulpit to the Grave"	03
Central	"Stress Reduction for Funeral Directors" - Self Study Course	03
Milso	"Milso Casket Factory Tour" - "Maximizing Opportunity - Milso Merchandising Solutions" - "Creating Unique Celebrations" - "Personal Impressions"	06
OFDA	"OFDA Educational Program" Columbus, Ohio	01
OFDA	"Mortuary Response Team Presentation" - Columbus, Ohio	04
OFDA	"Educational Program for District or Regional Meetings" Columbus, Ohio	02
Stuart	"Burial vault seminar"	02
Wilbert	"Synchronized Marketing Plan" - "Plant Tour Of Burial Vault Manufacturer" - "Cremation Choices"	05
York	"The Future Of Funeral, Cemetery & Memorial Product"	13

On a motion by Mr. Van Atta, seconded by Mr. Jones, the Board approved, and where indicated denied, the following continuing education programs. Ayes: 6. Nays: 0. Motion

approved.**Individual:**

Sponsor	Title	Hours/denied
Aurora	Marketing Today & Tomorrow - "Cremation" - "Children's Resources" - "Solution Merchan." - "Marketing Communications" - "Digital" Aurora Plant Tour - Meirerjohan-Wengler Plant Tour - Clarksburg Plant Tour -	2 ea. 1 ea.
	Video Aurora Plant Tour - Video Meierjohan-Wengler Tour - Video Clarksburg Plant Tour	1 ea.
Bell	"The Graveside set up" - Cremation - "Nuts & Bolts"	03
Central	"Talking to Children & Teens about Death & Dying" - "Growing to	02

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	Become a More Affective Aftercare Provider" - Stress Reduction for Funeral Directors" -	03
	What in the World Am I Doing?" -	03
	"From the Pulpit to the Grave"	03
Central	"Stress Reduction for Funeral Directors" - Self Study Course	03
Milso	"Milso Casket Factory Tour" - "Maximizing Opportunity - Milso Merchandising Solutions" - "Creating Unique Celebrations" - "Personal Impressions"	06
OFDA	"OFDA Educational Program" Columbus, Ohio	01
OFDA	"Mortuary Response Team Presentation" - Columbus, Ohio	04
OFDA	"Educational Program for District or Regional Meetings" Columbus, Ohio	02
Stuart	"Burial vault seminar"	02
Wilbert	"Synchronized Marketing Plan" - "Plant Tour Of Burial Vault Manufacturer" - "Cremation Choices"	05
York	"The Future Of Funeral, Cemetery & Memorial Product"	13

On a motion by Mr. Hadley, seconded by Mr. Tunnell, the Board approved the following exemption and waivers. Ayes: 6. Nays: 0. Motion approved. **APPLICATION FOR WAIVERS**

OR EXEMPTION 2000-2002

Waiver	Exemption	Licensee Name	Granted/Denied
X		Donald Earl Sauer	Granted
X		Teddy Blair Strawser	Granted
	X	Carmen R. Collins	Granted
	X	Marvin W. Dunn	Granted
	X	Douglas W. McGill	Granted
	X	Thomas A. Tilton	Granted
X		Victory J Thomas	Granted

APPLICATION FOR WAIVERS OR EXEMPTION 2002 - 2004

Waiver	Exemption	Licensee Name	Granted/Denied
X		Marie R. Vross	Granted
X		Donald I. Snider	Granted
X		Phillip F. Boyd	Granted

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On a motion by Mr. Van Atta, seconded by Mrs. Cheney, the Board meeting adjourned at 8:36 A.M. Ayes: 6. Nays: 0. Motion approved.

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The Budget Committee comprised of Board members DeJohn and Jones remained until 12 noon to discuss preparation for the biennial budget request to be submitted for Fiscal Years 2004-2005. Ms. Cunningham and Ms. Wright of the Board staff assisted with the discussion.