

MINUTES

Tuesday, August 19-20, 2003

The regular meeting of the Board of Embalmers and Funeral Directors was held in the Riffe Center located in Columbus. President John J Hadley called the meeting to order at 1:02 P.M. Other Board members present were: Virginia S. Cheney, Ross C. DeJohn, John J. Hadley, Robert L. Shank, David B. Tobias, and Kurtis A. Tunnell. Also present were: Kate Oklok, Assistant Attorney General, Anthony D. Siciliano, Assistant Attorney General, Frank J. Savage, Inspector, Charles H. Wisby, Inspector, and Ann Cunningham, Executive Director.

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On a motion by Mr. DeJohn, seconded by Mr. Shank, the minutes of the June 15-16, 2003, meeting were approved as amended. Ayes: 7. Nays: 0. Motion approved.

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Announcements

Mr. DeJohn and Inspector Savage reported on their presentation to the Pittsburgh Institute of Mortuary Science for the biannual law seminar. Mr. DeJohn will be reimbursed for travel expenses and paid per diem. The next law seminar is scheduled for December 10, 2003.

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The Executive Director reported that she offered the Board's suggestions for the Ohio Funeral Directors Association Seminar to Don Ferfolia, chairperson for the seminar, and that Mr. Ferfolia was appreciative of the Board's input.

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On a motion by Mr. Tobias, seconded by Mr. Jones, the Board went into executive session pursuant to Section 121.22(G)(1) of the Revised Code, to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing. Except as otherwise provided by law, no public body shall hold an executive session for the discipline of an elected official for conduct related to the performance of his official duties or for his removal from office. If a public body holds an executive session pursuant to division (G)(1) of this section, the motion and vote to hold that executive session shall state which

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one or more of the approved purposes listed in division (G)(1) of this section are the purposes for which the executive session is to be held, but need not include the name of any person to be considered at the meeting. Roll call vote: Cheney, Aye; DeJohn, Aye; Hadley, Aye; Jones, Aye; Shank, Aye;

The president declared the Board out of executive session, and there was no action to report.



Unfinished Business

The Board members received a corrected Board calendar for the remainder of calendar 2003 and for all of calendar year 2004.



New Business

There were no applications for crematory facility license.



There were no applications for crematory facility pending receipt of an occupancy permit.



On a motion by Mr. Shank, seconded by Mr. Tobias, the Board approved the issuance of a crematory facility license to the following after approval of the application, receipt of the occupancy permit, and the final inspection. Ayes: 7. Nays: 0. Motion approved.

| <u>Board meeting</u> | <u>Address</u> | <u>County</u> | <u>Inspection</u> |
|----------------------|------------------|---------------|-------------------|
| 05/20/03 | Brunner Crem Co. | Mentor | 08/14/03 |



On a motion by Mr. DeJohn, seconded by Mr. Shank the Board approved the following applications for funeral home license. Ayes: 7. Nays: 0.

| <u>Firm Title</u> | <u>Address</u> | <u>County</u> | <u>Inspection</u> |
|-------------------|----------------|---------------|-------------------|
| Parke FS LLC | Tallmadge | Summit | |

On a motion by Mr. Shank, seconded by Mr. Jones, the Board approved the following application for funeral home license pending receipt of the occupancy permit and final inspection by the Board. Ayes: 7. Nays: 0. Motion approved.

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| <u>Firm Title</u> | <u>Address</u> | <u>County</u> |
|-------------------|----------------|---------------|
| Barnes FH | Delta | Fulton |

On a motion by Mr. Tobias, seconded by Mr. Jones, the Board approved the issuance of a funeral home license to the following after approval of the application, receipt of the occupancy permit, and the final inspection. Ayes: 7. Nays: 0. Motion approved.

| Board meeting | Crematory faculty | Location | Final inspection |
|---------------|-------------------|-----------|------------------|
| 05/20/03 | Adkins FH LLC | Enon | 08/14/03 |
| 08/18/03 | Arnold-Lynch FH | Massillon | 08/18/03 |
| 08/19/03 | Paquelet FH | Massillon | 08/18/03 |
| 08/19/03 | Wyers F C | Elyria | 08/18/03 |



The following funeral homes submitted an amendment to change the manager during the month of July 2003.

| <u>I.D.#</u> | <u>Firm Title</u> | <u>Manager</u> | <u>County</u> |
|--------------|------------------------------|-------------------|---------------|
| 43-00-2218 | Maison-Dardenne-Walker FH | George Crawford | Lucas |
| 43-00-0808 | Baker-Hazel Funeral Home Inc | Richard G. Snider | Montgomery |
| 43-00-2247 | Blanchard Bros Funeral Home | Mark A. Merz | Lucas |



There following funeral homes submitted amendments to change the funeral director actually in charge of and ultimately responsible for the funeral home for the month of July 2003.

| <u>I.D.#</u> | <u>Firm Title</u> | <u>AIC/UR</u> | <u>County</u> |
|--------------|------------------------------|---|---------------|
| 43-00-0808 | Baker-Hazel Funeral Home Inc | Richard G. Snider | Montgomery |
| 43-00-0864 | Hillis Funeral Home Inc | C. Jeffrey Hardwick James A. Hillis David E. Hillis | Muskingum |
| 43-00-0726 | Eberle Funeral Home | Charles W. Eberle Dana A. Fisher | Madison |



There were no applicants for embalmer or funeral director licenses.



The following individuals qualified and were issued registration numbers during the month of July 2003:

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| <u>First Name</u> | <u>Last Name</u> | <u>Embalmer Registration #</u> | <u>Funeral Director Registration @</u> | <u>Date Registered</u> |
|-------------------|------------------|------------------------------------|--|----------------------------|
| Jeffrey | Bour | E-0019 04 | F-0022 04 | 07/02/03 |
| Jackie | Hahn | E-0020 04 | F-0023 04 | 07/02/03 |
| Daniel | Griffin | | F-0024 04 | 07/02/03 |
| Samuel | Ciriello | | F-0025 04 | 07/23/03 |
| Jeffrey | Ferrara | | F-0026 04 | 07/23/03 |



The following individuals certified apprenticeships during the month of July 2003.

| <u>Apprentice</u> | <u>Apprenticeship</u> | <u>Funeral Home</u> |
|-------------------|-----------------------|--|
| Jeffrey Bour | Emb/FD | Oswald-Hoskins Funeral Home 329 E. Mulberry St Lebanon Ohio 45036 |
| Matthew Burkitt | Emb/FD | Botkin Funeral Home 314 E. North St Waverly Ohio 45690 |
| Peggy Cheek | Emb/FD | Zettler Funeral Home 2646 Pleasant Ave Hamilton Ohio 45015 |
| Bradley Chute | Emb/FD | Vensil-Orr & Chute FH 1850 West Main St Newark Ohio 43055 |
| Jackie Hahn | Emb/FD | Dwayne R. Spence FH 650 Water St Canal Winchester Ohio 43110 |
| Stephanie Hall | Emb/FD | Adams-Mason FH 791 East Market St Akron Ohio 44305 |
| Karen Holte | Emb/FD | Radel Funeral Service Co. 650 Neeb Rd Cincinnati Ohio 45238 |
| Melissa Reinhart | Emb/FD | Cassaday-Turkle-Christian Inc 75 South Union Ave Alliance Ohio 44601 |
| Amy Walton | Emb/FD | Evans Funeral Home 4171 E. Livingston Ave Columbus Ohio 43227 |



The Board was informed that the Board office received and processed the following reports during the month of July 2003:

Embalming Case Reports 147

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|-----------------------------------|-----|
| Embalming Master Reports | 24 |
| Embalmer Interviews | 2 |
| Funeral Director Progress Reports | 267 |
| Funeral Director Master Reports | 44 |
| Funeral Director Interviews | 3 |

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The were no news articles.

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The Board members reviewed a letter, dated July 18, 2003, from the Ohio Department of Taxation to vendors, an article from OFDAonline written by John McGough, attorney, a copy of the clarification of Administrative Rule 5703-09-32, and copies of Administrative Rules 5703-09-03 and 5703-09-39. The information documents the expansion of sales tax to include limousines.

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Mr. Hadley and Mr. Tobias assisted the Inspectors in monitoring the examinations on July 29-30, 2003 in the Riffe Center. Both Board members will be reimbursed for travel expenses and paid per diem.

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Person Before the Board

Reciprocal applicant David A. Hallenbeck of Lawrence, Kansas was interviewed by the Board concerning his application. On a motion by Mr. Hadley, seconded by Mr. Tunnell, the Board voted to approved Mr. Hallenbeck's application, and allow him to write the required examinations in July 2003. Ayes: 6. Nays: 0. Motion approved.

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Correspondence

1. A letter from Neil W. Hazel and Richard G. Snider concerning funeral home name. The Board approved the firm title change from "Baker-Hazel Funeral Home, Inc." to "Baker-Hazel and Snider Funeral Home." Secretary to instruct Mr. Hazel and Mr. Snider that the records will be amended to reflect the change, and that all advertisements and signage must use the new firm title.

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2. A letter from Robert H. Carpenter, apprentice, concerning the examination schedule. The Board denied Mr. Carpenter's request to take the January 2004 examination before the actual termination of his apprenticeship.
3. A letter from William R. Good concerning funeral home name. The Board approved the firm title change from "Southwick-Good Funeral Chapel" to "Southwick-Good" Fortkamp Funeral Chapel." Secretary to instruct Mr. Good that the records will be amended to reflect the change, and that all advertisements and signage must use the new firm title.
4. A letter from Robert Ransom informing the Board that the Ransom Funeral in Castalia is under major renovation. Secretary instructed to acknowledge receipt and ask Mr. Ransom to notify the Board upon completion..
5. A letter from Linda R. Simpson informing the Board that she is no longer manager or funeral director actually in charge of and ultimately responsible for the Linda R. Simpson Funeral Home in Warren. Secretary to prepare and send an amendment to the owner.
6. A letter from Daniel A. Griffin concerning part-time employment during his funeral director apprenticeship. On a motion by Mr. Shank, seconded by Mr. DeJohn, the Board approved Mr. Griffen's request to work no more than twenty (20) hours a week as a part-time education consultant. Ayes: 7. Nays: 0. Motion approved.
7. A letter from Valentine Sujkowski requesting an exemption from continuing education for being licensed for fifty years. Secretary to acknowledge, and inform Mr. Sujkowski that he will be notified when the rule and procedure are in place.
8. A letter from James H. Busch concerning apprentices and the examination schedule. Secretary to respond that examinations scheduled four times a year as opposed to two time, and that the law requires only one examination per year. In addition, apprentices are permitted to act as apprentices up to the first eligible examination. The Board is not responsible when an apprentice fails one or more examinations.

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9. A letter from Howard E. Suber requesting an exemption from continuing education for being licensed for fifty years. Secretary to acknowledge, and inform Mr. Suber that he will be notified when the rule and procedure are in place.
10. A letter from Theresa R. Terebinski notifying the Board that she is no longer manager or the funeral director actually in charge of and ultimately responsible for the Terebinski Funeral Home in Tipp City. Secretary to acknowledge receipt and inform Ms. Terebinski that her concerns over the use of the name "Terebinski" is a civil matter.
11. A letter from Amie L. Calvin concerning a funeral home name. The Board approved the firm title change from "Rice-Burr Funeral Home: to "Burr Funeral Home, " effecting locations in Bryan and Sherwood. " Secretary to instruct Ms. Calvin that the records will be amended to reflect the change, and that all advertisements and signage must use the new firm title.
12. A letter from Jean Pastore concerning employment during an apprenticeship. Secretary instructed to inform Mrs. Pastore that the law does not permit apprentices to work full time outside of the apprenticeship, but limits the outside employment to part time.
13. A letter from Jeffrey J. May requesting reinstatement of his embalmer and funeral director licenses. On a motion by Mr. DeJohn, seconded by Mr. Shank, the letter of request was tabled to allow A.A.G. Siciliano to research the issue. Ayes: 7. Nays: 0. Motion approved.
14. A letter from Marilyn Monreal requesting reactivation of her funeral director license on a limited basis. Secretary to notify Mrs. Monreal that the law has no provision for her request, and that to remove the exemption for continuing education, Mrs. Monreal is required to earn the hours exempted or successfully pass the examinations.



Persons before the Board

Alvin H. Martin, Jr., reciprocal applicant from West Virginia, appeared before the Board to discuss his application for reciprocity. On a motion by Mr. Jones, seconded by Mr.

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DeJohn, the Board approved his applications, and will allow Mr. Martin to take the required examinations. Ayes: 7. Nays: 0. Motion approved.

John C. McCormick., reciprocal applicant from Indiana, appeared before the Board to discuss his application for reciprocity. On a motion by Mr. Jones, seconded by Mr. DeJohn, the Board approved his applications, and will allow Mr. McCormick to take the required examinations. Ayes: 7. Nays: 0. Motion approved.



Apprenticeship Guideline Committee

The Board reviewed proposed rules changes concerning apprentices. Board members decided the proposed training/mentor program for masters be required every five (5) years not every three (3) years. The members reviewed a list of apprentices and their funeral homes for the previous fiscal year. The list will be revised to include certifying and termination dates.

Staff Committee

The Staff Committee reported that they will write the position description for the new position funded in the budget, review all job descriptions, established goals, and evaluate all employees.



Mr. Tunnell left the meeting at this point.



Inspectors' Reports

Inspector Wisby reported that he drove 2,652 miles in the counties of Athens, Butler, Hamilton, Lucas, and Montgomery. He inspected crematory facility, and 33 funeral homes. He found three violations. He conducted two investigations and monitored third apprentices.

Inspector Savage reported that he drove 1,535 miles in the counties of Columbiana, Cuyahoga, Guernsey, Medina, Morgan, Muskingum, and Summit. He inspected two

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crematory facilities, 41 funeral homes, and found no violations, conducted two investigations, and monitored one apprentice.

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On a motion by Mr. Shank, seconded by Mr. DeJohn, the Board voted to take from the table the application for funeral home license submitted by Robert O. Tate, Jr. titled "Tate Funeral Service, LLC," located at 1003 Broadway, Toledo, Ohio. Ayes: 6. Nays: 0. Motion approved.

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On a motion by Mr. DeJohn, seconded by Mr. Jones, the Board went into executive session pursuant to Section 121.22(G)(1) of the Revised Code, to consider complaints and possible disciplinary action against licensees, and Section 121.22(G)(3) of the Revised Code to conference with the Board's counsel to consider pending litigation. Roll call vote: Cheney, Aye; DeJohn, Aye; Hadley, Aye; Jones, Aye; Shank, Aye; Tobias, Aye.

President Hadley declared the Board out of executive session at 4:34 P.M.

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On a motion by Mr. Shank, seconded by Mr. Jones, the Board voted to accept the settlement agreement negotiated by Kate Oklok, Assistant Attorney General, with Michael E. Cicero, attorney for Robert and Renee Liston, and the Liston Funeral Home. The settlement is the result of charges against the Liston for violation of Section 4717.14(A)(3) and (4) of the Revised Code and Administrative Rule 4717-1-18, for unprofessional conduct, specifically for solicitation of the funeral of Josephine Hoffa, after her death, or about December 30, 2002. Mrs. Liston will forfeit apprenticeship credit time, and certify an apprenticeship with a master not associated or employed by Liston Funeral Home. Roll call vote: Cheney, Aye; DeJohn, Aye; Hadley, Aye; Jones, Aye; Shank, Aye; Tobias, Aye; Tunnell, Aye.

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On a motion by Mr. Shank, seconded by Mr. Tunnell, the Board tabled the application for funeral home license submitted by Robert O. Tate, Jr. pending receipt of the occupancy permit and final inspection by the Board. Ayes: 6. Nays: 0. Motion approved.

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On a motion by Mr. DeJohn, seconded by, Mr. Tobias the Board voted to charge Robert O. Tate, Jr. with violation of Section 4717.14 (A)(4) of the Revised Code, unprofessional conduct, for violation of Section 4717.13(A)(6) of the Revised Code for practicing the business of funeral directing from any place except from a funeral home that a person is licensed to operate under this chapter, specifically for the funeral of Ella Sherman, date of death June 24, 2003, and for alleged falsification of the death certificate submitted for Ella Sherman which listed Wisniewski Funeral Home as the facility.

In addition, Mr. Tate was indicted for violation of Section 2913.02 (A)(2) and (B)(2) of the Revised Code, Grand Theft, a felony of the fourth degree case no. CR 03-01256, Lucas County, Ohio, specifically for knowingly obtaining and/or exerting control over either the property or services beyond the scope of the express and/or implied consent of the owner of Tate Funeral Home, and the value of the property and/or service stolen was five thousand dollars or more and less than one hundred thousand dollars. This indictment was withdrawn July 7, 2003 pending a settlement agreement in which Mr. Tate makes restitution. Roll Call Vote: Cheney, Aye; DeJohn, Aye; Hadley, Aye; Jones, Aye; Shank, Aye; Tobias, Aye.



On a motion by Mr. DeJohn, seconded by Mr. Tobias, the Board voted to deny the application for funeral home license submitted by Robert O. Tate, Jr., in the name of Tate Funeral Service L.L.C. because Robert O. Tate, Jr. was charged with violation of Section 4717.14(A)(4) of the Revised code, unprofessional conduct, for violation of Section 4717.13(A)(6) of the Revised Code for practicing the business of funeral directing from any place except from a funeral home that a person is licensed to operate under this chapter, specifically for the funeral of Ella Sherman, date of death June 24, 2003, and for alleged falsification of the death certificate submitted for Ella Sherman which listed Wisniewski Funeral Home as the facility.



On a motion by Mr. DeJohn, seconded by Mr. Shank, the Board determined that the Robert O. Tate's continued practice as a funeral director and embalmer presented a danger of immediate and serious harm to the public, the Board further ordered that the embalmer and funeral director licenses of Robert O. Tate, Jr. be summarily suspended

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and he cease embalming and funeral directing. Roll Call Vote: Cheney, Aye; DeJohn, Aye; Hadley, Aye; Jones, Aye; Shank, Aye; Tobias, Aye.

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On a motion by Mr. Shank, seconded by Mr. DeJohn, the Board voted to close two (2) investigatory files. Roll call vote: Cheney, Aye; DeJohn, Aye; Hadley, Aye; Jones, Aye; Shank, Aye; Tobias, Aye.

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The Board recessed at 4:43 P.M.

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Wednesday, August 20, 2003

The Board reconvened at 8:06 A.M. at in the Board office. Present were: Virginia S. Cheney, Ross C. DeJohn, John J. Hadley, Pernel Jones, Sr., David B. Tobias, Kurtis A. Tunnell, Inspector Frank J. Savage, Inspector Charles H. Wisby, Executive Director; and Executive Director, Ann Cunningham. Barbara Hadley was also present.

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Fiscal

The Board reviewed the revenue and voucher journals for July, the percentage chart as of July, and a comparison of revenue and disbursements.

On a motion by Mr. DeJohn, seconded by Mr. Tobias, the Board approved the two items on the Board's retention schedule: to destroy lapsed licenses and incomplete records ten (10) years after a review by State Archivist prior to disposal. 6. Nays: 0. Motion approved.

The Board reviewed the continuation of service level agreements for Fiscal Year 2004 with the Department of Administrative Services, Management Information Systems, Boards and Commissions Technical Support (BCTS) group. The Board's cost will be \$4,386.39.

The Board instructed the staff to research additional car insurance for the two vehicles leased from Department of Administrative Services, Transportation Services Unit.

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The Board reviewed the grades of the embalmer Ohio laws examinations and the Funeral Service Arts and Science examinations written, July 29-30, 2003. Motion by Mr. DeJohn, seconded by Mr. Jones that applicants with a score of 75% or higher on the examinations will be issued an embalmer license number, pending receipt of a properly completed application and the initial license fee. Motion approved. A list of applicants, their scores, and license numbers will be entered into the journal. Roll call vote: : Cheney, Aye; DeJohn, Aye; Hadley, Aye; Jones, Aye; Tobias, Aye, Tunnell, Aye.

The Board reviewed the funeral director Ohio Laws, Sanitation, and Funeral Service Arts examinations written on July 29-30 , 2003. Motion by Mrs. Cheney, seconded by Mr. Tunnell, that applicants with a score of 75% or higher on these examinations be granted a funeral director license number, pending receipt of a properly completed application and the initial license fee. Motion approved. A list of licensees, their scores and license numbers will be entered into the journal. Roll call vote: : Cheney, Aye; DeJohn, Aye; Hadley, Aye; Jones, Aye; Tobias, Aye, Tunnell, Aye.



Continuing Education

On a motion by Mr. Tunnell, seconded by Mr. Jones, the Board approved, and, where indicated, denied, the following continuing education programs. Ayes: 6. Nays: 0.

Prior Approval:

| Date | Sponsor | Title | Hrs |
|--------|---------|---|-----|
| 030518 | BATES | Making Effective Cremation Arrangements Hilton Head SC Deb St. Pierre 800-338-6630 ext 62526 | 04 |
| 030708 | AURORA | Aurora Plant Tour Aurora IN Dave Lane 513-979-5263 Blanket Approval thru 06-30-04 | 01 |
| 030715 | CONRAD | Practical Applications for OSHA Standards - Review & Update Akron OH Paul H. Conrad 419-868-7270 Blanket Approval thru 06-30-04 | 02 |
| 030723 | BATES | Product Knowledge - Meaningful Memories Batesville IN Donald J Baechle, Jr 800-622-8373 Blanket Approval thru 06-30-04 | 06 |
| 030725 | BATES | Product Knowlegge - Meaningful Memories Batesville IN Donald J Baechle, Jr. 800-622-8373 Blanket Approval thru 06-30-04 | 06 |
| 030725 | BATES-1 | Making Effective Cremation Arrangements Woodville OH | 04 |

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| | | Deb St. Pierre 800-338-6630 ext 32526 | |
| 030731 | TURNER | Turner Vault Company's Summer School Northwood OH Lance Ray 419-662-9013 | 05 |
| 030807 | SRS | Using Technology to Better Manage Your Funeral Home Cleveland OH Kimberly Simons 724-940-3244 Blanket Approval thru 06-30-04 | 02 |
| 030813 | TCS | Intelligence Graveyard - Enchancing Funeral Service Smithville OH Mark D Ivey 513-652-6643 Blanket Approval thru 06-30-04 | 03 |
| 030820 | YORK | The Future of Funeral Cemetery & Memorial Product Merchandising Pittsburgh PA Jamie Maack 800-343-5121 Blanket Approval thru 06-30-04 | 09 |
| 030826 | CCMS | Intelligence Graveyard Cincinnati OH Joe Main/David Hicks | 02 |
| 030827 | ODHVS | Issues Relative to Vital Statistics Registration - Workshop Troy OH Mark Kassouf 614-466-2703 | 05 |
| 030907 | OGR | Professional Enthusiasm: Recharge Your Batteries Chicago IL Jenny Gabbert 800-637-8030 | 08 |
| 030908 | MENTALA | The End of Life: Dying as a Community Issue Cincinnati OH Mary Grover MA LLPCC 513-721-2910 ext 15 | 05 |
| 030909 | HORTON | Continuing Education Seminar Girard PA Deborah Fleming 814-774-2664 | 04 |
| 030909 | MUNZ-PIR | A Seminar on Traumatic Grief Bucyrus OH Greg A. Northrop 419-562-6776 | 06 |
| 030910 | HORTON | Continuing Education Seminar Girard PA Deborah Fleming 814-774-2664 | 04 |
| 030910 | TRI-CO | HIPAA - Health Insurance Portability & Accountability Act New Philadelphia OH Robert Smith | 02 |
| 030911 | YORK | The Future of Funeral, Cemetery & Memorial Products York PA Jamie Maack 800-343-5121 Blanket Approval thru 06-30-04 | 09 |
| 030913 | PFDI | Dealing with Difficult People Williamsburg VA Kathy Rizzo 888-655-1566 | 03 |
| 030915 | JFDA | First Impressions and Moments of Truth: Fitting things together for the families you serve Baltimore MD Florence Pressman 781-477-8300 | 03 |
| 030915 | FDANWO | Annual OSHA Update & Respecting Choices Toledo OH Carter Neff 419-243-6281 | 02 |
| 030916 | JFDA | Coping with the Demands of Funeral Service: Caring for Yourself while you care for the families you serve | 03 |

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| | | Baltimore MD Florence Pressman 781-477-9300 | |
| 030916 | JFDA-1 | Helping Bereaved Children and Families Baltimore MD Florence Pressman 781-477-9300 | 02 |
| 030917 | JFDA | Palliative Care: A Jewish Perspective Baltimore MD Florence Pressman 781-477-9300 | 03 |
| 030917 | JFDA-1 | Maintaining Your Professionalism in Difficult Situations Baltimore MD Florence Pressman 781-477-9300 | 02 |
| 030917 | REYNOLDS | Merchandising Metal Casket to 1/4 Casket Showroom Youngstown OH Lisa Bussard 814-653-9666 Blanket Approval thru 06-30-04 | 02 |
| 030917 | MILANO | Innovations in the Monument Industry Cleveland OH Jim Milano 216-362-1199 | 03 |
| 030918 | OFDA #7 | OFDA #7 Educational Meeting Findlay OH Rindy Crates 419-365-5056 | 03 |
| 030918 | OFDA #16 | Life Banc Procurement N Canton OH Randall J Sanders 330-484-2526 | 02 |
| 030918 | REYNOLDS | Merchandising Metal Casket to 1/4 Casket Showroom Youngstown OH Lisa Bussard 814-653-9666 Blanket Approval thru 06-30-04 | 02 |
| 030920 | TRI-CO | First Responders to Death Scene Washington C.H. OH Roger M. Littleton 800-507-3382 | 02 |
| 030923 | BUSCH | Living with Loss, Healing with Hope Cleveland OH J Mark Busch 216-749-7450 | 06 |
| 030923 | GLCFDA | Current Trends in Funeral Home Design Elyria OH Launey J. Dovin, Secretary 440-245-5118 | 03 |
| 030923 | MINNICK | Remembering the Past: Memorialization & The Interment Process Ft Wayne IN Alice Minnick, Tammy Mould 260-432-5031 | 04 |
| 030924 | MINNICK | Remembering the Past: Memorialization & The Interment Process Ft Wayne IN Alice Minnick, Tammy Mould 260-432-5031 | 04 |
| 030924 | SIFH | 2003 Annual Meeting Scottsdale AZ James A. Fruehling, Ph. D 847-236-9401 | 14 |
| 030925 | MINNICK | Remembering the Past: Memorialization & The Interment Process Ft Wayne IN Alice Minnick, Tammy Mould 260-432-5031 | 04 |
| 030925 | MINNICK | Remembering the Past: Memorialization & The Interment Process Ft Wayne IN Alice Minnick, Tammy Mould 260-432-5031 | 04 |
| 030929 | FDAKY | Cremation Liability & Liability Forms Frankfort KY Sidney Fogle 800-866-3211 | 04 |
| 030930 | OFDA | Council for Older Adults Powell OH Duane Shaul 614-224-6105 | 02 |

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| 031009 | OGR | Improving the Image of Funeral Service within Your Community via telephone Live Distance Audio Seminar Jenny Gabbert 800-637-8030 | 01 |
| 031030 | ICFA | Fall Management Conference Miami FL Lisa D'Angelo 703-391-8400 ext 214 | 09 |
| 031104 | JFDA | Future Trends: Repositional & Branding Your Funeral Home Las Vegas NV Florence Pressman, CAE 781-477-9300 | 02 |
| 031105 | JFDA | Moments of Magic Las Vegas NV Florence Pressman, CAE 781-477-9300 | 03 |
| 031109 | NURRE | Holiday Help Program Amelia OH Edward C. Nurre 513-752-6130 | 02 |
| 031209 | OGR | Avoiding Conflict When Arranging Funerals for Difficult Families via telephone Live distance Audio Seminar Jenny Gabbert 800-637-8030 | 01 |
| 040114 | GMCFDA | Identify Theft and How it Relates to Us and Those We Serve Kettering OH Brian R James 937-252-3122 | 01 |

On a motion by Mr. Tunnell, seconded by Mrs. Cheney, the Board approved, and where indicated denied, the following continuing education programs. Ayes: 6. Nays: 0.

Blanket Approval:

| Sponsor | Title | Hours |
|---------|--|-------|
| OFDA | Current Funeral Industry Issues at Both State & National Levels Diana O'Neal 614-486-5339 | 01 |

On a motion by Mr. Tunnell, seconded by Mr. Tobias, the Board approved, and where indicated denied, the following continuing education programs. Ayes: 6. Nays: 0.

Individual Approval

| Date | Licensee | Title | Hours |
|--------|------------|--|-------|
| 020701 | 41-00-8597 | October 3, 2003 23rd Annual Probate Practice Program Girard OH Robert N Rusu Jr | 06 |
| 020701 | 42-00-6413 | June 17, 2003 W V Funeral Directors Assoc Convention Roanoke WV Harold Lee Hadley | 08 |
| 020701 | 42-00-6953 | May 5, 2003 Spring Business Meeting Aurora MN Paul E DeWeese | 01 |
| 020701 | 42-00-6953 | May 14-16, 2003 MFDA State Convention DULUTH MN Paul E DeWeese | 17 |
| 020701 | 42-00-8682 | June 17, 2003 OSHA and Work Practices/the CJD Dilemma/OSHA and you | 04 |

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| | | Roanoke WV James H Anderson | |
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On a motion by Mr. Tunnell, seconded by Mr. Jones, the Board approved the following waivers and exemptions. Ayes: 6. Nays: 0. Motion approved.

Waivers and Exemptions

| Waiver | Exemption | Licensee Name | Granted/Denied |
|--------|-----------|-------------------|----------------|
| | X | Bailey, Joe White | granted |



On a motion by Mr. DeJohn, seconded by Mrs. Cheney, the Board meeting adjourned at 8:50 A.M. Ayes: 6. Nays: 0.