

MINUTES

Tuesday - February 18, 2003

The regular meeting of the Board of Embalmers and Funeral Directors was held at the Riffe Center located in Columbus. President Pernel Jones, Sr. called the meeting to order at 1:08 P.M. Other Board members present were: Ross C. DeJohn, John J. Hadley, Robert L. Shank, David B. Tobias, and Kurtis A. Tunnell. Also present were: Kate Oklok, Assistant Attorney General, Frank J. Savage, Inspector, Charles H. Wisby, Inspector, and Ann Cunningham, Executive Director.



On a motion by Mr. Hadley, seconded by Mr. Tunnell, the minutes of the December 17-18, 2002 meeting were approved as amended. Ayes: 6. Nays: 0. Motion approved.



Unfinished Business

There was no unfinished business to discuss at this time.

◆◆◆◆New Business

On a motion by Mr. Shank, seconded by Mr. Hadley, the Board approved the following applications for funeral home license, and issued each a license. Ayes: 6. Nays: 0.

<u>Firm Title</u>	<u>Address</u>	<u>County</u>	<u>Inspection</u>
Lane Funeral Homes, Inc	Brookfield	Trumbull	Inspection 05-23-02
McGowan-Reid & Santos Funeral Home, Inc.	Cuyahoga Falls	Summit	Inspection 05-31-02
Oliver-Linsley Funeral Home	East Palestine	Columbiana	Inspection
Selby-Cole FH	Vienna	Trumbull	Inspection 2/11/2003



There were no applications for funeral home license pending receipt of the occupancy permit and final inspection by the Board.



On a motion by Mr. Hadley, seconded by Mr. Tunnell, the Board approved the following application for crematory facility license. Ayes: 6. Nays: 0.

<u>Firm Title</u>	<u>Address</u>	<u>County</u>	<u>Inspection</u>
Brook Park Cremation	Brookfield	Trumbull	Inspection



The following funeral homes submitted an amendment to change the manager during the month of January 2003.

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<u>I.D.#</u>	<u>Firm Title</u>	<u>Manager</u>	<u>County</u>
43-00-0204	Edwards Funeral Service South Euclid	Robert J DeJohn	Cuyahoga
43-00-0438	Waugh-Halley-Wood Funl Dir, Gallipolis	Eugene L Wood	Gallia
43-00-0809	Blackburn Funeral Home Bergholz	R S Bednarski-Fithen	Jefferson
43-00-1087	Staton-Gillen-Larkins FH Warren	Bryan L Borowski	Trumbull
43-00-1557	Cardaras Funeral Home Glouster	Michael G Lysien	Athens
43-00-1812	Martin-MacLean-Altmeyer FH East Liverpool	James C Cooper	Columbiana
43-00-1832	Martin-MacLean-Altmeyer FH Wellsville	Deborah L Koffel	Columbiana
43-00-2494	Jump & Pfeil FH Monroeville	Garrison Murray	Huron
43-00-2522	Corrigan FH Cleveland	Celestino Parente	Cuyahoga



The following funeral homes submitted an amendment to change the funeral director actually in charge of and ultimately responsible for the funeral home for the month of January 2003.

<u>I.D.#</u>	<u>Firm Title</u>	<u>AIC/UR</u>	<u>County</u>
43-00-2357	Ciriello Funeral Home Akron	Christopher J Silva	Summit
43-00-2131	Hahn-Hostetler Funeral Home Akron	Christopher J Silva	Summit



There were no embalmer or funeral director licenses eligible to be granted



The following individuals qualified and were issued registration numbers during the month of January 2003:

<u>Applicant</u>	<u>Embalmer Registration #</u>	<u>Funeral Director Registration #</u>	<u>date</u>
Candice Bertemes	D-7008	C-8841	01/02/03
John Detling	D-7009	C-8842	01/02/03
Jesse Fischer	D-7010	C-8843	01/02/03
Megan Galla	D-7011	C-8844	01/02/03
Erika Scheid	D-7012	C-8845	01/02/03
Scott Streichert	D-7013	C-8846	01/02/03

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Ronda Corbin	D-7014	C-8847	01/06/03
Richard Woolslayer	D-7015	C-8848	01/06/03
Gregory Jackson	D-7016	C-8849	01/02/03
Gyta Griffin	D-7017	C-8850	01/06/03
Robert Kibbey	D-7018	C-8851	01/14/03
Senta Folds	D-7019	C-8852	01/27/03
Gene Dale		C-8853	01/28/03



The following individuals certified apprenticeships during the month of January 2003.

<u>Apprentice</u>	<u>Type</u>	<u>Funeral Home</u>
Candice Bertemes	Emb/Fd	T.P. White & Sons FH 2050 Beechmont Ave Cincinnati Ohio 45230
John Detling	Emb/Fd	Girton-Schmidt-Boucher FH 226 West Main St Eaton Ohio 45320
Jesse Fischer	Emb/Fd	Fischer Funeral Home 412 East Main St Warsaw Ohio 43844
Megan Galla	Emb/Fd	Waite & Son FH 3300 Center Rd Brunswick Ohio 44212
Gyta Griffin	Emb/Fd	H.M. Martin FH 3856 East 131 st St Cleveland Ohio 44120
Gregory Jackson	Emb/Fd	Formet-Clevenger & Gordon FH 1803 North Cleveland Ave NW Canton Ohio 44709
Robert Kibbey	Emb/Fd	Naegele-Kleb & Ihendorf FH 3900 Montgomery Rd Norwood Ohio 45212
Erika Scheid	Emb/Fd	Reeb Funeral Home 5712 North Main St Sylvania Ohio 43560
Scott Streichert	Emb/Fd	Paul R Young FH 7345 Hamilton Ave Cincinnati Ohio 45231
Richard Woolslayer	Emb/Fd	Jackson Lytle & Williams FH 2425 N Limestone St Springfield Ohio 45503



The Board was informed that the Board office received and processed the following reports during the month of January 2003:

Embalming case reports	147
Embalming master reports	24
Embalmer interviews	3

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Funeral Director progress reports	282
Funeral Director master reports	46
Funeral Director interviews	5

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The Board reviewed various news articles related to the funeral profession.

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The Board designated Mr. Hadley and Mr. Jones to assist in monitoring the examinations scheduled for February 25-26, 2003. Both Board members will receive per diem and travel expenses.

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Unfinished Business

The Board received a chart indicating the breakdown by agency costs for CAVU, the new licensing system. The Board's cost is based on the number of licensees, 1.3%. For Fiscal Year 2004, the monthly service costs are estimated at \$157, one-time yearly charges include; cost to make contacts Board specific \$664, contingency \$1,897, and annual license fee, \$2,087. For Fiscal Year 2005, the monthly service cost is estimated at \$162, one-time yearly charges include; contingency \$1,897 and annual license fee \$2,087. The contingency costs may not be used unless necessary.

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The Board was informed that a bar code was added to the back of each renewal license card for future use, for example, verifying attendance at a continuing education program. The ten-character bar code is the identification number of the individual licensee. The bar code may be scanned into Excel or Word document, and will list just the identification number of the individual licensee, not the licensee's name. A name would require forty characters, and be too long for the renewal licensee card.

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The Executive Director reported a telephone conversation with the Executive Director of the Maryland Board concerning reciprocity. Allegedly, an Ohio licensee applied to the Maryland Board and was denied because would not reciprocate. The allegation was incorrect. The individual was being recommended for licensure, and in addition to qualifying educational, he would be required to serve 6 months of apprenticeship and pass an examination.

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Correspondence

1. A letter from Tom Trask requesting reinstatement of his licenses. The Board instructed the secretary to send Mr. Trask a letter explaining the procedure for reinstating one's license under Section 4717.08 (C) of the Revised Code.
2. A letter from Leeza R. Crosby, owner of the Crosby Funeral Home requesting permission to operate after the death of her mother, Angela M. Crosby. On a motion by Mr. Hadley, seconded by Mr. Tunnell, the Board approved her request to continue the operation of the funeral home for twelve months until January 12, 2004. Ayes: 6. Nays: 0. Motion approved. Ms. Crosby may request another twelve months before that date or she may submit an application for funeral home license.
3. A letter from Jacqueline Jones Sian requesting permission to work part time during her apprenticeship. On a motion by Mr. Hadley, seconded by Mr. Tunnell, the Board approved her request to work eight hours a week as a registered nurse. Ayes: 6. Nays: 0. Motion approved.
4. A letter from Joseph Pacquelet requesting permission to use sign combining the names of the Pacquelet Funeral Home and the Arnold-Lynch Funeral Home. On a motion by Mr. Hadley, seconded by Mr. Shank, the Board denied the request to use "Paquelet & Arnold-Lynch Funeral Homes." Ayes: 6. Nays: 0. Motion approved.
5. A letter from Elizabeth Ferrara and family requesting permission to operate the Ferrara Funeral Home in Garfield Heights after the death of Daniel Ferrara. On a motion by Mr. Hadley, seconded by Mr. Tunnell, the Board approved her request to continue the operation of the funeral home for twelve months until January 16, 2004. Ayes: 6. Nays: 0. Motion approved. Ms. Ferrara may request another twelve months before that date or she may submit an application for funeral home license.
6. A letter from Mary Jo Hellwarth and Carol Dick, co-executors requesting permission to operate the W. H. Dick & Sons Funeral Home for an additional year. On a motion by Mr. Shank, seconded by Mr. Tunnell, the Board approved her request to continue the operation of the funeral home for an additional twelve

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months. Ayes: 6. Nays: 0. Motion approved. A new application for funeral home license must be approved before the deadline.

7. A letter from Arthur J. Davis requesting reinstatement of his licenses. The Board instructed the secretary to send Mr. Davis a letter explaining the procedure for reinstating one's license under Section 4717.08 (C) of the Revised Code.
8. A letter from Joan Duggan, M.D., asking the Board to waive the renewal fees for a licensee because he suffers from a chronic, serious illness. Secretary to inform the licensee that the Board has no authority to waive fees.
9. A letter from Daniel T. Skivolcok and John B. Christian stating that they both own the Walton-Schrader Funeral Home. Board records will be amended to indicate the ownership.
10. A letter from Lisa Holycross, a consumer located in Urbana, stating that she and her family found a negative advertisement by a locally owned funeral home to be "very unnerving and disheartening." The family had used the corporate-owned funeral home targeted in the advertisement and was very pleased with the services. Ms. Holycross stated "Making the final arrangements for a loved one is difficult enough, without the added stress of negative advertising."

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On a motion by Mr. DeJohn, seconded by Mr. Hadley, the Board voted to deviate from the agenda and hear the Apprenticeship Committee Report. Mr. Tobias reported that the committee developed a draft of Rule 4717-1-14 and the interview and reporting forms. The committee proposed recommendations for apprentice and directed Assistant Attorney General, Kate Oklok to review the draft. There was a discussion concerning the deletion of direct supervision.

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On a motion by Mr. DeJohn, seconded by Mr. Hadley, the Board deviated from the agenda for a second time to allow Ms. Oklok to present her report

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On a motion by Mr. DeJohn, seconded by Mr. Hadley, the Board went into executive session pursuant to Section 121.22(G)(1) of the Revised Code, to consider complaints and possible disciplinary action against licensees, and Section 121.22(G)(3) of the

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Revised Code to conference with the Board's counsel to consider pending litigation. Roll call vote: DeJohn, Aye; Hadley, Aye; Jones, Aye; Shank, Aye; Tobias, Aye; Tunnell, Aye.

Mr. DeJohn recused himself from the session at 2:51 P.M. and return at 3:00 P.M.

President Pernel Jones declared the Board out of executive session

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On a motion by Mr. Hadley, seconded by Mr. Tunnell, the Board voted to close three (3) investigatory files. Roll call vote: DeJohn, Aye; Hadley, Aye; Jones, Aye; Shank, Aye; Tobias, Aye, Tunnell, Aye.

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On a motion by Mr. Hadley, seconded by Mr. Tunnell, the Board voted to charge Wendell C. Brogdon and the Brogdon & son Funeral Home with violation of Section 4717.14(A)(5) of the Revised Code, for knowingly permitting an unlicensed person, other than a person serving an apprenticeship, to engage in the profession or business of funeral director under the licensee's supervision, and Section 4717.14(A)(4) of the Revised Code for unprofessional conduct, specifically for permitting the funeral home secretary, who is not licensed as a funeral director, to make funeral arrangements with the family of James L. Rhodes on or about December 16, 2002. Roll call vote: DeJohn, Aye; Hadley, Aye; Jones, Aye; Shank, Aye; Tobias, Aye, Tunnell, Aye.

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On a motion by Mr. Hadley, seconded by Mr. Tunnell, the Board voted to allow the Assistant Attorney General, Kate Oklok, to negotiate a settlement of the appeal in the Craig Nicol complaint. Roll call vote: DeJohn, abstain; Hadley, Aye; Jones, Nay; Shank, Aye; Tobias, Aye, Tunnell, Aye. The motion failed because Section 4717.03 of the Revised Code requires a concurrence of four Board members for the Board to take any action.

Motion by Mr. Jones, seconded by Mr. Tunnell, to reconsider the previous motion. Ayes: 6. Nays: 0. Motion approved.

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On a motion by Mr. Hadley, seconded by Mr. Tunnell, the Board voted to allow the Assistant Attorney General, Kate Oklok, to negotiate a settlement of the appeal in the Craig Nicol complaint. Roll call vote: DeJohn, abstain; Hadley, Aye; Jones, Aye; Shank, Aye; Tobias, Aye, Tunnell, Aye. Motion approved.

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Inspectors' Reports

Inspector Savage reported that he drove 1,602 miles in the counties Ashland, Ashtabula, Belmont, Coshocton, Cuyahoga, Jefferson, Lake, Lorain, Mahoning, Muskingum, Stark, and Tuscarawas. He inspected three crematory facilities, 43 funeral homes, and found three violations. He conducted 11 investigations and monitored one apprentice

Inspector Wisby reported that he drove 2,364 miles in the counties of Butler, Clermont, Franklin, Gallia, Hamilton, Henry, Highland, Lawrence, Meigs, Paulding, Putnam, and Van Wert. He inspected 1 crematory facility, 53 funeral homes, and found three violations. He conducted 2 investigations and monitored four apprentices.

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Fiscal

The Board reviewed the January Monthly Transaction Register, the voucher and revenue journals for January, the percentage chart as of January, and a comparison of revenue and disbursements.

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The Board members received a copy of the letter of arrangement between the Board and the Auditor of State and the agenda of the pre-audit meeting held on January 30, 2003. The Board is currently being audited for fiscal years 2001 and 2003, which covers the period July 1, 2002 through June 30, 2002.

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The Office of Budget and Management denied the Board's request to recommend the Board's original budget request. The Board members received and reviewed a chart of current fees and recommended fees in the Executive Budget for 2004-2005; registration will increase from \$25 to \$100, to certify an apprenticeship will increase from \$10 to \$50, there is no change in examination fees, embalmer, funeral director and reciprocal initial license fees will increase from \$5 to \$140, embalmer and funeral director renewal

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fees will increase from \$120 to \$140 for a two-year renewal, and initial facilities fees will change to the same amount as the biennial renewal (crematory facility \$100 to \$200, embalming facility \$100 to \$200, funeral home \$125 to \$250.)



The Board discussed the expense of participating in the annual convention of the International Conference of Funeral Service Examining Boards in California scheduled for April 2003. The Board members decided to forego this year's convention due to the economic situation in the state of Ohio.



On a motion by Mr. Tunnell seconded by Mr. Hadley, the Board recessed at 4:30 P.M. Ayes: 6. Nays: 0. Motion approved.



Wednesday - February 19, 2003

The Board reconvened at 8:00 A.M. at in the Board office. Present were: Ross C. DeJohn, John J. Hadley, Pernel Jones, Sr., Robert L. Shank, David B. Tobias, Kurtis A. Tunnell, Inspector Frank J. Savage, Inspector Charles H. Wisby, Executive Director; Executive Director, Ann Cunningham; and guest, Barbara Hadley.



There was a spirited discussion of Board policy on recussion of a Board member, lack of notice of outcome of legal cases in common pleas and appellate courts, and summary suspension, creation of a preneed "slush" fund, and a good time was had by all.

Continuing Education

On a motion by Mr. Hadley, seconded by Mr. Tunnell, the Board approved, and, where indicated, denied, the following continuing education programs. Ayes: 6. Nays: 0.

PRIOR APPROVAL GROUP

DATE	SPONSOR	TITLE	Hours
020918	MILSO	Milso Casket Factory Tour Maximizing Opportunity Creating Unique Celebrations, Personal Impressions Richmond IN Steve Duffy 877-966-2007 Blanket Approval thru 06-30-04	06
021216	REGSPTS	Required Annual OSHA Training Parkersburg WV David Partridge 804-784-7347 Blanket Approval thru 6-30-04	03
021220	REGSPTS	Annual OSHA Training Twinsburg OH	03

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		David Partridge 804-784-7347 Blanket Approval thru 6-30-04	
030114	ALWILVC	Plant Tour - Burial Vault Production & Merchandising Techniques Galion OH Sean Longstreth Blanket Approval thru 06-30-04	02
030115	CLARK	Video of Manufacturing Clark Vaults & Video of Consumer Questions American Valor & Military Vaults Cuyahoga Falls OH Ned A. Spangler 800-848-3570 Blanket Approved thru 06-30-04	03
030116	FIREFDA	Interior Design for the Funeral Home Norwalk OH David F. Koch 419-626-1070	02
030122	BAXTER	Vault College II Cincinnati OH Holly Bridgers 513-641-1010 Blanket Approval thru 06-30-04	02
030122	CONRAD	Practical Applications for OSHA Standards Sylvania OH Paul H. Conrad 419-868-7270 Blanket Approval thru 6-30-04	02
030127	MILSO	Milso Caskey Factory Tour, Maximizing Opportunity, Creating Unique Celebration Richmond IN Stephen F Duffy Blanket Approval thru 06-30-04	06
030128	OFDA #3	OFDA Education Program PROGRAM HAS ALREADY OCCURED Sidney OH Jon Neeper 419-229-2300	02
030130	BAXTER	Vault College II Cincinnati OH Holly Bridgers 513-641-1010 Blanket Approval thru 06-30-04	02
030203	BATES	Product Knowledge Meaningful Memories Batesville IN Donald J Baechle, Jr 800-622-8383 Blanket Approval thru 06-30-04	04
030205	AURORA	Marketing Today & Tomorrow Cleveland OH Dave Lane 800-457-1111 Blanket Approval thru 06-30-04	02
030206	MILSO	Milso Casket factory Tour - Maximizing Opportunity, Creating Unique Celebration, Personal Impressions Richmond IN Stephen F Duffy Blanket Approval thru 06-30-04	06
030206	TRI-COFD	What is Hospice Columbiana OH George J. Kinnick 330-793-4675	02
030211	CONRAD	Practical Applications for OSHA Standards (Review & Update) Toledo OH Paul H Conrad 419-868-7270 Blanket Approval thru 06-30-04	02
030210	FDANWO	Funeral Procedures for Veterans Toledo OH	01

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		Carter Neff 419-243-6281	
030218	OFDA	OFDA Educational Program (District and/or Regional) Lorain OH Diana O'Neal 614-486-5339 Blanket Approval thru 06-30-04	02
030220	OFDA #16	Employment Issues Canton OH Craig E. Gordon 330-456-4766	02
030220	FIREFDA	The Grieving Process Norwalk OH David F Koch 419-626-1070	02
030220	OFDA #13	OFDA Distric #13 Educational & Business Metting - The Retiring Funeral Director Part I-3 Hebron OH Larry L. Sheridan 740-246-6334	03
030224	CUYFDA	The Gathering Place Broadview Hts OH Tina Girod 216-481-3118	03
030226	OFDA #3	OFDA Education Program Springfield OH Jon Neeper 419-229-2300	02
030227	BELMONT	Yearly Meeting with Belmont County coroner St Clairsville OH Jerald J Fiutem 740-633-1931	03
030304	CENTRAL	Grief & Loss Miamisburg OH Joel L Getts 937-572-8636 Blanket Approval thru 06-30-04	03
030306	OFDA #7	Membership Services Available to Support the Funeral Director Funeral Director Resource Center Service Findlay OH Drinda M Crates 419-365-5262	03
030306	OFDA #2	E Business Marion OH Terry L Harper 41-289-8233	03
030306	COLUMBI A	Women in the Funeral Profession Lisbon OH Gregg Weber 330-424-7011	02
030312	YORK	The Future of Funeral Cemetary & Memorial Products York PA Jamie Maack 800-343-5121 Blanket Approval thru 06-30-04	09
030312	TRI-CO	Tri County FD Assoc Meeting New Philadelphia OH Robert L Smith 330-852-2141	02
030316	SIFH	2003 Group Meetings - Seminar Ponte Vedra Beach FL Dr. James A Fruehling 847-236-9401	09
030317	FDAKY	Accounts Receivable & OSHA Training Florence KY Sidney Fogle 502-223-0622	04
030317	FDANWO	Lucas County Disaster Plan Toledo OH Carter Neff 419-243-6281	01
030317	FDANWO	Employee Relationships Toledo OH Carter Neff 419-243-6281	01
030317	MKJMKTG	How to Compete with Alternatives Largo FL	13

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		Kathy Rizzo 888-655-1566	
030318	FDAKY	Accounts Receivable & OSHA Training Somerset KY Sidney Fogle 502-223-0622	04
030318	CENTRAL	Talking to Children & Teens about Death & Dying Miamisburg OH Joel L Getts 937-572-8636 Blanket Approval thru 06-30-04	02
030319	FDAKY	Accounts Receivable & OSHA Training Owensboro KY Sidney Fogle 502-223-0622	04
030319	ADE&C	25th Annual Conference - Dying, Death & Bereavement Cincinnati OH Helene Weston 860-586-7503	See Chart
030320	FDAKY	Accounts Receivable & OSHA Training Gilbertsville KY Sidney Fogle 502-223-0622	04
030320	COAAFP	Hospice Care & the Minority Community Whitehall OH Marlan Gary 614-235-4279	02
030320	TURNER	Navigating the Cremation Market Archabold OH Lance Ray 419-537-1133	03
030320	TRI-CO	Review of Current Rules regarding Medicaid Requirements Tiffin OH Richard J Traunero 419-447-3113	02
030323	SIFH	2003 Group Meetings - Seminar Indian Wells CA Dr. James A Fruehling 847-236-9401	09
030331	FDAKY	Cremation Liability & Funeral Home Liability Forms Williamsburg KY Sidney Fogle 502-223-0622	04
030401	FDAKY	Cremation Liability & Funeral Home Liability Forms Lexington KY Sidney Fogle 502-223-0622	04
030401	CENTRAL	Growing to Become a More Effective Funeral Service Aftercare Provider Miamisburg OH Joel L Getts 937-572-8636 Blanket Approval thru 06-30-04	03
030402	FDAKY	Cremation Liability & Funeral Home Liability Forms Prestonsburg KY Sidney Fogle 502-223-0622	04
030403	TRI-CO	Your Roadmap to Retirement - Don't Put all Your Eggs in one Basket Poland OH Geo J Kinnick 330-793-4675	02
030408	HOSPICE	Journey Through Grief Greenville OH Tammy Fox RN Clinical Services 937-548-2999	05
030409	SIFH	2003 Group Meetings - Seminar St Louis MO Dr, James A Fruehling 847-236-9404	09
030411	NFDA	"Savvy=practical know how" Hollywood California Sandra Jeske 262-789-1880 3 day conference	09
030413	SIFH	2003 Group Meetings Columbus OH Dr. James A Fruehling 847-236-9401 3 day conference	09

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030427	SIFH	2003 Group Meetings - Seminar Hershey PA Dr James A Fruehling 847-236-9401	09
030427	PFDI	PFDI Spring 2003 Convention Key West FL Kathy Rizzi 888-655-1566	06
030429	CCC	The Director's Assistant Funeral Home Management Software Training Program Columbus OH Darsha Lamb 870-932-0081 ext 284	08
030430	SIFH	2003 Group Meetings Seminar Ypsilanti MI Dr James A Fruehling 847-236-9401	09
030507	EAC&OEA	Annual Spring Seminar Cleveland OH Steven R. Shopp 440-842-0875	08
030514	SIFH	2003 Group Meetings Seminar Niagara-on-th-Lake ON Dr James A Fruehling 847-236-9401	09
030514	TRI-CO	OSHA Training (Annual Training) New Philadelphia OH Robert L Smith 330-852-2141	02

On a motion by Mr. DeJohn, seconded by Mr. Shank, the Board approved, and where indicated denied, the following continuing education programs. Ayes: 6. Nays: 0.

BLANKET APPROVAL GROUP:

SPONSOR	TITLE	Hours
AAFPCO	Business Meetings Marlan Gary 614-235-4279	01
BATES	Seminar, Lecture, Video, Discussion Deb St Pierre 800-338-6630-ext 32526	04
CNTRLHMS	Grief & Loss - Better Care in the 21st Century SELF STUDY COURSE Joel L. Getts 937-572-8636	02
IN-SIGHT	Celebrants Glenda Stansbury 800-658-9262	16
NFDA	70 Home Study Courses (see individual course for approved credit hours) Sandra Jeske 800-228-6332	
OFDA	OFDA Resource Center Update Diana O'Neal 614-486-5339	02
OFDA	OFDA Educational Program - Promoting Professionalism through OFDA Membership Diana O'Neal 614-486-5339	02
PRACTHMS	OSHA: A Practical Guide for Funeral Service Professionals, CREMATION: The Concept, The Client, The Caring, CREMATION; The Process How Do We Tell The Children, Helping Skills for 2003, Power Communication for Funeral Professionals & Key Management Competencies for Funeral Service Richard A. Santore 800-731-4714	denied
PRACTHMS	Business Morals & Ethics & The Funeral Director, Motivation & Coaching for the successful Funeral Director, Stress in the Funeral Home Environment, Hazardous Chemicals/Toxic Substances, Computer Concepts for the Funeral Home, The Grieving Process, The Funeral Profession & Consumer Behavior, Coping with Stress as a Funeral Director, Sacred/Sensitive ... and Sane, Professional Ethics in a Changing Environment, Richard A. Santore 800-731-4714	denied

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REYNOLDS	Merchandising Products from Metal Caskets to the Quarter Casket Showroom Judy Vandervort 814-653-9666	02
TRIGARD	Funeral Service Blake Swinford 217-477-5732	denied
WISEMAN	Sexual Harrasment in the Work Place Dr. W. Thomas Wiseman Ph D 419-782-4886	04
WISEMAN	Cultural Diversity in the Work Place Dr W Thomas Wiseman Ph D 419-782-4886	04

On a motion by Mr. DeJohn, seconded by Mr. Shank, the Board approved, and where indicated denied, the following continuing education programs. Ayes: 6. Nays: 0.

INDIVIDUAL APPROVAL GROUP:

DATE	LICENSEE NAME	TITLE	Hours
020701	42-00-8305	October 7-11, 2002 The Medicolegal Death Investigator Training Course St Louis MO Douglas Stith	12
020701	42-00-6496	January 23, 2003 Current Day Embalming Issues Pittsburgh PA Myron Roger Walker	02
020701	42-00-8165	030206 OSHA Charleston WV Ronald D Waybright	02

On a motion by Mr. DeJohn, seconded by Mr. Hadley, the Board approved the following exemptions and waivers. Ayes: 6. Nay: 0. Motion approved.

APPLICATION FOR WAIVERS OR EXEMPTION 2002-2004

Waiver	Exemption	Licensee Name	Granted/Denied
X		Fox, James Edward	Granted
X		Patterson, Roderick Dean	Granted
X		Pierce, James Herbert	Granted
X		Wood, Paul Frederick	Granted
	X	Higgins, Brian	granted



On a motion by Mr. Tunnell, seconded by Mr. Tobias the Board meeting adjourned at 9:14 A.M. Ayes: 6. Nays: 0.