

## MINUTES

Wednesday - June 16, 2004

The regular meeting of the Board of Embalmers and Funeral Directors was held in the Riffe Center located in Columbus. President John J. Hadley called the meeting to order at 1:04 P.M.. Other Board members present were: Virginia S. Cheney, Ross C. DeJohn, Pernel Jones, Sr., Robert L. Shank, David B. Tobias, and Kurtis A. Tunnell. Also, present were: Anthony D. Siciliano, Assistant Attorney General, Frank J. Savage, Inspector, Charles H. Wisby, Inspector, and Ann Cunningham, Executive Director. Others in attendance were: former Board member: Ron Van Atta, members of the Funeral Consumers Alliance of Central Ohio: Marie Lorz, Ellen Thompson, and Warren Wolf, licensees: William Rutherford, Don Jones, and Nathaniel Shane, and T. Scott Gilligan, attorney and Stephen Gehlert, Executive Director of the Ohio Funeral Directors Association.

◆◆◆◆

On a motion by Mr. DeJohn, seconded by Mr. Tobias, the minutes of the May 17-18 2004, meeting were approved as amended. Ayes: 6. Nays: 0. Motion approved.

◆◆◆◆

### Announcements

Ms. Cunningham announced the hiring of a new employee to fill the position of Investigator's Assistant. Mr. Hadley, Mr. Shank, and Mr. Tobias, along with Ms. Cunningham, interviewed four applicants after the May meeting. The Department of Administrative Services is processing the required paperwork, and the individual will begin employment after July 1, 2004.

◆◆◆◆

Mr. DeJohn reported to the Board office on Tuesday, June 15, 2004, and reviewed new examination questions for the Embalmer and Funeral Director Ohio Laws examinations. Mr. DeJohn will be paid per diem and reimbursed for the allowable travel expenses.

◆◆◆◆

Inspector Wisby and Mr. Shank represented the Board at May 26, 2004, memorial service for the cremated remains and one unidentified remains from the former Sherrill-Harden Funeral Home at Historic Woodlawn Cemetery in Toledo. Mr. Shank reported that approximately 75-100 individuals attended the service including the mayor of Toledo and the local media.

MINUTES



Unfinished Business

Board members received the amended Board meeting schedule for July and October 2004. The July Board meeting is rescheduled for Monday, July 12 and Tuesday, July 13. The October Board meeting is rescheduled for Tuesday, October 12, and Wednesday, October 13.



The Board reviewed Administrative Rule 4717-1-15, and on a motion by Mr. DeJohn, seconded by Mr. Shank, the Board voted to combine the Embalmer Ohio Laws examination and the Funeral Director Ohio Laws examination into one Ohio Laws examination beginning with the October 2004 examination. Ayes: 7. Nays: 0. Motion approved.



New Business

There were no applications for crematory facility license.



On a motion by Mr. DeJohn, seconded by Mr. Tunnell, the Board approved the following application for crematory facility license pending receipt of the occupancy permit and final inspection by the Board. Ayes: 7. Nays: 0. Motion approved.

Firm title	Address	County
Wooster Crematory LLC	Wooster	Wayne



There were no applications for issuance of a crematory facility license after approval of the application, receipt of the occupancy permit, and the final inspection.



On a motion by Mr. Shank, seconded by Mrs. Cheney, the Board approved the following applications for funeral home license. Ayes: 7. Nays: 0.

<u>Firm Title</u>	<u>Address</u>	<u>County</u>	<u>Inspection</u>
Robinson-Henn-Brossia & Walker	Genoa	Ottawa	06/10/04
Robinson-Henn-Brossia & Walker	Oak Harbor	Ottawa	06/10/04
Robinson-Henn-Brossia & Walker	Port Clinton	Ottawa	06/10/04



M I N U T E S

There were no applications for funeral home license, pending receipt of the occupancy permit and final inspection by the Board.



There were no applications for issuance of a funeral home license after approval of the application, receipt of the occupancy permit and the final inspection.



The following funeral homes submitted amendments to change the manager during the month of May 2004.

<u>I.D.#</u>	<u>Firm Title</u>	<u>Manager</u>	<u>County</u>
43-00-2309	Fares J. Radel FH Inc	Fares J. Radel	Hamilton
43-00-0087	Brown-Dawson FH	Andrea J. Moses	Butler
43-00-2518	Berry's FH	Philip C. Mercado	Cuyahoga
43-00-2476	Dombrowski-Volak-Riddle	Matthew Humphrey	Lorain
43-00-2476	Howard & Alli FH	Tarea Rhoden	Mahoning
43-00-2345	Paine-Simpson FH	Terence P. Guerriero	Ashtabula
43-00-2346	Paine-Simpson FH	Rose Marie Gattozzi	Ashtabula



The following funeral homes submitted amendments to change the funeral director actually in charge of and ultimately responsible for the funeral home for the month of May 2004.

<u>I.D.#</u>	<u>Firm Title</u>	<u>AIC/UR</u>	<u>County</u>
43-00-2284	Jackson Lytle & Williams	Merlin Alexander	Greene
43-00-2108	Haltemen-Fett & Dyer	James N. Dyer	Fairfield
43-00-2518	Berry's FH	Thomas A. Corrigan	Cuyahoga
43-00-2345	Paine-Simpson FH	Terence P. Guerriero	Ashtabula
43-00-2346	Paine-Simpson FH	Terence P. Guerriero	Ashtabula



On a motion by Mr. DeJohn, seconded by Mr. Jones, the Board accepted the following individuals as having met the licensure requirements, and issued embalmer and/or funeral director license numbers. Ayes: 7. Nays: 0. Motion approved.

<u>First name/initial</u>	<u>Last name</u>	<u>Embalmer License #</u>	<u>Funeral Director License #</u>
Kari A.	Bryner	9099 A	9020

MINUTES

Robert H.	Carpenter		9021
Valerie A.	DelVitto	9100 A	9022
Aaron B.	Edwards	9101 A	9023
Angel V.	Feliciano III		9024
Anne E.	Geib		9025
Mark A.	Gordon		9026
Brian J.	Hanner		9027
Dena B.	James	9102 A	9028
Richard A.	Kaufhold		9029
Lateefa D.	Russell	9103 A	
Staci E.	Sanders	9104 A	9030



The following individuals qualified and were issued registration numbers during the month of May 2004:

<u>First Name</u>	<u>Last Name</u>	<u>Embalmer Number</u>	<u>Funeral Director Number</u>	<u>Date Registered</u>
Roger K.	Braun		F 0078 04	05/19/04
Elizabeth A.	Reed		F 0079 04	05/19/04



The following individuals certified apprenticeships during the month of May 2004.

<u>First name/initial</u>	<u>Last name</u>	<u>Apprenticeship</u>	<u>Funeral Home</u>
Roger K.	Braun	FD	Oswald-Hoskins FH 323 E Mulberry St Lebanon Ohio 45036
Philip L.	Kachersky	FD	McClurkin Funeral Home 222 South State St Girard Ohio 44420
Jill K.	Snively	EMB/FD	Cowan & Son FH 616 S Washington St Van Wert Ohio 45891



The Board office received and processed the following reports during the month of May 2004:

<u>Apprentice Reports</u>	<u>Embalmer</u>	<u>Funeral Director</u>
Apprenticeship Reports	80	157
Quarterly Master Reports	13	25
Board Interviews	3	6



The Board members reviewed various news articles.



Persons Before the Board

## MINUTES

The Board members deviated from their agenda to listen to the representatives of the Funeral Consumers Alliance of Central Ohio (FCACO).

Marie Lorz, former president of FCACO, introduced FCACO's new president, Warren Wolf. Mr. Wolf explained that FCACO focus is an educational and outreach program with approximately 2,300 members in Central Ohio, and still growing. Mr. Wolf described the results of FCACO's 2004 General Price List (GPL) survey of central Ohio funeral homes, stating that fifty per cent of the funeral homes had confusing language. Mr. Wolf hopes to see improvement by making GPL language less confusing and working toward that goal with the Board.

Josh Slocum, Executive Director of the National Funeral Consumer Alliance, provided the commentary and/or analysis of the survey. Mr. Shank pointed out that Mr. Wolf's statements and Mr. Solcum's statements seem to be in conflict.

William Rutherford, a licensee impacted by the survey, read from his letter received from the FCACO, in which it was alleged that Rutherford Funeral Homes appeared to be in notable noncompliance with the Federal Trade Commission Funeral Rule. Mr. Rutherford explained that most central Ohio cemeteries include the grave service equipment, but other cemeteries do not, and vault companies charge for providing the equipment.

T. Scott Gilligan, attorney for the Ohio Funeral Directors Association and the National Funeral Directors Association, stated that he was in on the inception of the FTC Funeral Rule, and had reviewed several thousand GPLs. According to Mr. Gilligan, a consumer typically signs a disclosure indicating that he or she has received a GPL. In addition, using a standard checklist, funeral homes explain the consumer's rights. Mr. Gilligan suggested that FCACO could have called the funeral home for an explanation.

Mr. Wolf disagreed with Mr. Rutherford's disclosure, and felt that the consumer should be able to read a GPL and understand it without calling the funeral home for an

## MINUTES

explanation. Further, Mr. Wolf, strongly disagreed with requiring a consumer's signature.

Mr. Gilligan offered that Mr. Slocum's analysis was too strongly worded, and that it could have been worded differently, and a telephone inquiry could have alleviated any confusion.

Mr. Wolf expressed the opinion that there was room for all of us to disagree.



The Board members interviewed the following applicants for reciprocal licenses:

Quinton R. Keel from Texas, appeared before the Board for his interview as a reciprocal applicant.

Jon M. Sturgill from North Carolina appeared before the Board for his interview as a reciprocal applicant.

Eric A. Weerts from South Dakota appeared before the Board for his interview as a reciprocal applicant.

Joey A. Tucker from Kentucky appeared before the Board for his interview as a reciprocal applicant.

On a motion by Mr. Tunnel;, seconded by Mr. DeJohn, the Board approved the applications for reciprocal licenses of Mr. Keel, Mr. Sturgill, Mr. Weerts and Mr. Tucker. All four individuals will be scheduled for the July, 2004 examination. Ayes: 7. Nays: 0. Motion approved.



### Correspondence

1. A letter from Laurel J. Langford, Alderwoods Group, requesting a change in firm title. The Board accepted the change from "Berry's Funeral Home" to "Corrigan-

## MINUTES

- Berry Funeral Home." Secretary to inform Ms. Langford that all signage and advertisements must reflect the new firm title.
2. A letter from Anthony Guerriero informing the Board that the Guerriero Funeral Home in Orwell is closed. There were no preneeds and the display license was returned.
  3. A letter from Vaughn E. Paine, owner of Paine-Simpson Funeral Homes located in Orwell and Rock Creek, requesting the changes of firm title. The Board approved the change from "Paine-Simpson Funeral Home" to "Paine-Guerriero Funeral Home." Secretary to inform Mr. Paine that all signage and advertisements must reflect the new firm titles.
  4. A letter from Marlan J. Gary informing the Board that he is no longer manager of the J. W. Ross Funeral Home, and that the funeral home is no longer operating at 2154 East Main Street in Columbus. Secretary to confirm that the funeral home is closed, and request the return of the display license and a clearly enumerated account of all preneed.
  5. A letter from Dr. Phillip A. Edwards, apprentice, asking permission to serve his embalmer's apprentice while he attends mortuary school. Mr. Edwards is currently serving a two-year funeral director's apprenticeship, and is enrolled in the online program offered by the Pittsburgh Institute of Mortuary Science. On a motion by Mr. Shank, seconded by Mr. DeJohn, the Board denied Mr. Edwards request because Section 4717.05(A)(4) of the Revised Code requires the applicant to satisfactorily complete at least twelve months of instruction in a prescribed course in mortuary science as approved by the Board and to present to the Board a certificate showing successful completion of the course as one prerequisite to certify an embalmer apprenticeship. Ayes: 7. Nays: 0. Motion approved.
  6. A letter from Roger D. Mannasmith of Mannasmith-Hale Funeral Home requesting a change in firm title. The Board accepted the change from "Mannasmith-Hale Funeral Home" to "Mannasmith Funeral Home." Secretary to inform Mr. Mannasmith that all signage and advertisements must reflect the new firm title.



### Inspectors' Reports

MINUTES

Inspector Savage reported that he drove 1,794 miles in the counties of Cuyahoga, Erie, Knox, Lake, Lorain, Mahoning, Portage, Sandusky, Stark, Summit, and Trumbull. He inspected no crematory facilities, 62 funeral homes, and found two violations, conducted six investigations, and monitored one apprentice. Inspector Savage along with Mr. Hadley, spoke to the members of District #13 in Canton on May 13.

Inspector Wisby reported that he drove 2,634 miles in the counties of Butler, Franklin, Hamilton, Lucas, Montgomery, Putnam, and Wood. He inspected no crematory facilities, and 69 funeral homes, and found two violations, conducted six investigations, and monitored two apprentices. Inspector Wisby participated in the memorial service for the cremated remains from the former Sherrill-Harden Funeral Home on May 26, 2004.

◆◆◆◆

On a motion by Mr. DeJohn, seconded by Mr. Tobias, the Board went into executive session pursuant to Section 121.22(G)(1) of the Revised Code, to consider complaints and possible disciplinary action against licensees, and Section 121.22(G)(3) of the Revised Code to conference with the Board's counsel to consider pending litigation. Roll call vote: Cheney, Aye; DeJohn, Aye; Jones, Aye; Hadley, Aye; Shank, Aye; Tobias, Aye, Tunnell, Aye.

The President declared the Board out of executive session.

◆◆◆◆

On a motion by Mr. Tunnell, seconded by Mr. DeJohn the Board voted to close three (3) investigatory files. Roll call vote: Cheney, Aye; DeJohn, Aye; Jones, Aye; Hadley, Aye; Shank, Aye; Tobias, Aye, Tunnell, Aye.

◆◆◆◆

On a motion by Mr. DeJohn, seconded by Mr. Tunnell, the Board voted to charge Wilbur R. Mills, with violation of Section 4717.14(A)(4) of the Revised Code for unprofessional conduct; specifically for failure to comply with the requirements of Section 1111.19(C) of the Revised Code, to deposit payments for the preneed contracts of Marista and Donald Fuscia within thirty days with the designated trustee. Roll call vote: Cheney, Aye; DeJohn, Aye; Jones, Aye; Hadley, Aye; Shank, Aye; Tobias, Aye, Tunnell, Aye

◆◆◆◆

MINUTES

Fiscal

The Board reviewed the revenue journal with a balance as of \$57,726.10 as of the end of May, and voucher journal with 56 vouchers and encumbrances for May. Board members received a chart indicating 85 refunds were issued for a total of \$10,280 as a result an error with two fees. The warrants were mailed to the individuals and/or funeral homes on June 4, 2004, along with a letter of explanation.

◆◆◆◆

On a motion by Mr. Tunnell, seconded by Mr. DeJohn, the Board approved the personal service contract for educational consultant, Donald Neff, at the rate of \$25.00 per hour for a maximum of \$3,300.00 for Fiscal year 2005, pending availability of funds. Ayes: 7. Nays: 0. Motion approved.

◆◆◆◆

On a motion by Mr. Tunnell, seconded by Mr. DeJohn, the Board approved the personal service contract with Blaugrund, Herbert & Martin, Inc. to act as hearing officer at the rate of \$95.00 per hour for a maximum of \$4,750.00 for Fiscal year 2005, pending availability of funds. Ayes: 7. Nays: 0. Motion approved.

◆◆◆◆

The Board reviewed the June 9, 2004 letter from Thomas W. Johnson, Director of the Office of Budget and Management, in which Mr. Johnson authorized new limitations for the Board's Fiscal 2006-2007 Budget request. It is understood that the approval of these increases does not guarantee the Board any additional funding. The increases allow the Board to provide more detailed justifications for additional funding above the original limitations which will be reviewed for funding decisions after the Board's budget is submitted.

◆◆◆◆

Board members received a copy of the Board's FY06-07 Information Technology Plan submitted June 15, 2004 as required.

◆◆◆◆

The Board recessed at 4:00 P.M.

◆◆◆◆

Thursday June 17, 2004

MINUTES

The Board reconvened at 7:58 A.M. in the Board office. President John J. Hadley presided. Present were: Virginia S. Cheney, Ross C. DeJohn, Pernel Jones, Sr., Robert L. Shank, David B. Tobias, Kurtis A. Tunnell, Inspector Frank J. Savage, Inspector Charles H. Wisby, and Executive Director, Ann Cunningham. Ron Van Atta and Barbara Hadley were also present.



The Board asked the staff to identify all licensees eligible for the 50-year exemption of continuing education, including licensees who currently serve as manager and/or funeral director actually in charge of and ultimately responsible for a funeral home. In addition, licensees currently on waivers or exemptions will be identified for eligibility. There is no 50-year exemption until the rule is approved.



On a motion by Mr. DeJohn, seconded by Mr. Tunnell, the Board voted to charge the following funeral homes for violation of Section 4717.14 (A) (4) of the Revised Code, Section 4717-1-25 of the Administrative Code as the sections incorporate Section 1111.19 of the Revised Code, for unprofessional conduct, specifically for failure to file an annual preneed contract report for the calendar year 2003. Roll call vote: Cheney, Aye; DeJohn, Aye; Hadley, Aye; Jones, Aye; Shank, Aye; Tobias, Aye; Tunnell, Aye.

<u>Identification no.</u>	<u>Funeral home</u>	<u>Location</u>
43-00-2084	David Melbourne Chapman-Murphy	Cuyahoga
43-00-2167	Jos. C. Schulte & Mahon-Murphy	Cuyahoga
43-00-2085	Nicol-Wells-Kloss FH	Cuyahoga
43-00-0682	Walter A. Frey FH Inc	Lorain



Continuing Education

On a motion by Mr. Tobias, seconded by Mr. Jones, the Board approved, and where indicated denied, the following continuing education programs. Ayes: 7. Nays: 0. Motion approved.

Prior Approval

<u>Date</u>	<u>Sponsor</u>	<u>Title</u>	<u>Hours</u>
040317	AURORA	Marketing Today & Tomorrow - Personalization Sylvania OH Dave Lane 513-979-5263	02

M I N U T E S

		Blanket Approval thru 06-30-04	
040331	OGR	Human Crematory Operator Training Program DeBary FL Jenny Gabbert 800-637-8030 ext 120	06
040421	STUART	Burial Vault Seminar Bremen OH John Boone Blanket Approval thru 06-30-04	02
040428	REGSPTSV	OSHA Required Annual Training Lucasville OH David Partridge Blanket Approval thru 06-30-04	03
040428	BATES	Meeting the Needs of Our Changing Families Batesville IN Donald J. Baechle, Jr 812-934-7500 Blanket Approval thru 06-30-04	02
040429	REGSPTSV	OSHA Required Annual Training Waverly OH David Partridge 804-784-7374 Blanket Approval thru 06-30-04	03
040512	CLARK	Protecting Memories Education Program Columbus OH Doug Beck Blanket Approval thru 06-30-04	02
040512	CLARK-1	Plant Tour Columbus OH Doug Beck Blanket Approval thru 06-30-04	01
040513	TURNER	Burial Vault 101 Northwood Ohio Lance Ray Blanket Approval thru 06-30-04	02
040519	CLARK	Protecting memories Education Program Columbus OH Doug Beck Blanket Approval thru 06-30-04	02
040519	CLARK-1	Plant Tour Columbus OH Doug Beck Blanket Approval thru 06-30-04	01
040519	HOSPICE	End-of-Life Care: The Grassroots Approach Lancaster OH Kay Johnson, RN CHPN 740-654-7077 Program previously approved - no changes	07
040520	OCS	Crematory Tour Sandusky OH Steen J. Toft Blanket Approval thru 06-30-04	01
040520	BATES	Meeting the Needs of Our Changing Families Batesville IN Donald J. Baechle, Jr Blanket Approval thru 06-30-04	04
040526	BATES	Making Effective Cremation Arrangements Cincinnati OH Mary Ziegler 317-884-0609 Blanket Approval thru 06-30-04	04
040527	OCS	Crematory Tour Sandusky OH Steven J. Toft 419-624-0909 Blanket Approval thru 06-30-04	01
040528	AURORA	Marketing Today & Tomorrow Aurora IN Dave Lane 513-979-5260 Blanket Approval thru 06-30-04	02

MINUTES

040601	AURORA-1	Marketing Today and Tomorrow - Solution Merc Aurora IN Dave Lane 513-979-5260 Blanket Approval thru 06-30-04	02
040601	AURORA	Marketing Today and Tomorrow Aurora IN Dave Lane 513-979-5260 Blanket Approval thru 06-30-04	02
040603	AURORA	Aurora Plant Tour Aurora IN Dave Lane 513-979-5260 Blanket Approval thru 06-30-04	01
040603	AURORA-1	Marketing Today & Tomorrow Aurora IN Dave Lane 513-979-5260 Blanket Approval thru 06-30-04	02
040608	TURNER	Effective Communication with Bill Conner Northwood OH Lance Ray	02
040608	AURORA	Marketing Today and Tomorrow - Solution Merchandising Alliance OH Dave Lane 513-979-5263 Blanket Approval thru 06-30-04	02
040608	BAXTER	Vault College II Cincinnati OH Holly Bridgers 513-641-1010 Blanket Approval thru 06-30-04	02
040608	YORK	A Fresh Look at the Future Boise Idaho Karl Seyler, Jr 504-529-4332	08
040608	BAXTER	Vault College II Cincinnati OH Holly Bridgers Blanket Approval thru 06-30-04	02
040609	YORK	A Fresh Look at the Future Portland Oregon Karl Seyler, Jr. 504-529-4332	08
040609	CLARK	Plant Tour Columbus OH Doug Beck Blanket Approval thru 06-30-04	01
040609	CLARK-1	Protecting Memories Education Program Columbus OH Doug Beck Blanket Approval thru 06-30-04	02
040609	CLARK	Plant Tour Columbus OH Doug Beck Blanket Approval thru 06-30-04	01
040609	CLARK-1	Protecting Memories Education Program Columbus OH Doug Beck Blanket Approval thru 06-30-04	02
040610	STUART	Burial Vault Seminar Bremen OH John Boone, President 740-569-4158 Blanket Approval thru 06-30-04	02
040611	CNRSTONE	When Life Changes Independence OH Judi Fischer 216-524-3787 Program previously approved - no changes	02
040611	CNRSTONE	The Spiritual Journey of Grief	02

MINUTES

		Independence OH Judi Fischer 216-524-3787 Program previously approved - no changes	
040614	OGR	Invitational Roundtable Acme MI Jenny Gabbert 800-637-8030 ext 120	03
040615	OFDA	OFDA Master Trust Committee Meeting Columbus OH Diana O'Neal 614-486-5339	02
040619	OGR	2004 Special Purpose Symposium Czech Republic Jenny Gabbert 800-637-8030 ext 120	04
040619	OGR	2004 Special Purpose Symposium Czech Republic Jenny Gabbert 800-637-8030 ext 120	04
040622	OGR	2004 Special Purpose Symposium Czech Republic Jenny Gabbert 800-637-8030 ext 120	04
040629	OFDA #10	Arlington Cemetery: A History Jackson OH Dawn Little 740-353-4161	02
040630	CUYFDA	Bereavement Counseling Services Cleveland OH Tina Girod 216-481-3118	03
040714	YORK	Focus on Your Future York PA Karl Seyler, Jr. 504-529-4332	12
040715	OFDA	Board of Directors Meeting Sandusky OH Diana O'Neal 614-486-5339	02
040721	TURNER	"The Funeral" by Doug Manning - Insight Books Inc Northwood OH Lance Ray 419-662-9000	04
040726	OFDACONF	NFDA Leadership Conference - Leader to Leader Communication San Diego CA Sandra Jeske 800-228-6332	01
040726	NFDACO-1	NFDA Leadership Conference - Breakout by Office San Diego CA Sandra Jeske 800-228-6332	01
040726	NFDACO-2	NFDA Leadership Conference - Marketing the New Consumer 50+Boomer San Diego CA Sandra Jeske 800-228-6332	01
040726	NFDACO-3	NFDA Leadership Conference - Chicken Little Leadership San Diego CA Sandra Jeske 800-228-6332	01
040726	NFDACO-5	NFDA Leadership Conference - Innovative Leadership in Extraordinary Times San Diego CA Sandra Jeske 800-228-6332	01
040726	NFDACO-6	NFDA Leadership Conference -Breakout by Association Membership Siz San Diego CA Sandra Jeske 800-228-6332	01
040726	NFDACO-4	NFDA Leadership Conference - Strategic Planning for Associations San Diego CA Sandra Jeske 800-228-6332	01
040726	NFDACO-7	NFDA Leadership Conference San Diego CA	01

M I N U T E S

		Sandra Jeske 800-228-6332	
040730	LIFEBANC	Death and Dying Series: Making the Right Choices Twinsburg OH Daren D. Marshall, BASW, M Ed, LSW 216-752-5433	05
040807	EPSILON	Effects of Chemotherapeutic Agents on Human remains Baltimore MD Edith Churchman 973-242-8458	03
040808	NFD&MA	Excel Baltimore MD Edith Churchman 973-242-8454	02
040808	NFD&MA-1	FTC/OSHA/ADA Baltimore MD Edith Churchman 973-242-8454	02
040808	NFD&MA-2	New Member Orientation Baltimore MD Edith Churchman 973-242-8454	01
040809	NFD&MA	Leadership in Funeral Service Baltimore MD Edith Churchman 973-242-8454	01
040809	NFD&MA-2	Staff Training Baltimore MD Edith Churchman 973-242-8454	01
040809	NFD&MA-3	Understanding Organ Donation Baltimore MD Edith Churchman 973-242-8454	01
040809	NFD&MA-1	Cosmetology and Reconstruction Decatur GA Edith Churchman 973-242-8454	02
040810	NFD&MA	Relationships and Business Baltimore MD Edith Churchman 973-242-8454	01
040810	NFD&MA-1	How the Funeral Director Can Help Baltimore MD Edith Churchman 973-242-8454	01
040810	NFD&MA-2	Arlington National Cemetery Baltimore MD Edith Churchman 973-242-8454	01
040811	NFD&MA	Substance Abuse in the Workplace Baltimore MD Edith Churchman 973-242-8454	01
040811	NFD&MA-1	Customer Service Baltimore MD Edith Churchman 973-242-8454	01
040915	OEA	OEA Fall Seminar Cincinnati OH David G. Hicks 513-618-1932	06
040915	YORK	Focus on Your Future Las Vegas NV Karl Seyler, Jr 504-529-4332	12
040915	OEA	OEA Fall Seminar 2004 Cincinnati OH David G. Hicks 513-618-1932	06
041114	NURRE	Holiday Help Program Amelia OH Edward C Nurre 513-753-6130	02
041117	OGR	Invitational Roundtable Tulare SD Jenny Gabbert 800-637-8030 ext 120	03
041118	YORK	Focus on Your Future York Pa Karl Seyler, Jr. 504-529-4332	12

MINUTES



On a motion by Mr. Shank, seconded by Mrs. Cheney, the Board approved, and where indicated denied, the following continuing education programs. Ayes: 7. Nays: 0.  
Motion approved.

Blanket approval

<u>Sponsor</u>	<u>Title</u>	<u>Hours</u>
THANOHMS	Bereavement and the Funeral Director Mary E. Rizzo 800-742-8257	09
THANOHMS	Management Skills for Funeral Directors Mary E. Rizzo 800-742-8257	09
THANOHMS	A Student Dies, A School Mourns ... Are You Prepared Mary E. Rizzo 800-742-8257	09
THANOHMS	Ethics in Funeral Service Mary E. Rizzo 800-742-8257	09
THANOHMS	Restorative Art & Cosmetology Mary E. Rizzo 800-742-8257	09
THANOHMS	Forensic pathology for Funeral Directos Mary E. Rizzo 800-742-8257	09
THANOHMS	Embalming Mary E.. Rizzo 800-742-8257	09
THANOHMS	Funeral Customs Past and Present Mary E. Rizzo 800-742-8257	09
FUCEHMS	Bloodborne Pathogens Saif Fatteh 702-940-7816	03
FUCEHMS	Basic Funeral Customers Saif Fatteh 702-940-7816	01
FUCEHMS	Decision Making Saif Fatteh 702-940-7816	02
FUCEHMS	Depositions Saif Fatteh 702-940-7816	01
FUCEHMS	Effective Goal Setting Saif Fatteh 702-940-7816	02
FUCEHMS	Ethics of Making Funeral Arrangements Saif Fatteh 702940-7816	03
FUCEHMS	Funeral Rule Saif Fatteh 702-940-7816	02
FUCEHMS	History of Preserving Human Remains Saif Fatteh 702-940-7816	01
FUCEHMS	Rational Thinking Saif Fatteh 702-940-7816	01
FUCEHMS	Stillborn Support Saif Fatteh 702-940-7816	01
FUCEHMS	Targeting Your Primary Markets Saif Fatteh 702-940-7816	02
FUCEHMS	Understanding the At-Need Customers Buying Motivations Saif Fatteh 702-940-7816	01
ARCMEHMS	HIV/AIDS (Revised Funeral Edition) Erin P. Casey 800-597-6372	03
ARCMEHMS	Mass Fatalities Incident Response Erin P. Casey 732-330-1101	02
ARCMEHMS	Embalming Perspectives & Paradigms Challenged Erin P. Casey 800-597-6372	03
ARCMEHMS	Americans with Disabilities Act Erin P. Casey 800-597-6372	02
ARCMEHMS	Emotional Healing After the Death of a Loved One Erin .P Casey 800-597-6372	02
ARCMEHMS	Buddhism - Teachings on Death and Beyond Erin P. Casey 800-597-6372	03

M I N U T E S

ARCMEHMS	Aftercare: Issues and Guidelines Erin P. Casey 800-597-6372	02
ARCMEHMS	Communicable Disease Erin P. Casey 800-597-6372	03
ARCMEHMS	Grief Management Erin P. Casey 800-597-6372	03
ARCMEHMS	Funeral Service Ethics Erin P. Casey 800-597-6372	02
ARCMEHMS	HIV/AIDS and Other Communicable Diseases Erin P. Casey 800-597-6372	03
ARCMEHMS	Understanding the Common Causes of Death Erin P. Casey 800-597-6372	04
THANOHMS	Unexpected, Traumatic Death and the Funeral Director Mary E. Rizzo 800-742-8257	09
PRACTHMS	Coping With Stress as a Funeral Director Richard A. Santore 800-731-4714	04
PRACTHMS	Motivation & Coaching for the Successful Funeral Director Richard A. Santore 800-731-4714	04
PDRACTHMS	Stress & The Funeral Home Environment Richard A. Santore 800-731-4714	04
PRACTHMS	The Vanguard of Competition for the Funeral Director Richard A. Santore 800-731-4714	06
PRACTHMS	Hazardous Chemicals/Toxic Substances Richard A. Santore 800-731-4714	04
PRACTHMS	Complying with the Funeral Rule Richard A. Santore 800-731-4714	09
PRACTHMS	The Grieving Process Richard A. Santore 800-731-4714	04
PRACTHMS	The Funeral Profession & Consumer Behavior Richard A. Santore 800-731-4714	04
PRACTHMS	Funeral Values Richard A. Santore 800-731-4714	06
PRACTHMS	Professional Ethics in a Changing Environment Richard A. Santore 800-731-4714	04
PRACTHMS	Moral Dilemmas Facing the Funeral Profession Richard A. Santore 800-731-4714	04
PRACTHMS	Dealing with communicable Diseases and Aids Richard A. Santore 800-731-4714	04
PRACTHMS	Investment Management for the Funeral Director Richard A. Santore 800-731-4714	04
PRACTHMS	OSHA: Practical Guide for the Funeral Service Professional Richard A. Santore 800-731-4714	04
PRACTHMS	How Do We Tell the Children? Helping Kids! Helping Parents! Richard A. Santore 800-731-4714	04
PRACTHMS	Computers A-Z for the Funeral Home Richard A. Santore 800-731-4714	06
PRACTHMS	Preneed Funeral Planning A Basic Course for the Funeral profession Richard A. Santore 800-731-4714	06
PRACTHMS	Introduction to Accounting for the Funeral Director Richard A. Santore 800-731-4714	06
PRACTHMS	sacred/Sensitive and Sane Richard A. Santore 800-731-4714	04
PRACTHMS	Pre-Planning for Funeral Home Business Interruptions Richard A. Santore 800-731-4714	09
OGRTAPE	And We Wonder Why People Question the Need for Funerals ... Response Jenny Gabbert 800-637-8030 ext 120	01
OGRTAPE	Helping Children Understand Funerals Jenny Gabbert 800-637-8030 ext 120	01

MINUTES

CLARK	Protecting Memories Education Program Doug Beck 614-294-3761	02
CLARK	Manufacturing Plant Tour Doug Beck 614-294-3761	01
NIEHAUS	The Five Aspects of Estate Planning Francis J. Niehaus, J.D. 513-251-4900	02
OCS	Crematory Tour Steven J. Toft 419-624-0909	01
THANOHMS	Children and the Funeral Ritual Mary E. Rizzo 800-742-8257	09
SNHW	What is Hospice Care & How Does it Benefit .... Apollo Harold 614-562-9731	02
SNHW	How to Protect Yourself Against Blood Borne Pathogens Apollo Harold 614-562-9731	02
SNHW	How Children Grieve Apollo Harold 614-562-9731	02
SNHW	Helping Families Grieve Apollo Harold 614-562-9731	03
PRACTHMS	Business Morals & Ethics and the Funeral Director Richard A. Santore 800-731-4714	04



On a motion by Mr. Tunnell, seconded by Mr. Jones, the Board approved, and where indicated denied, the following continuing education programs. Ayes: 7. Nays: 0.  
Motion approved.

Individual approval

<u>Date</u>	<u>Licensee</u>	<u>Title</u>	<u>Hours</u>
020701	41-00-5801	April 21-25, 2004 Assn for Death Education & Counseling Pittsburg PA Jane A. Nichols	15
020701	42-00-6358	June 11, 2004 Preparation Room Requirements - Sexual Hareassment - Scottsdale Za James L. Vickers	03
020701	42-00-6358	June 6, 2004 Road Rage - Reduce your Driving Risk - Hazzard Communication Scottsdale AZ James L. Vickers	03
020701	42-00-6358	February 27, 2004 Service Through Families through Aftercare Scottsdale AZ James L. Vickers	02
020701	42-00-6358	May 26, 2004 ADA-Ethics in Funeral Service-Bloodborne pathogens-Records Access- Scottsdale AZ James L. Vickers	05
020701	42-00-6496	January 22, 2004 Current Day Embalming Issues Pittsburgh PA Myron R. Walker	02
020701	42-00-7174	June 10, 2004 Basic Life Support Instructor Update & Renewal West Union OH Larry D. Anderson	04
020701	42-00-7889	January 26, 2004 to May 7, 2004	10

MINUTES

		Health Assessment & Adult Health I Sylvania OH Thomas F. Leonhard, Jr	
020701	42-00-8512	April 19, 2004 California sudden Infant Death Syndrome program Training Session Sacramento CA Jeffrey W. Stephenson	02
020701	42-00-8526	June 15, 2004 Indigent Funeral Fees - Staying Healthy & Safe in Prep Room OSHA Morgantown WV Matthew D. Reed	07
020701	42-00-8657	3 Semesters Marketing & Advertising Cleveland OH Jason G. Jardine	3
020701	42-00-8748	June 16, 2004 Helping Grieving Children & Teens Cincinnati OH John A. Cowan	06
020701	42-00-8751	May 21, 2004 Death & Dying Awareness, Interment process, Leads & Pressures Candler NC Justin Wade Yoder	04
020701	42-00-8985	April 30, 2004 TFSC Symposium Austin TX Laura J. Thornell	08
020701	42-00-8985	May 13, 2004 Provisional Updates; "Bridging the Family's Needs" A Partnership for Successful Donation Austin TX Laura J. Thornell	03



On a motion by Mr. Tunnell, seconded by Mr. DeJohn, the Board approved the following exemptions and waivers. Ayes: 7. Nay: 0. Motion approved.

Applications for Waiver or Exemption 2002-2004

<u>Waiver</u>	<u>Exemption</u>	<u>Licensee Name</u>	<u>Granted/Denied</u>
X		Boyd, Mary Webster	Granted
X		Geer, Gregory	Granted
X	X	Hunger, Sharon	Granted
	X	Konys, Joseph J	Granted
	X	Mader Kristina M	Granted
	X	Sampson, Bruce	Granted
X		Schermesser, Mabel R	Granted
	X	Strowder, Edward E	Granted
	X	Yurch, Michael	granted

Application for Waiver or Exemption 2004 - 2006

MINUTES

Waiver	Exemption	Licensee Name	Granted/Denied
X		Boyd, William F	Granted
	X	Schroeder, Mark A	Granted

◆◆◆◆◆

On a motion by Mrs. Cheney, seconded by Mr. DeJohn, the Board meeting adjourned at 8:58 A.M. Ayes: 7. Nays: 0. Motion approved.

◆◆◆◆◆