

MINUTES

Tuesday, May 20, 2003

The regular meeting of the Board of Embalmers and Funeral Directors was held at the law offices of Bricker and Eckler located in Columbus. President Pernel Jones, Sr. called the meeting to order at 1:15 P.M. Other Board members present were: Virginia S. Cheney, John J. Hadley, Robert L. Shank, David B. Tobias, and Kurtis A. Tunnell. Also present were: Kate Oklok, Assistant Attorney General, Frank J. Savage, Inspector, Charles H. Wisby, Inspector, and Ann Cunningham, Executive Director.

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On a motion by Mr. Hadley, seconded by Mr. Shank, the minutes of the April 15-16, 2003, meeting were approved as amended. Ayes: 6. Nays: 0. Motion approved.

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Announcements

Ms. Cunningham confirmed that Mr. Jones and she testified at the budget hearing before the Senate Finance and Financial Institutions on Committee on April 23, 2003. Mr. Jones will be paid per diem and reimbursed for travel expenses.

Mr. Hadley monitored examinations on April 29, 2003, assisting Inspectors Savage and Wisby. Mr. Hadley will be paid per diem and reimbursed for travel expenses. The Inspectors monitored the single applicant on April 30, 2003.

Mrs. Cheney, Mr. DeJohn, Mr. Hadley, Mr. Shank, and Mr. Tobias staffed the Board's information booth during the Ohio Funeral Directors Association annual convention, April 30, May 1-2, 2003. They will be paid per diem for one day, and reimbursed for travel expenses. Board personnel staffed the booth throughout the three-day convention.

On May 8, 2003, Ms. Cunningham, Mr. Wisby, and Mr. Savage attended the Ohio Crematory Operators annual meeting at the Marriott North in Columbus. The presentations included a representative from Safex who spoke on OSHA requirements for crematories, Mr. David Tackett, from the Cincinnati College of Mortuary Science who described the crematory instruction offered at the school, and a brief presentation by the three Board representatives. The meeting was very informative, and the members discussed identification of the deceased and problems with county coroners.

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Ms. Cunningham informed the Board that the State of Ohio Department of Administrative Services announced another round of employee layoffs. Fifteen positions in the Computer Service, Equal Opportunity, and General Services Divisions will be abolished, effective June 27, 2003.

Board members were informed that the recently introduced Senate Bill 97 proposes changes to the public records law, and the Board will be updated as the legislative process continues.

Ms. Cunningham advised the Board members that the Governor has approved the creation of statutory language that would provide for parity for exempt employees for the benefits that resulted from the recent contract. This would include the 2% ratification bonus in December 2004.

Board members were told that Amended Substitute House Bill 290 effective January 1, 2004, will amend one of the Board's laws. In particular, Section 4717.05 of the Revised Code, will be amended by replacing the word "probation" with "a community control sanction, a post release control sanction."

In an attempt to determine the best use of available space, the Ohio Building Authority is evaluating all office space. The Board was informed that a representative of Braun & Steidl Architects surveyed the Board's offices in the Riffe Center as part of a larger survey for the State of Ohio.



Unfinished Business

The Board reviewed the latest memorandum from Jim Rough, Chair of the Boards and Commission Steering Committee for SRSe (CAVU), a license update. The Cosmetology Board is the first board to receive and experience the new licensing system. Issues include accurate operation of the system, the interface between staff members and the screens, online credit card payments, renewal cycles, reports and form letters. The Medical Board continues to work on security, code creation and plans for use. Data from

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the Sanitary Engineers Board has been extracted from the PC system and loaded in the new system. Each Board and commissions will be contacted to reinvent the conversion schedule with the lofty goal that all twenty-two boards and commissions will be using the new system by June 30, 2004.



The Board reviewed documentation submitted by Heather Love Reynolds and John E. Love verifying Ms. Reynolds' employment at the Love Funeral Home, Inc. On a motion by Mr. Shank, seconded Mr. Hadley, the Board instructed the Secretary to forward the standard form to certify Ms. Reynolds apprenticeship as beginning September 30, 2002.



Board members received their own copy of the Board's Ethics policy, and each member signed a statement of receipt, which will be placed in their personnel folder. Ms. Cunningham reported that the Board sent letters concerning the Ethics Policy to twenty-six vendors who deal directly with the Board.



New Business

On a motion by Mr. Hadley, seconded by Mr. Shank, the Board approved the following applications for funeral home license, and issued each a license. Ayes: 6. Nays: 0.

<u>Firm Title</u>	<u>Address</u>	<u>County</u>	<u>Inspection</u>
Chambers FH	North Olmsted	Cuyahoga	5/12/2003
Guerriero FH	Orwell	Ashtabula	2/2003
Herman-Kinn-Karlovetz FH	Fremont	Sandusky	inspection
Herman-Kinn-Veh FH	Gibsonburg	Sandusky	inspection
Small FH	Mansfield	Richland	Inspection
Vensil-Orr & Chute FH	Newark	Licking	Inspection



On a motion by Mr. Tunnell, seconded by Mr. Hadley, the Board approved the following applications for funeral home license, pending receipt of the occupancy permit and final inspection by the Board. Ayes: 6. Nays: 0.

<u>Firm Title</u>	<u>Address</u>	<u>County</u>	<u>Inspection</u>

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Adkins FH	Enon	Clark	occupancy permit
Thomas FH Inc.	Dayton	Montgomery	occupancy permit

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There were no applications for crematory facility license.

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On a motion by Mr. Hadley, seconded by Mr. Tunnell, the Board approved the following application for crematory facility licensed pending receipt of the occupancy permit and final inspection by the Board. Ayes: 6. Nays: 0. Motion approved.

<u>Firm Title</u>	<u>Address</u>	<u>County</u>	
Brunner Cremation Co.	Mentor	Lake	

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The following funeral homes submitted an amendment to change the manager during the month of April 2003.

<u>I.D.#</u>	<u>Firm Title</u>	<u>Manager</u>	<u>County</u>
43-00-2023	Littleton & Rue FH	Robert E. Rue	Champaign
43-00-0819	Harris FH	John T .Harris	Montgomer y

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There following funeral homes submitted amendments to change the funeral director actually in charge of and ultimately responsible for the funeral home for the month of April 2003.

<u>I.D.#</u>	<u>Firm Title</u>	<u>AIC/UR</u>	<u>County</u>
43-00-2368	Eggleston Meinert FH Inc.	Dennis M. Pavley	Lucas
43-00-2372	Eggleston-Meinert FH Inc.	Dennis M. Pavley	Wood

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On a motion by Mr. Hadley, seconded by Mr. Tobias, the following individuals met the licensure requirements and were issued embalmer and/or funeral director license numbers. Ayes: 6. Nays: 0. Motion approved.

<u>Applicant</u>	<u>Embalmer License #</u>	<u>Funeral director License #</u>

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Hillary Hawkins	9046 A	8943
Margaret Heckman		8944
Daniel Madden		8945



The following individuals qualified and were issued registration numbers during the month of April 2003:

<u>Applicant</u>	<u>Embalmer Registration #</u>	<u>Funeral Director Registration #</u>	<u>Date</u>
Earl Deugan		C-8862	04/01/03
John Keipper		C-8863	04/01/03
Richard Wappner	D-7024	C-8864	04/01/03
Staci Sanders	D-7025	C-8865	04/01/03
Aaron Edwards	D-7026		04/01/03
James Smith, Jr.	D-7027	C-8866	04/17/03
Dawn White	D-7028	C-8867	04/17/03
Devin Beeker	D-7029	C-8868	04/30/03
Thomas Rhoads		C-8869	04/30/03



The following individuals certified apprenticeships during the month of April 2003.

<u>Applicant</u>	<u>Apprenticeship</u>	<u>Funeral home</u>
Earl Deugan	FD	Schoedinger State Street Chapel 229 East State Street Columbus Ohio 43215
Aaron Edwards	Emb/FD	Eichholtz Funeral Home 321 North Main Street Bellefontaine Ohio 43311
John Keipper	FD	Schoedinger State Street Chapel 229 East State Street Columbus Ohio 43215
Staci Sanders	Emb/FD	Kauber-Miller Funeral Home 289 South Main Street Pataskala Ohio 43062
James Smith, Jr.	Emb/FD	Cardaras Funeral Home 183 East 2nd Street Logan Ohio 43138
Richard Wappner	Emb/FD	Wappner Funeral Directors 98 South Diamond Street Mansfield Ohio 44902
Dawn White	Emb/FD	Porter-Qualls Funeral Home 823 South Yellow Springs Street Springfield Ohio 45506



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The Board was informed that the Board office received and processed the following reports during the month of April 2003:

Embalming case reports	145
Embalming master reports	24
Embalmer interviews	9
Funeral Director progress reports	276
Funeral Director master reports	48
Funeral Director interviews	16

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The Board reviewed various news articles related to the funeral profession.

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On a motion by Mr. Tunnell, seconded by Mr. Shank, the Board voted to send Mr. DeJohn and Inspector Savage to the Pittsburgh Institute of Mortuary Science Law Seminar on August 13, 2003. Ayes: 6. Nays: 0. Motion approved.

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The Executive Director informed the Board that the annual conference of the Council on Licensure, Enforcement and Regulation would be held September 11-13, 2003 in Toronto, Canada.

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The Board decided not to adopt rules to certify licensed embalmers and funeral directors as competent observers. Secretary instructed to relay the decision to the State Medical Board

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Person Before the Board

Reciprocal applicant David A. Hallenbeck of Lawrence, Kansas was interviewed by the Board concerning his application. On a motion by Mr. Hadley, seconded by Mr. Tunnell, the Board voted to approved Mr. Hallenbeck's application, and allow him to write the required examinations in July 2003. Ayes: 6. Nays: 0. Motion approved.

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Correspondence

1. A letter from Thomas D. Rue, Littleton & Rue Funeral Home offering information and copy of a press release that was prepared by MKJ Marketing

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introducing the funeral home's director of community relations. Mr. Rue also provided a copy of a follow-up advertisement indicating that the individual was not licensed.

2. A letter from Janet Ransom, an apprentice, requesting permission to work as a substitute teacher during her funeral director apprenticeship. On a motion by Mr. Shank, seconded by Mr. Cheney, the Board approved Ms. Ransom's request to work no more than twenty hours per week.
3. A letter from Richard C. Armstrong requesting reinstatement of his embalmer and funeral director licenses currently under revocation. The Board instructed A.A.G. Oklok to have a conversation with Mr. Armstrong, and prepare an agreement contingent upon the funeral home situation relative to Waite and Son Funeral Home.
4. A letter from Joseph C. Salsky requesting reinstatement of his embalmer and funeral director licenses. Secretary to instruct Mr. Salsky of the procedure for calculation and payment of lapsed license fees.
5. A letter from Scott W. Schrickel requesting reinstatement of his embalmer and funeral director licenses. Secretary to instruct Mr. Schrickel of the procedure for calculation and payment of lapsed license fees.
6. A letter from Graham A. Bluhm, attorney from Eggleston-Meinert Funeral Homes in Millbury and Oregon requesting a firm title change. The Board approved the change from "Eggleston-Meinert Funeral Home" to "Eggleston-Meinert-Pavley Funeral Home." Secretary to instruct the parties that all advertisement and signage must reflect the new firm title.



Inspectors' Reports

Inspector Wisby reported that he drove 2,319 miles in the counties of Brown, Franklin, Greene, Hamilton, Meigs, and Montgomery. He inspected three crematory facilities, 54 funeral homes, and found four violations, conducted five investigations, and monitored two apprentices.

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Inspector Savage reported that he drove 1,819 miles in the counties Ashland, Cuyahoga, Erie, Geauga, Harrison, Huron, Lake, Lorain, Mahoning, Portage, and Richland. He inspected nine crematory facilities, and 45 funeral homes. He found no violations. He conducted four investigations and monitored no apprentices.

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On a motion by Mr. Shank, seconded by Mrs. Cheney, the Board went into executive session pursuant to Section 121.22(G)(1) of the Revised Code, to consider complaints and possible disciplinary action against licensees, and Section 121.22(G)(3) of the Revised Code to conference with the Board's counsel to consider pending litigation. Roll call vote: Cheney, Aye; Hadley, Aye; Jones, Aye; Shank, Aye; Tobias, Aye; Tunnell, Aye.

Mr. Tobias was advised by the Assistant Attorney General to leave the Executive Session, and he returned at 2:52 P.M.

Mr. Tunnell left the meeting during the Executive Session.

President Pernel Jones declared the Board out of executive session at 3:30 P.M.

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On a motion by Mr. Shank, seconded by Mr. Hadley, the Board voted to close eight (8) investigatory files. Roll call vote: Cheney, Aye; Hadley, Aye; Jones, Aye; Shank, Aye; Tobias, Aye.

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On a motion by Mr. Hadley, seconded by Mrs. Cheney the Board voted to charge Robert J. Liston and the Liston Funeral Home with violation of Section 4717.14(A)(3) of the Revised Code, for purposely violating Section 4717.14(A)(4) of the Revised Code for unprofessional conduct and Administrative Rule 4717-1-18(A) of the Administrative Code for solicitation of a dead human body by a licensed embalmer or a licensed funeral director, or a certified apprentice, or an agent, an assistant employee or any other person acting on behalf of the licensee with their knowledge and consent, expressed or implied when the solicitation occurs after death, specifically for the solicitation of the funeral of Josephine P. Hoffa after her death or about December 30, 2002, by Robert J. Liston,

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funeral director, and Renee Liston, funeral director apprentice. Roll call vote: Cheney, Aye; Hadley, Aye; Jones, Aye; Shank, Aye; Tobias, Aye.

On a motion by Mr. Hadley, seconded by, Mrs. Cheney the Board voted to charge Renee Liston with violation of Section 4717.14(A)(3) of the Revised Code, for purposely violating Section 4717.14(A)(4) of the Revised Code for unprofessional conduct and Administrative Rule 4717-1-18(A) of the Administrative Code for solicitation of a dead human body by a licensed embalmer or a licensed funeral director, or a certified apprentice, or an agent, an assistant employee or any other person acting on behalf of the licensee with their knowledge and consent, expressed or implied when the solicitation occurs after death, specifically for the solicitation of the funeral of Josephine P. Hoffa after her death or about December 30, 2002, by Robert J. Liston, funeral director, and Renee Liston, funeral director apprentice. Roll call vote: Cheney, Aye; Hadley, Aye; Jones, Aye; Shank, Aye; Tobias, Aye.

On a motion by Mr. Hadley, seconded by Mr. Tobias, the Board voted to charge Robert J. Liston and the Liston Funeral Home with violation of Section 4717.14(A)(10) of the Revised Code, the licensee mislead the public by using false or deceptive advertising. Specifically for violating the Board's instructions in the Board's Order dated March 27, 2003 regarding the use of the "Bogner Funeral Home." The Board declined to authorize the use of "Bogner-Liston Funeral Home" or "formerly Bogner Funeral Home." However, the funeral director caused the funeral home sign to be printed with historic site of" in very small print above "Bogner Funeral Homer." In addition, the funeral director authorized an advertisement in the April 30, 2003 issue of the North Ridgeville Press & Light which read Liston Funeral Home (formerly Bogner Funeral Home, Inc.) in violation of the Board's order, and which did not identify the licensed funeral director in the accompanying photograph. Roll call vote: Cheney, Aye; Hadley, Aye; Jones, Aye; Shank, Aye; Tobias, Aye.

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Fiscal

The Board reviewed the voucher and revenue journals for April, the percentage chart as of April, and a comparison of revenue and disbursements.

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The Board received information that the Director of Budget and Management will transfer an additional \$2,000,000 in cash from the 4K9 Fund, Occupational Licensing and Regulatory Fund, to the General Revenue Fund. The Board's share has not been determined.



The members received a copy of the Board's response to the Legislative Service Travel Survey, requested relative to the H.B. 95, the budget for Fiscal Years 2004-2005.



The Board recessed at 3:42 P.M.



Wednesday, May 21, 2003

The Board reconvened at 8:00 A.M. at in the Board office. Present were: Virginia S. Cheney, John J. Hadley, Pernel Jones, Sr., Robert L. Shank, David B. Tobias, Kurtis A. Tunnell, Kate Oklok, Assistant Attorney General, Inspector Frank J. Savage, Inspector Charles H. Wisby, Executive Director; and Executive Director, Ann Cunningham.



The Board met as a committee of the whole to discuss improvements to the apprenticeship program. A.A.G. Kate Oklok lead the discuss of proposed language changes to Rule 4717-1-14 of the Administrative Code.

A.A.G. Oklok left the meeting after the discussion was concluded.



Continuing Education

On a motion by Mr. Shank, seconded by Mr. Hadley, the Board approved, and, where indicated, denied, the following continuing education programs. Ayes: 6. Nays: 0.

Prior Approval:

<u>Date</u>	<u>Sponsor</u>	<u>Title</u>	<u>Hours</u>
030408	BATES	Product Knowledge - Meaningful Memories - Honoring Family Choices - Option's Plant Tour - Option's Presentation - Forethought Presentation Batesville IN Donald J Baechle, Jr 800-622-8373 Blanket Approval thru 06-30-04	10
030411	DODDS	Memorial Education Xenia OH Eric P Fogarty 937-372-4408 ext 107	02
030414	BATES	Product Knowledge - Meaningful Memories - Honoring Family Choices - Option's Plant Tour -	10

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		Option's Presentation - Forethought Presentation Batesville IN Donald J Baechle, Jr 800-622-8373 Blanket Approval thru 06-30-04	
030415	BATES	Meaningful Memories Batesville IN Donald J Baechle 800-622-8373 Blanket Approval thru 06-30-04	02
030415	CONRAD	Practical Applications for OSHA Standards (Review & Update) Toledo OH Paul H Conrad 419-868-7270 Blanket Approval thru 06-30-04	02
030422	BAXTER	Cremation College Cincinnati OH Holly Bridgers Blanket Approval thru 06-30-04	02
030422	AURORA	Marketing Today & Tomorrow - Aurora Plant Tour Aurora IN Dave Lane 513-979-5263 Blanket Approval thru 06-30-04	03
030423	BATES	Product Knowledge - Meaningful Memories Batesville IN Donald J Baechle 8 Blanket Approval thru 06-30-04	06
030424	BATES	Product Knowledge - Meaningful Memories Batesville IN Donald J Baechle, Jr 800-622-8373 Blanket Approval thru 06-30-04	06
030424	WISEMAN	Sexual Harassment Archbold OH Dr. W Thomas Wiseman Ph D 419-782-4886 Blanket Approval thru 06-30-04	04
030425	BATES	Product Knowledge - Meaningful Memories Batesville IN Donald J Baechle, Jr Blanket Approval thru 06-30-04	06
030425	BAXTER	Vault College II Cincinnati OH Holly Bridgers Blanket Approval thru 06-30-04	02
030425	ALEX-WIL	Plant Tour - Burial Vault Production and Merchandising Techniques Galion OH Sean Longstreth Blanket Approval thru 06-30-04	02
030425	IN-SIGHT	Celebrants Wheeling IL Glenda Stansbury 800-658-9262 Blanket Approval thru 06-30-04	16
030507	OTRC	Partnership for Life Cincinnati OH Brianna Abbott 614-291-5667 Blanket Approval thur 06-30-04	02
030507	BATES	Meaningful Memories - Product Knowledge Batesville IN Donald J Baechle, Jr 800-622-8373 Blanket Approval thur 06-30-04	03
030508	AURORA	Marketing Today & Tomorrow Dayton OH 513-979-5263 Blanket Approval thur 06-30-04	02
030508	OTRC	Partnership for Life	01

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		Cleveland OH Brianna Abbott Blanket Approval thru 06-30-04	
030509	DODDS	Memorial Overview - Working with Families Together Xenia OH Eric P Fogarty 937-372-4408 ext 107	02
030514	CLARK	Tour of Service Center N Royalton OH Ned A Spangler 800-848-3570 Blanket Approval thru 06-30-04	01
030514	CLARK-1	Personalization of Clark Vaults & Urn Vaults N Royalton OH Ned A Spangler 800-848-3570 Blanket Approval thru 06-30-04	01
030514	CLARK-2	Clark American Valor & Military Vaults and Urn Vaults Columbus OH Ned A Spangler 800-848-3570 Blanket Approval thru 06-30-04	01
030515	DINAIR	The Art of Mortuary Airbrush Makeup N Hollywood CA Dina Ousley 818-780-4777	16
030520	LICKMEM	Licking County Funeral Directors Breakfast Newark OH Susan Snyder 740-348-1565	02
030521	HOS&HEA	End-of-Life Care: The Team Approach Lancaster OH Kay Johnson, RN, CHPN 740-654-7077 Requested 8 hours - scheudle indicates 6.5 hours of instructions	06
030521	OFDA #3	Partnership for Life - Organ & Tissue Donation This is a Blanket Approved program under "Ohio Transplant Recovery Council" Lima OH Jon Neeper 419-229-2352 Blanket Approval thru 06-30-04	02
030522	CUYFDA	NFDA Update Cleveland OH Antoinette (Tina) Girod 440-358-9331	03
030522	OFDA#16	Marketing and Burial Vaults - Part I Massillon OH Craig Gordon 330-456-4766	01
030522	OFDA16-1	Marketing and Burial Vaults - Part II Canton OH Craig E Gordon 330-456-4766	02
030522	CLARK	Tour of Clark Service Center N Royalton OH Ned A Spangler 800-s848-3570 Blanket Approval thru 06-30-04	01
030522	CLARK-1	Personalization of Clark Vaults and Urn Vaults N Royalton OH Ned A Spangler 800-848-3570 Blanket Approval thru 06-30-04	01
030522	CLARK-2	Clark American Valor and Military Urn Vaults N Royalton OH Ned A Spangler 800-848-3570 Blanket Approval thru 06-30-04	01
030522	CLARK-3	Video of Manufacturing Clark Vaults & Consumer Questions N Royalton OH Ned A Spangler Blanket Approval thru 06-30-04	02

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030529	SUMMIT	The things I've Learned as an Executive Coach Akron OH Scott Mason 330-535-9186	02
030602	MFDA	MFDA's 2003 Annual Convention St Louis Missouri Sherry L Anderson or Cindy Gerling 573-635-1661	16
030604	IFDA	Creating Value in the New Economy Indianapolis IN Renee' Parker, CE Coordinator/Mtg Planner 317-846-2448	03
030605	IFDA-1	Learning From Those We Serve Indianapolis IN Renee' Parker 317-846-2448	01
030605	IFDA-2	Indiana Law Updates Indianapolis IN Renee' Parker 317-846-2448	01
030605	IFDA	STAR - A Special Time to Always Remember Indianapolis IN Renee' Parker, CE Coordinator/Mtg Planner 317-846-2448	01
030611	GMCFDA	"So your client died, what's next?" Kettering OH Brian E Wolfe 937-879-3801	01
030612	OFDA #12	Burial Vault 101 St Clairsville OH Bradley McClelland 740-432-5705	02
030612	COLUMBIA	Highland Memorial Park Policies Alliance OH Gregg Weber 330-424-7824	02
030620	CLARK	Video of Manufacturing Clark Vaults & Consumer Questions Defiance OH Ned A Spangler 800-848-3570 Blanket Approval thru 06-30-04	02
030620	CLARK-1	Clark American Valor & Military Vaults & Urn Vaults Defiance OH Ned A Spangler 800-848-3570 Blanket Approval thru 06-30-04	01
030717	MERCY	Bloodborne Pathogen Training OH Lecia Wadsworth RN, BSN 419-448-3150	01
030717	MERCY-1	Bloodborne Pathogen Training Tiffin OH Lecia Wadsworth RN, BSN 419-448-3150	01
030718	ICFA	2003 ICFA University - Administration & Management Memphis TN Lisa M D'Anngelo 800-645-7700	24
030718	ICFA-1	ICFA University - ICFA/CANA College of Cremation Services Memphis TN Lisa M D'Angelo 703-391-8400	23
030718	ICFA-2	ICFA University - College of Embalming & Restorative Arts Memphis TN Lisa M D'Angelo 703-391-8400	24
030718	ICFA-3	ICFA University - Funeral and Commemorative Services Memphis TN Lisa M D'Angelo 703-391-8400	24
030718	ICFA-4	ICFA University - Land Management Grounds Operations	24

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		Memphis TN Lisa M D'Angelo 703-391-8400	
030718	ICFA-5	ICFA University - Sales & Marketing Memphis TN Lisa M D'Angelo 703-391-8400	24
030719	UFD&EGC	Monthly Meeting - Collections Cincinnati OH Arlene J Lawrence 513-241-6788	02
030722	OCOA	Operator Classroom Training/Operator Hands-On Training Columbus OH Robert P Smith 216-398-8400	10
030727	OGR	Professional Networking: That's What Friends Are For Coeur d'Alene ID Jenny Gabbert 314-209-7142	08
030806	MELCHER	Workplace Violence - Beyond Theory: Executive Protection - It's Up to You! Piqua OH Michelle Herndon 937-773-1647	03
030812	OGR	OSHA Made Easy for Funeral Homes Live Distance Audio Seminar via telephone Jenny Gabbert 314-209-7142	01
030820	MERCY	Bloodborne Pathogen Training Tiffin OH Lecia Wadsworth RN, BSN 419-448-3150	01
030820	MERCY-1	Bloodborne Pathogen Training Tiffin OH Lecia Wadsworth RN, BSN 419-448-3150	01
030904	TRI-CO	What To Do When A Loved One Passes Away Hubbard OH Timothy R Kyle 330-534-1955	02
030910	OGR	Improving Embalming, Body Appearance and Organ Donation Skills Coeur d'Arlene ID Jenny Gabbert 314-209-7142	06
031101	OGR	Improving Embalming, Body Appearance and Organ Donation Skills Chicago IL Jenny Gabbert 314-209-7142	06

On a motion by Mr. Hadley, seconded by Mr. Tunnell, the Board approved, and where indicated denied, the following continuing education programs. Ayes: 6. Nays: 0.

Blanket Approval:

<u>Sponsor</u>	<u>Title</u>	<u>Hours</u>
ELITEHMS	Federal Trade Commission Rule (Chapter 1) Chris Calabucci & Roe Barletta 888-857-6920	02
ELITEHMS	HIV/AIDS - Communicable Diseases & OSHA Bloodborne Pathogens Standard (Chapter 2) Chris Calabucci & Roe Barletta 888-857-6920	03
ELITEHMS	Ohio Revised Code and Administrative Code (Chapter 3) Chris Calabucci & Roe Barletta 888-857-6920	04
FRCOMHMS	Marketing a Funeral Home for Long Term Profitability John T McQueen, CFSP 727-822-4700	03
FRCOMHMS	Understanding & Creating Exceptional Funeral Experiences John T McQueen, CFSP 727-822-4700	03
FRCOMHMS	Understanding Preneed John T McQueen, CFSP 727-822-2059	04
FRCOMHMS	Understanding & Creating Exceptional Funeral Experiences	03

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	John T McQueen, CFSP 727-822-4700	
FRCOMHMS	Personal Management in Funeral Service John T McQueen 727-822-4700	04
STERICYC	Bloodborne Pathogen Training Kalah Hauser 847-932-1148	02

On a motion by Mrs. Cheney, seconded by Mr. Tobias, the Board approved, and where indicated denied, the following continuing education programs. Ayes: 6. Nays: 0.

Individual Approval

<u>Date</u>	<u>Licensee</u>	<u>Title</u>	<u>Hours</u>
020701	42-00-8800	April 23, 2003 FTC Rules & OSHA (Communicable Disease Ed) Elite CE Home Study Online Karla D Gregory-Martin	04
020701	42-00-8410	April 22, 2003 Bloodbourne Pathogens Lakeworth FL Chad R Hogenkamp	02
020701	42-00-8410	April 22, 2003 Hazardous Materials Lake Worth FL Chad R Hogenkamp	03
020701	42-00-8586	May 15-16, 2003 Dangerous Bodies I & II, Ohio DC, Ballistics (Science), Coronor 101, Neg. Autopsies Columbus OH Christopher Homer	08
020701	42-00-8729	April 23, 2003 Learn What MFDA is Doing for Me Ann Harbor MI Dean A Mueller	02
020701	41-00-8381	June 16, 2003 Nursing Care of HIV Infection - This is a four day 8 hour per day program. Only 9 hours are to be considered RNCE Home Study Doris M. Sanner 937-859-3539	09
020701	42-00-7777	May 19, 2003 Ashland University Executive MBA Ashland OH Thomas G Sims	18

On a motion by Mr. Hadley, seconded by Mr. Tunnell, the Board approved the following exemptions and waivers. Ayes: 6. Nay: 0. Motion approved.

Application for waiver/exemption:

<u>Waiver</u>	<u>Exemption</u>	<u>Licensee Name</u>	<u>Granted/Denied</u>
X		Hartman, Richard C	granted



The Board reviewed the grades of the embalmer Ohio laws examinations and the Funeral Service Arts and Science examinations written April 29-30, 2003. Motion by Mr. Shank, seconded by Mr. Tunnell, that applicants with a score of 75% or higher on the

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examinations will be issued an embalmer license number, pending receipt of a properly completed application and the initial license fee. Motion approved. A list of applicants, their scores, and license numbers will be entered into the journal. Roll call vote: Cheney, Aye; Hadley Aye; Jones, Aye; Shank, Aye; Tobias, Aye; Tunnell, Aye.

The Board reviewed one Sanitation examination written on April 29-30, 2003. Motion by Mr. Hadley, seconded by Mr. Tobias, that applicants with a score of 75% or higher on this examination be granted a funeral director license number, pending receipt of a properly completed application and the initial license fee. Motion approved. A list of licensee, score and license number will be entered into the journal. Roll call vote: Cheney, Aye; Hadley Aye; Jones, Aye; Shank, Aye; Tobias, Aye; Tunnell, Aye.



On a motion by Mrs. Cheney, seconded by Mr. Tunnell, the Board meeting adjourned at 9:45 A.M. Ayes: 6. Nays: 0.