

MINUTES

Tuesday - January 14, 2003

The regular meeting of the Board of Embalmers and Funeral Directors was held at the Riffe Center located in Columbus. President Pernel Jones, Sr. called the meeting to order at 1:00 P.M. Other Board members present were: Virginia Cheney, Ross C. DeJohn, John J. Hadley, Robert L. Shank, David B. Tobias, and Kurtis A. Tunnell. Also present were: Kate Oklok, Assistant Attorney General, Frank J. Savage, Inspector, Charles H. Wisby, Inspector, and Ann Cunningham, Executive Director.

On a motion by Mr. DeJohn, seconded by Mr. Hadley, the minutes of the December 17-18, 2002 meeting were approved as amended. Ayes: 6. Nays: 0. Motion approved.

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Announcements

The Board members were given copies of their travel expense reimbursements for calendar year 2002, and reminded to attach the copies to the annual financial disclosure statements that they are required to send to the Ohio Ethics Commission. The blank forms are sent directly to the Board members, but the Board office remits the fee of \$25.00 per statement.

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The Board discussed the annual convention of the International Conference of Funeral Service Examining Boards to be held in Anaheim, California on April 12-13, 2003. Board policy is to send the President, Secretary-Treasurer, and the Executive Director. The Board staff is compiling estimates of costs to present to the Board for the final decision. Convention and hotel registrations are due March 7, 2003.

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The Board members discussed the current committees and decided to establish a monthly reporting system.

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Mr. Tobias brought to the Board's attention that alleged incident where an Ohio licensee was denied licensure in Maryland because a Maryland licensee was denied licensure in Ohio. The Executive Director was instructed to contact the Maryland Board for clarification.

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MINUTES

Unfinished Business

There was no unfinished business to discuss at this time.



New Business

On a motion by Mr. Shank, seconded by Mr. Tunnell, the Board approved the following applications for funeral home license, and issued each a license. Ayes: 7. Nays: 0.

<u>Firm Title</u>	<u>Address</u>	<u>County</u>	<u>Inspection</u>
Allmon-Dugger-Cotton FH	Carrollton	Carroll	Inspection
Moreland FH	Westerville	Franklin	Inspection 5/15/02
J Flynn Mylott, Inc	Lyndhurst	Cuyahoga	Inspection 11/25/02
J Flynn Mylott, Inc	South Euclid	Cuyahoga	Inspection 11/25/02
Powers Funeral Home, Inc	Jamestown	Greene	Inspection 01/10/02
Uhrich-Hostettler FH, Inc	Uhrichsville	Tuscarawas	Inspection

There were no applications for funeral home license pending receipt of the occupancy permit and final inspection by the Board.

On a motion by Mr. Hadley, seconded by Mr. Tunnell, the Board approved the following application for a crematory facility license pending receipt of the occupancy permit and final inspection by the Board. Ayes: 7. Nays 0.

<u>Firm Title</u>	<u>Address</u>	<u>County</u>
Northshore Cremation Services, Inc	Madison	Lake

The following funeral homes submitted amendments to change the manager during the month of December 2002.

<u>I.D.#</u>	<u>Firm Title</u>	<u>Manager</u>	<u>County</u>
43-00-2357	Ciriello Funeral Home Akron	Christopher J. Silva	Summit
43-00-2131	Hahn-Hostetler Funeral Home Barberton	Donald W. Thacker	Summit
43-00-2509	Nurre-Mihovk-Rosenacker FH Cincinnati	Dorothy M. Nurre	Hamilton

MINUTES

Embalming master reports	16
Embalmer interviews	2
Funeral Director progress reports	218
Funeral Director master reports	36
Funeral Director interviews	3

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The Board reviewed various news articles related to the funeral profession.

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Correspondence

1. A letter from Charles E. Stauffer, Jr. requesting a firm title change. The Board approved the change from "Eells-Leggett Funeral Home" to "Eells-Leggett-Stauffer Funeral Home."
2. A letter from William A. Thompson requesting a firm title change. The Board approved the change from "R. C. Nein & Sons Funeral Home" to "Nein-Thompson Funeral Home."
3. A letter from Shannon S. Weber, attorney for the estate of Samuel D. Jenkins and the Jenkins Funeral Chapel. The Board approved Mr. Weber's request that the executrix, along with a licensed funeral director and embalmer, continue operation of the Jenkins Funeral Chapel for a period of one year after the death of Samuel D. Jenkins.
4. A letter from Wendell C. Brogdon requesting a firm title change. The Board tabled Mr. Brogdon's request to change the title of Brogdon and Son Funeral Home pending the outcome of his appeal of the Board's suspension of his funeral director and the funeral home license.
5. A letter from Daniel Walter requesting a change in the status of his funeral director license from exempt to active. Secretary to research files, and the letter will be discussed on Wednesday.
6. A letter from Agnes M. Harris-Hunt requesting reinstatement of her licenses and removal of the exemption for continuing education. The Board instructed the secretary to send Ms. Harris-Hunt a letter explaining the procedure for reinstating one's license and removing the exemption from the continuing education requirement.

MINUTES

7. A letter from Carol Krumins informing the Board that she is closing the P. G. Parobek Funeral Home after 75 years of operation. Ms. Krumins lost the display and renewal cards and the funeral home did not have preneed accounts.
8. A letter from Carmen R. Collins informing the Board that she has completed the continuing education hours required to remove the exemption from her license. Secretary to proceed with the reinstatement process.
9. A letter from David S. Rees that he has left the employ of the Vorhis Funeral Homes, and is now employed by the Jon Deitloff Funeral Center. Secretary to file the information.
10. A letter from Pamela Williams-Briggs thanking Mr. Jones for his presentation at the annual convention of the Buckeye State Funeral Directors and Embalmers Association, and requesting a return presentation at the convention scheduled for June 12, 2003 in Toledo. On a motion by Mr. Hadley, seconded by Mr. DeJohn, the Board voted to send Mr. Jones as the Board's representative. Ayes: 7. Nays: 0. Motion approved.



On a motion by Mr. DeJohn, seconded by Mr. Shank, the Board went into executive session pursuant to Section 121.22(G)(1) of the Revised Code, to consider complaints and possible disciplinary action against licensees, and Section 121.22(G)(3) of the Revised Code to conference with the Board's counsel to consider pending litigation. Roll call vote: Cheney, Aye; DeJohn, Aye; Hadley, Aye; Jones, Aye; Shank, Aye; Tobias, Aye; Tunnell, Aye.

On a motion by Mr. DeJohn, seconded by Mr. Shank, the Board came out of executive session. Roll call vote: Cheney, Aye; DeJohn, Aye; Hadley, Aye; Jones, Aye; Shank, Aye; Tobias, Aye; Tunnell, Aye.

Persons Before the Board

Robert and Renee Liston of Liston Funeral Home and their attorney, Michael E. Cicero, appeared before the Board to present possible options for the use of "Bogner" in advertising the Liston Funeral Home. **The Board**.....



MINUTES

Inspectors' Reports

Inspector Savage reported that he drove 1,561 miles in the counties of Cuyahoga, Stark, and Wayne. He inspected no crematory facilities, 19 funeral homes, and found no violations. He conducted 10 investigations and monitored three apprentices. Inspector Savage and Mr. DeJohn participated in the Law Seminar at the Pittsburgh Institute of Mortuary Science on December 11, 2002.

Inspector Wisby reported that he drove 2,403 miles in the counties of Adams, Athens, Clark, Clermont, Franklin, Greene, Hamilton, Hocking, Lucas, Montgomery, Scioto, Shelby, Van Wert, and Vinton. He inspected 3 crematory facilities, 58 funeral homes, and found five violations. He conducted 3 investigations and monitored one apprentice.



Executive Session

On a motion by Mr. DeJohn, seconded by Mr. Shank, the Board went into executive session pursuant to Section 121.22(G)(1) of the Revised Code, to consider complaints and possible disciplinary action against licensees, and Section 121.22(G)(3) of the Revised Code to conference with the Board's counsel to consider pending litigation. Roll call vote: Cheney, Aye; DeJohn, Aye; Hadley, Aye; Jones, Aye; Shank, Aye; Tobias, Aye; Tunnell, Aye.

Assistant Attorney General, Kate Oklok, left the meeting at 2:45 P.M., and Mr. Tunnell left the meeting at 2:50 P.M.

On a motion by Mr. Shank, seconded by Mr. Hadley, the Board came out of executive session. Roll call vote: Cheney, Aye; DeJohn, Aye; Hadley, Aye; Jones, Aye; Shank, Aye; Tobias, Aye.



On a motion by Mrs. Cheney, seconded by Mr. Hadley, the Board voted to close two (2) investigatory files. Roll call vote: Cheney, Aye; DeJohn, Aye; Hadley, Aye; Jones, Aye; Shank, Aye; Tobias, Aye.



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MINUTES

The Board reviewed the December Monthly Transaction Register, the voucher and revenue journals for December, the percentage chart as of December, and a comparison of revenue and disbursements.

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The Board members reviewed information on the new biennial renewal. This is the first year licensees and facilities paid for a two-year period, and the second year for using the BankOne lockbox system. The revenue and renewal application were processed quickly and efficiently. However, there are licensees who fail to complete the application causing an individual staff member to reprocess several renewal applications by hand.

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Board members received a copy of Ohio's Occupational Licensing and Regulatory Board - annual Report for FY 2002. The report is a collection of information about Ohio's regulation board, and also evaluates the extent to which these activities are financially self-supporting.

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The Executive Director reported that she and Mr. Jones attended a budget hearing at the Legislative Budget Office on the Board requests for FY 2004-2005. The hearing was held at 10:00 A.M. before the Board meeting at 1:00 P.M.

The Board reviewed Budget 2004-2005 recommendations from the Office of Budget and Management, the state agency responsible for preparing the Executive Budget. The recommendations were \$22,076 less than requested for FY 2004, and \$31,321 less than requested for FY 2005. The recommendations were received late Monday, and the appeal deadline is Thursday noon. Mr. Jones and Mr. Tobias will remain after the Board meeting to prepare an appeal.

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The Board recessed at 3:26 P.M. on a motion by Mrs. Cheney, seconded by Mr. Hadley. Ayes: 6. Nays: 0. Motion approved.

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Wednesday - January 15, 2003

The Board reconvened at 8:03 A.M. at in the Board office. Present were: Virginia Cheney, Ross C. DeJohn, John J. Hadley, Pernel Jones, Sr., Robert L. Shank, David B.

MINUTES

Tobias, Kurtis A. Tunnell, Inspector Frank J. Savage, Inspector Charles H. Wisby, Executive Director; Executive Director, Ann Cunningham; and guest, Barbara Hadley.



Correspondence (continued)

11. A letter from Linda L. Meredith, and apprentice requesting permission to work part time during her apprenticeship. On a motion by Mr. Tunnell, seconded by Mr. DeJohn, the Board approved her request to work part time for no more than twenty hours a week.

5. The Board revisited correspondence from J. Daniel Walter. On a motion by Mr. Hadley, seconded by Mr. Tobias, the Board instructed the secretary to send Mr. Walter a letter explaining the procedure for reinstating one's license and removing the exemption from the continuing education requirement. Ayes: 7. Nays: 0.
Motion approved.



Continuing Education

On a motion by Mr. DeJohn, seconded by Mr. Tunnell, the Board approved, and, where indicated, denied, the following continuing education programs. Ayes: 7. Nays: 0.

PRIOR APPROVAL GROUP:

DATE	SPONSOR	TITLE	hours
021205	BATES	Product Knowledge & Meaningful Memories Batesville IN Donald J. Baechle, Jr. 800-622-8373 Blanket Approved thru 06-30-04	06
021206	BATES	Product Knowledge & Meaningful Memories Batesville IN Donald J. Baechle, Jr. 800-622-8373 Blanket approved thru 6-30-04	06
021212	AURORA	Aurora Plant Tour & Marketing Today & Tomorrow - Solution Merchandising Aurora IN David Lane 513-979-5263 Blanket Approved thru 06-30-04	03
021216	BATES	Meeting the Needs of Our Changing Families Batesville IN Donald J Baechle, Jr. 800-622-8373 Blanket Approval thru 6-30-04	02
021217	MILSO	Milso Casket Factory Tour - Maximizing Opportunity - Creating Unique Celebrations Personal Impressions Richmond IN Steve Duffy 877-966-2007 Blanket Approved thru 06-30-04	06
021219	BATES	Product Knowledge Batesville IN Donald J Baechle, Jr. 800-622-8373 Blanket Approved thru 06-30-04	02

MINUTES

030108	BATES	Meeting the Needs of Our Changing Families Batesville Indiana Donald J. Baechle, Jr. 800-622-8373 Blanket Approval thru 6-30-04	06
030109	BATES	Meeting the Needs of Our Changing Families Batesville IN Donald J Baechle, Jr 800-622-8373 Blanket Approval thru 6-30-03	04
030109	D-MORT	Mortuary Response Team Training Dublin OH Diana O'Neal 614-486-5339	06
030115	CLARK	Clark Vaults & Video of Consumer - Clark American Valor & Military Vaults Cuyahoga falls OH Ned A. Spangler 800-848-3570 Blanket Approved thru 06-30-04	03
030116	OFDA #16	Hospice and Grief Counseling N Canton OH Craig Gordon 330-456-4766	02
030121	HSPCEWRS	End-of-life Issues Chardon OH Joanne E. Sheldon, MED, RN, H 216-383-3733	02
030127	SIFH	Under Forty Seminar Indian Wells CA Dr. James A. Fruehling 847-236-9401	08
030130	SCFD #8	Introduction to "A Grief Recovery Outreach Program" Akron OH Scott Mason 330-535-9186	03
030206	OEA	Organ Retrieval & Donated Body Program at Wright State Univ., Forensic Pathology & The Embalmer, Inside View of a Professional Embalmer Dayton OH Charles W Eberle 740-852-2345	06
030206	OGR	Handling Requests for Pet Memorialization Via Telephone Jenny Gabbert 314-209-7142	denied
030210	GMCFDA	Ultra Blend Products and the Funeral Director Kettering OH Brian E Wolfe 937-879-0800	01
030215	UFD&EGC	Monthly Meeting of United Funeral Directors and Embalmers of Greater Cincinnati Cincinnati OH Arlene J Lawrence 513-241-6788	02
030217	FDANWO	How to Better Advertise Your Company Toledo OH Carter Neff 419-243-6281	01
030217	FDANWO	How to Better Advertise Your Company Toledo OH Carter Neff 419-243-6281	01
030225	OFDA #14	Aurora Casket Company Circleville Oh Duane Shaul 614-224-6105	02
030303	MKJ MKTG	Establish Your Firm as the Leader Largo FL Kathy Rizzo 888-655-1566	16
030310	ICFA	Annual Convention & Exposition Las Vegas NV Lisa D'Angelo 703-391-8400	24
030315	UFD&EGC	Monthly meeting of United Funeral Directors and Embalmers of Greater Cincinnati	02

MINUTES

		Cincinnati OH Arlene J Lawrence 513-241-6788	
030325	GLCFDA	Industry Trends Oberlin OH Launey J Dovin 440-245-5118	03
030325	OFDA #14	Probate Court & the Estate Process Update on State Bd Rules and Crem Inspections Powell OH Duane Shaul 614-224-6105	02
030403	OGR	"Family Reunion in Reno" - Conference Reno NV Jenny Gabbert 314-209-7142	15
030408	WVFDA	Multiple Death Disaster Mgt Symposium; WV Medical Examiners Response Team Workshop for Hands on Disasters Huntington WV Robert D Carpenter 304-525-8121	07
030409	WVFDA	OSHA Programs-Bloodborne Pathogens; Hazard Comm OSHA; Federal D-Mort Program; D-Mort Workshop for Responders Huntington WV Robert D Carpenter 304-525-8121	07
030410	WVFDA	Response to Hazardous Materials; Incident Command System; First Responders DNA; Search Dogs; Incident Debriefing; How to deal with the Press Times Huntington WV Robert D. Carpenter 304-525-8121	06
030410	WVFDA-1	Legal Problems of Disaster (Workshop) Huntington WV Robert D. Carpenter 304-525-8121	01
030419	UFD&EGC	Monthly Meeting of United Funeral Directors and Embalmers of Greater Cincinnati Cincinnati OH Arlene J Lawrence 513-241-6788	02
030419	HLAWFIRM	Health Care Documents Perrysburg OH Laura Luman 419-332-3800	02
030506	OGR	"Reconstruction and Cosmetic Techniques for Cases with Special Circumstances Via Telephone Jenny Gabbert 314-209-7142	01
030521	OGR	Improving Embalming, Body Appearance and Organ donation Skills Boston MA Jenny Gabbert 314-209-7142	06
030521	HLAWFIRM	Guardianship and Property Power of Attorney Perrysburg OH Laura Luman 419-332-3800	02
030604	HLAWFIRM	The Probate Process Perrysburg OH Laura Luman 419-332-3800	02
030619	OGR	Embalming Techniques for Cases with Special Circumstances via telephone Jenny Gabbert 314-209-7142	01
89109	DODGE	Serving the Bereaved, FH Management, & Technical Subjects Las Vegas NV Debbie Dodge 800-443-6343	22

MINUTES

On a motion by Mr. DeJohn, seconded by Mr. Tunnell, the Board approved, and where indicated denied, the following continuing education programs. Ayes: 7. Nays: 0.

INDIVIDUAL APPROVAL GROUP:

DATE	LICENSEE	TITLE	HRS
020701	Thomas Fleming 42-00-7353	February 24, 2003 Funeral Home Co-ops - Beginning & Success British Virgin Islands Thomas Fleming	02
020701	Thomas Fleming 42-00-7353	February 25, 2003 Cremations-Merchandising & Maintaining, 2002 British VI Thomas Fleming	02
020701	Dean Mueller 42-00-8729	December 13, 2002 Winter 2002 Seminar Detroit MI Sharon Gee 248-682-0200	06
020701	Brian Singleton 42-00-7985	December 3, 2001 Continuing Legal Education - Estate Planning Cleveland OH Brian Singleton	08
020701	Carmen R. Collins 42-00-8534	November 8, 2002 Preparation of the Body, Disinterments Restorative Art, Other Prep to Body, Panel Discussion & Open Forum Discussion Chicago IL Norman Williams 773-624-2703	01

On a motion by Mr. Tunnell, seconded by Mr. DeJohn, the Board approved, and where indicated denied, the following continuing education programs. Ayes: 7. Nays: 0.

BLANKET APPROVAL GROUP:

SPONSOR	TITLE	Hours
DODGE	Serving Bereaved, FH Management, & Technical Subjects Debbie Dodge 800-443-6343	22

On a motion by Mr. Hadley, seconded by Mr. Tunnell, the Board approved the following exemptions and waivers. Ayes: 7. Nay: 0. Motion approved.

APPLICATION FOR WAIVERS OR EXEMPTION 2002-2004

Waiver	Exemption	Licensee Name	Granted/Denied
X		Dusthimer, Robert E	Granted
X		Secor, Ruth	Granted
	X	Zechar, Gary	granted



On a motion by Mr. Tunnell, seconded by Mrs. Cheney, the Board meeting adjourned at 9:10 A.M. Ayes: 7. Nays: 0.