

MINUTES

Tuesday - May 18, 2004

Before the meeting, the Board members and staff enjoyed a luncheon at the Columbus Hotel to honor Alpheratta J. Small. Hired in 1985, Mrs. Small served consumers and licensees alike as staff secretary and coordinator of continuing education. She will be sorely missed.



The regular meeting of the Board of Embalmers and Funeral Directors was held in the Riffe Center located in Columbus. President John J. Hadley called the meeting to order at 1:06 P.M. Other Board members present were: Virginia S. Cheney, Ross C. DeJohn, Pernel Jones, Sr., Robert L. Shank, David B. Tobias, and Kurtis A. Tunnell. Also, present were: Anthony D. Siciliano, Assistant Attorney General, Frank J. Savage, Inspector, Charles H. Wisby, Inspector, and Ann Cunningham, Executive Director. Werner Kohles and John Cabel of the Funeral Consumer Alliance of Central Ohio attended the meeting as observers.



On a motion by Mr. DeJohn, seconded by Mr. Jones, the minutes of the April 20-21 2004, meeting were approved as amended. Ayes: 7. Nays: 0. Motion approved.



Announcements

On Wednesday evening April 21, Inspectors Savage and Wisby along with Ms. Cunningham monitored the Board's booth during the Ohio Funeral Directors Association Convention. Mr. Shank assisted at the booth on Thursday, April 22. He was paid per diem and reimbursed for allowable travel expenses. On Friday, April 23, Mr. Siciliano, A.A.G., and Ms. Wright of the Board office were given a very informative tour of the portable morgue on display at the convention, and both helped monitor the booth.

Ms. Cunningham participated in the Association of Executives of Funeral Service Boards on April 23, and the annual convention of the International Conference of Funeral Service Examining Boards on April 24-25. Both meetings were held in St. Louis, Missouri. Board members received copies of the agenda along with convention literature.

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Mr. Tobias participated in the International Conference of Funeral Service Examining Boards in St. Louis on April 24-25. He was paid per diem and reimbursed for allowable travel expenses. Mr. Tobias gave an overview of his convention experiences, including the convention suggestion to establish a national base for processing continuing education.

The Board's Education Consultant, Donald Neff, is creating a bank of examination questions, answers, and references. Mr. Neff will assist the staff in preparing and grading the examination. The Board staff has identified sources for securing examination monitors



Mr. Shank will represent the Board at May 26, 2004, memorial service for the cremated remains of the former Sherrill-Harden Funeral Home at Historic Woodlawn Cemetery in Toledo. The service will be coordinated by Mark Merz, President of the Funeral Directors Association of Northwest Ohio and Inspector Chuck Wisby. The Association, local clergy, Historic Woodlawn Cemetery, and a vault company have been very giving of their time and services.



Unfinished Business

There was no unfinished business since the Conference convention was reported during the announcements.



New Business

There were no applications for crematory facility license.



On a motion by Mr. Shank, seconded by Mr. Tobias, the Board approved the following application for crematory facility license pending receipt of the occupancy permit and final inspection by the Board. Ayes: 7. Nays: 0. Motion approved.

Firm title	Address	County
Remembrance Cremation Ctr	Wooster	Wayne



M I N U T E S

There were no applications for issuance of a crematory facility license after approval of the application, receipt of the occupancy permit, and the final inspection.

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On a motion by Mr. Jones, seconded by Mrs. Cheney, the Board approved the following applications for funeral home license. Ayes: 7. Nays: 0.

<u>Firm Title</u>	<u>Address</u>	<u>County</u>	<u>Inspection</u>
Mullally FH	South Euclid	Cuyahoga	03/11/04

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There were no applications for funeral home license, pending receipt of the occupancy permit and final inspection by the Board.

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There were no applications for issuance of a funeral home license after approval of the application, receipt of the occupancy permit and the final inspections.

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The following funeral homes submitted amendments to change the manager during the month of April 2004.

<u>I.D.#</u>	<u>Firm Title</u>	<u>Manager</u>	<u>County</u>
43-00-2418	Newcomer-Farley FH	Kelly Hord	Montgomery
43-00-2460	Newcomer-Farley FH	Brenda Byrd	Montgomery
43-00-0513	Radel FS Co	Mathew W. Hollandsworth	Hamilton
43-00-0887	Chute-Wiley FH	Patricia A. Wiley	Perry

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The following funeral homes submitted amendments to change the funeral director actually in charge of and ultimately responsible for the funeral home for the month of April 2004.

<u>I.D.#</u>	<u>Firm Title</u>	<u>AIC/UR</u>	<u>County</u>
43-00-2418	Newcomer-Farley	Rick Newcomer	Montgomery
43-00-2460	Newcomer-Farley	Rick Newcomer	Montgomery
43-00-2454	Newcomer-Farley	Rick Newcomer	Lucas
43-00-2437	Newcomer-Farley	Rick Newcomer	Franklin
43-00-2420	Newcomer-Farley	Rick Newcomer	Summit

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There were no applicants for embalmer and/or funeral directors licenses.

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The following individuals qualified and were issued registration numbers during the month of April 2004:

<u>First Name</u>	<u>Last Name</u>	<u>Embalmer Registration</u>	<u>Funeral Director Number</u>	<u>Date Registered</u>
Lisa A.	Smith		F 0073 04	04/02/04
Adam T.	Byers	E 0049 04	F 0074 04	04/12/04
Vincent J.	Giovannazzo	E 0050 04	F 0075 04	04/12/04
Philip L	Kachersky		F 0076 04	04/12/04
Jill K.	Snavely	E 0051 04	F 0077 04	04/27/04



The following individuals certified apprenticeships during the month of April 2004.

<u>First name/initial</u>	<u>Last name</u>	<u>Apprenticeship</u>	<u>Funeral Home</u>
Adam T.	Byers	EMB/FD	Chiles & Sons-Laman FH 1170 Shawnee Rd Lima Ohio 45805
Vincent J.	Giovannazzo	EMB/FD	Davidson-Becker FH 11 Spring St Struthers Ohio 44471
Wendy E.	Houston-Johnson	FD	R.A. Prince Funeral Service 16222 Broadway Ave Maple Hts Ohio 44137
Lisa A.	Smith	FD	Thomas G. Smith FH 14601 St Clair Ave Cleveland Ohio 44110



The Board office received and processed the following reports during the month of April 2004:

Embalming Case Reports	97
Embalming Master Reports	16
Embalmer Interviews	4
Funeral Director Progress Reports	189
Funeral Director Master Reports	31
Funeral Director Interviews	13



The Board members reviewed various news articles.



After receiving a telephone inquiry from the Cancer Unit of Children's Hospital in Columbus, Ms. Cunningham surveyed the Board members concerning sources of burial funds previously granted to qualified persons by the State of Ohio, Job and Family

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Services Agency. Since the burial program was removed from JFS's appropriation, there is no State of Ohio fund. Some counties have established guidelines and/or amounts to handle such requests within their own county. Regretfully, the Board could not offer a clear solution, and advised Ms. Cunningham to inform Children's Hospital.

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On a motion by Mr. Tunnell, seconded by Mr. Jones, the Board approved a new rule defining the Board's forfeiture schedule. Roll call vote: Cheney, Aye; DeJohn, Aye; Hadley, Aye; Jones, Aye; Shank, Aye; Tobias, Aye; Tunnell, Aye. The proposed rule will be promulgated as prescribed in Sections 119, 4717.04 and 4717.15 of the Revised Code.

AS PROPOSED 4717-1-00 Forfeiture schedules.

For purposes of division (A)(9) of Section 4717.04 and Section 4717.15 of the Revised Code, the Board of Embalmers and Funeral Directors may impose a forfeiture for the following types of conduct, which constitute violations of Chapter 4717. of the Revised Code. The licensee shall pay to the executive director of the board the full amount of the forfeiture by certified check made payable to the board of embalmers and funeral directors, and received within the time period set forth in Section 4717.15 of the Revised Code. The amount of the forfeiture shall be in accordance with the following schedule:

- (A) For obtaining a license under Chapter 4717. of the Revised Code by fraud or misrepresentation either in the application or in passing the required examination for the license, the Board may impose a fine as follows:
 - (1) For a first offense, a minimum fine of one thousand dollars to a maximum fine of five thousands dollars.
 - (2) For a second or subsequent offense, a minimum fine of seven thousand five hundred dollars to a maximum fine of ten thousands dollars

- (B) For purposely violating any provision of Sections 4717.01 to 4717.15 of the Revised Code or a rule adopted under any of those sections; division (A) or (B) of Section 4717.23; division (B)(1) or (2), (C)(1) or (2), (D), (E), or (F)(1) or (2), or divisions (H) to (K) of Section 4717.26; division (D)(1) of Section 5717.27; or divisions (A) to (C) of Section 4717.28 of the Revised Code, the Board may impose a fine as follows:
 - (1) For a first offense, a minimum fine of five hundred dollars to a maximum fine of five thousand dollars.
 - (2) For a second or subsequent offense, a minimum fine of one thousand dollars to a maximum fine of ten thousand dollars.

- (C) For committing unprofessional conduct, the Board may impose a fine as follows:
 - (1) For a first offense, a minimum fine of five hundred dollars to a maximum fine of five thousand dollars.
 - (2) For a second or subsequent offense, a minimum fine of seven thousand five hundred dollars to a maximum fine of ten thousand dollars.

- (D) For knowingly permitting an unlicensed person, other than a person serving an apprenticeship, to engage in the profession or business of embalming or funeral

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directing under the licensee's supervision, the Board may impose a fine as follows:

- (1) For a first offense, a minimum fine of two thousand five hundred dollars to a maximum fine of five thousand dollars.
 - (2) For a second or subsequent offense, a minimum fine of seven thousand five hundred dollars to a maximum fine of ten thousand dollars.
- (E) For refusing to promptly submit the custody of a dead human body upon the express order of the person legally entitled to the body, the Board may impose a fine as follows:
- (1) For a first offense, a minimum fine of one thousand dollars to a maximum fine of five thousand dollars.
 - (2) For a second or subsequent offense, a minimum fine of seven thousand five hundred dollars to a maximum fine of ten thousand dollars.
- (F) For transferring a license to operate a funeral home, embalming facility, or crematory facility from one owner or operator to another, or from one location to another, without notifying the Board, the Board may impose a fine as follows:
- (1) For a first offense, a minimum fine of one thousand dollars to a maximum fine of five thousand dollars.
 - (2) For a second or subsequent offense, a minimum fine of seven thousand five hundred dollars to a maximum fine of ten thousand dollars.
- (G) For misleading the public using false or deceptive advertising, the board may impose a fine as follows:
- (1) For a first offense, a minimum fine of one thousand dollars to a maximum fine of five thousand dollars
 - (2) For a second or subsequent offense, a minimum fine of seven thousand five hundred dollars to a maximum fine of ten thousand dollars.

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Persons Before the Board

Robert H. Gonzales from Kansas, appeared before the Board for his interview as a reciprocal applicant. On a motion by Mr. DeJohn, seconded by Mr. Jones, the Board approved Mr. Gonzales' application, and will schedule him for the July, 2004 examination. Ayes: 7. Nays: 0. Motion approved.

Thomas R. Vennemann from Kentucky appeared before the Board for his interview as a reciprocal applicant. On a motion by Mr. DeJohn, seconded by Mr. Jones, the Board approved Mr. Vennemann's application, and will schedule him for the October 2004 examination. Ayes: 7. Nays: 0. Motion approved.

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Michael J. Sexton, president of Final Wish, Inc., appeared before the Board to discuss the opening of a retail cremation services and merchandise to the public, and providing wholesale cremation to funeral directors before his crematory facility is licensed. To quote Mr. Sexton's letter, "It is our desire to operate under a new name at a new location so we can offer these services to the public which may feel no need to contact a full service funeral provider." The Board advised Mr. Sexton that only a funeral director and a funeral home are permitted to discuss and provide funeral service. There must be a funeral home listed in all advertisements, brochures, etc. as the contract provider for funeral service



Correspondence

1. A letter from Edward C. Murray, Board chairman and Convention Coordinator for the Buckeye State Funeral Directors and Embalmers Association inviting a Board representative to speak to the Association's annual convention on Thursday, June 10, 2004 at Atwood Lake Resort and Conference Center in Delroy, Ohio. Mr. Jones will represent the Board.
2. A letter from Thomas J. Cianciolo, Stakeholder Liaison, Transportation Security Administration (TSA), Cleveland Hopkins International Airport concerning cremated remains. TSA has implemented a new procedure affecting those passengers attempting to transport a crematory container on airplanes as carry-on baggage. One is allowed to carry-on a crematory container, but it must pass through the x-ray machine. The container generates an opaque image and prevents the security screener from clearly being able to see what is inside, the container will not be allowed through security checkpoint. Under no circumstances will a security screener open the container at any time, even if the passenger request that this be done. The next option is to transport the cremated remains in the belly of the plane as checked baggage. The crematory container will undergo testing for explosive devices, and if cleared will be permitted as checked baggage. TSA recommends travelers purchase a temporary crematory container made of a material the can be successfully x-rayed such as wood, plastic, or non-lead lined ceramic.

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3. A letter from John W. Evans informing the Board that the Evans & Groff Funeral Home on Benedict Avenue in Norwalk will close. Secretary instructed to ask for the return of the display license and a clearly enumerated list of all preneed.
4. A letter from Donald Martens, Sr. requesting a change of firm title. The Board accepted the change from "Donald Martens & Sons Funeral Home" to "Daniel Berry-Donald Martens & Sons Funeral Home." Secretary to create a new display license, request the return of the old display, and to direct Mr. Martens to alter all advertisements.
5. A letter from Kevin L. Brown, Turner Funeral Home, expressing his appreciation and understanding for the decisions made in resolving a licensure issue concerning Bruce Lieurance.
6. A letter from Amos F. Gregory requesting a change of firm title. The Board accepted the change from "L-C Williams Funeral Home" to "Williams Gregory Funeral Service." Secretary to create a new display license, request the return of the old display, and to direct Mr. Gregory to alter all advertisements.
7. A letter from Michael J. Sexton, president of Final Wish, Inc., (see persons before the Board.)



Mr. Shank asked if anyone had heard of a national security plan to protect funeral homes during a national disaster. No one aware of such a plan.



Inspectors' Reports

Inspector Savage reported that he drove 2,104 miles in the counties Columbiana, Crawford, Cuyahoga, Huron, Mahoning, Sandusky, Summit, and Tuscarawas. He inspected no crematory facilities, 60 funeral homes, and found two violations, conducted eight investigations, and monitored one apprentice. Inspector Savage assisted at the Board's booth during the Ohio Funeral Directors' Association annual convention on April 21-23, 2004, monitored examinations on April 17-28, and along with Mr. Hadley, spoke to the members of District #13 in Canton on May 13.

Inspector Wisby reported that he drove 2,311 miles in the counties of Adams, Fulton, Hamilton, Licking, Montgomery, and Pike. He inspected no crematory facilities, and 45

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funeral homes, and found four violations, conducted no investigations, and monitored seven apprentices. Inspector Wisby assisted at the Board's booth during the Ohio Funeral Directors' Association annual convention on April 21-13, 2004, monitored examinations on April 27.

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On a motion by Mr. Jones, seconded by Mrs. Cheney, the Board went into executive session pursuant to Section 121.22(G)(1) of the Revised Code, to consider complaints and possible disciplinary action against licensees, and Section 121.22(G)(3) of the Revised Code to conference with the Board's counsel to consider pending litigation. Roll call vote: Cheney, Aye; DeJohn, Aye; Jones, Aye; Hadley, Aye; Shank, Aye; Tobias, Aye, Tunnell, Aye.

The President declared the Board out of executive session.

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On a motion by Mr. Tunnell, seconded by Mrs. Cheney the Board voted to close eight (8) investigatory files. Roll call vote: Cheney, Aye; DeJohn, Aye; Jones, Aye; Hadley, Aye; Shank, Aye; Tobias, Aye, Tunnell, Aye.

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Fiscal

The Board reviewed the revenue and voucher journals for April, the percentage of expenditures chart as of April and a comparison of revenue and disbursements for April.

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The Board members agreed to purchase new computer equipment if the funds were available. The equipment will greatly facilitate the conversion to CAVU, the new licensing system.

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Board members received a chart with payroll background information and estimates for Fiscal Year 2005 that begins July 1, 2004. The Board was reminded that wages were frozen, no step or longevity increases for two years while health insurance has increased. The freeze will be lifted July 1, 2005. Also include on the chart were estimates for Fiscal years 2006 and 2007, the new budget. The second chart contained Board member per diem for Fiscal year 2004.

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The Board recessed at 4:15 P.M.



Wednesday, May 19, 2004

The Board reconvened at 8:00 A.M. in the Board office. President John J. Hadley presided. Present were: Virginia S. Cheney, Ross C. DeJohn, Pernel Jones, Sr., Robert L. Shank, David B. Tobias, Kurtis A. Tunnell, Inspector Frank J. Savage, Inspector Charles H. Wisby, and Executive Director, Ann Cunningham. Barbara Hadley was also present.



Continuing Education

On a motion by Mr. Shank, seconded by Mrs. Cheney, the Board approved, and where indicated denied, the following continuing education programs. Ayes: 7. Nays: 0.

Motion approved

Prior Approval

<u>Date</u>	<u>Sponsor</u>	<u>Title</u>	<u>Hours</u>
040210	CONRAD	Practical Applications for OSHA Toledo OH Paul Conrad 419-868-7270 Blanket Approval thru 06-30-04	02
040219	CROSS	Grief Counseling Skills for Social Workers, Counselors and Other Health Care Professionals Canton OH Gotschall Martha	06
040311	NFDA	FTC Funeral Rule: 2004 Update Teleconference Shari Foucault	02
040412	BATES	Meeting the Needs of Our Changing Families Batesville IN Donald J Baechle, Jr 800-622-8373 Blanket Approval thru 06-30-04	02
040413	BATES	Professional Arranger Development Seminar Batesville IN Donald J Baechle, Jr. Blanket Approval thru 06-30-04	10
040415	MILSO	Creating Unique Celebrations & Personal Impressions Richmond IN Steve Duffy Blanket Approval thru 06-30-04	06
040416	AURORA	Marketing Today & Tomorrow Aurora IN Dave Lane 513-979-5263 Blanket approval thru 06-30-04	02
040420	BATES	Professional Arranger Development Seminar Batesville IN Donald J Baechle, Jr Blanket Approval thru 06-30-04	10
040421	OFDA	Board of Directors' Meeting	02

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		Columbus OH Diana O'Neal 614-486-5339	
040428	BAXTER	Cremation College Cincinnati OH Holly Bridgers 513-641-1010 Blanket Approval thru 06-30-04	02
040430	BATES	Meeting the Needs of Our Changing Families Batesville IN Donald J Baechle, Jr Blanket Approval thru 06-30-04	10
040506	COLUMBIA	Bereavement Counseling Lisbon OH George W Coffman II 740-537-1234	02
040518	CNTRL-4	Healthy Relationships in the Workplace Miamisburg OH Joel L Getts 937-572-8686 Blanket Approval thru 06-30-04	04
040518	CENTRAL	Talking with Children & Teens About Death & Dying Miamisburg OH Joe L Getts 937-572-8636 Blanket Approval thru 06-30-04	02
040518	CNTRL-1	Developing Healthy Attitudes in the Arrangements Conference Room Miamisburg OH Joel L Getts 937-572-8636 Blanket Approval thru 06-30-04	02
040518	CNTRL-2	Grief & Loss-Better Care in the 21st Century Miamisburg OH Joel L Getts 937-572-8636 Blanket Approval thru 06-30-04	03
040518	CNTRL-3	What in the World am I Doing? Miamisburg Oh Joel L Getts 9.7-572-8636 Blanket Approval thru 06-30-04	03
040520	CLARK	Clark American Valor-Military Vaults & Urn Vaults - Video - Questions ... Sandusky OH Ned A Spangler 800-848-3570 Blanket Approval thru 06-30-04	03
040520	OHVLFDA	Board Review & Tour of New Chandler Funeral Home Caldwell OH Ruth Hadley 740-865-3449 Blanket Approval thru 06-30-04	02
040520	FIRELAND	The Challenge of Selling an Outdated Product Norwalk OH David F Koch 419-626-1070	02
040524	AURORA	Meaningful Funerals and Satisfied Families Cleveland OH Dave Lane 513-979-5263 Blanket Approval thru 06-30-04	01
040526	IFDA	IFDA Convention Indianapolis IN Renee' Parker 317-846-2448	13
040527	SUMMIT	End of Life Care in the United States Akron OH Scott Mason 330-535-9186	01
040527	SUMMIT-1	AFLAC Assurance Program for Funeral Homes Akron OH Scott Mason 330-535-9186	01
040529	CONRAD	Practical Applications for OSHA Standards Toledo OH	02

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		Paul H Conrad 419-868-7270 Blanket Approval thru 06-30-04	
040602	OFDA #11	Business Meeting/Internet as a Funeral Tool Hillsboro OH Kevin Brown 937-393-2124	03
040605	SNHW	How to Protect Yourself Against Blood Borne Pathogens Columbus OH Apollo T Harold RN, MS, CNS 614-562-9731 Blanket Approval thru 06-30-04	02
040605	SNHW-2	What is Hospice Care and How Does It Benefit ... Columbus OH Apollo T Harold RN, MS, CNS 614-562-9731 Blanket Approval thru 06-30-04	02
040605	SNHW-1	How Children Grieve Columbus OH Apollo T Harold 614-562-9731 Blanket Approval thru 06-30-04	02
040608	CNRSTONE	When Life Changes Independence OH Judi Fischer 216-524-3787	02
040609	AURORA	The Balanced Funeral Arrangement Aurora In Dave Lane 513-979-5263 Previously approved program - no changes	12
040610	BUCKEYE	Buckeye State Funeral Directors & Embalmers Annual Convention Delroy OH Edward C Murray 330-821-5650	09
040611	PEKIN	Funeral Home Marketing Newark OH Bill Hoekstra 614-374-7335	02
040615	GCFSA	2020 Vision: Who will determine funeral services' future? Norwood OH Johathan Stuchell 513-543-3780	02
040617	OFDA #2	Internet for the Funeral Director Bucyrus OH Eric Sparks 419-562-6776	03
040619	SNHW	Helping Families Grieve Columbus OH Apollo Harold RN, MS, CNS 614-562-9731 Blanket Approval thru 06-30-04	03
040622	PIMS	When a Child Cries Erie PA Gene Ogrodnik 412-362-8500	03
040622	CENTRAL	What in the World am I Doing? Miamisburg OH Joel L Getts 937-572-8636 Blanket Approval thru 06-30-04	03
040623	OFDA #11	Communication with Coroner & Law Enforcement Hillsboro OH Kevin L Brown 937-393-2124	02
040624	CLARK	Tour of Clark Service Ctr - Personalization of Vault and Urn Vaults - American Valor Vaults & Urn Vaults N Royalton OH Ned A Spangler 800-848-3570 Blanket Approval thru 06-30-04	03
040629	AURORA	The Balanced Funeral Arrangmeent - Lifetimes Aurora IN Dave Lane 513-979-5263 Blanket Approval thru 06-30-04	12

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040712	AURORA	The Balanced Funeral Arrangement Aurora IN Dave Lane 513-979-5263 Program previously approved no changes.	12
040716	ICFA	ICFA University Conference Memphis TN Lisa D'Angelo 703-391-8400 ext 214	121
040823	AURORA	The Balanced Funeral Arrangement Aurora IN Dave Lane 513-979-5263 Previously approved program - no changes	12
040913	AURORA	The Balanced Funeral Arrangement Aurora IN Dave Lane 513-979-5263 Previously approved program - no changes	12
041006	AURORA	The Balanced Funeral Arrangement Aurora IN Dave Lane 513-979-5263 Previously approved program - no changes	12
041027	AURORA	The Balanced funeral Arrangement Aurora IN Dave Lane 513-979-5263 Previously approved program - no changes	12
041108	AURORA	The Balanced Funeral Arrangement Aurora IN Dave Lane 513-979-5263 Previously approved program - no changes	12
041207	AURORA	The Balanced Funeral Arrangement Aurora IN Dave Lane 513-979-5263 Previously approved program - no changes	12



On a motion by Mr. DeJohn, seconded by Mr. Tobias, the Board approved, and where indicated denied, the following continuing education programs. Ayes: 7. Nays: 0.

Motion approved.

Blanket approval

<u>Sponsor</u>	<u>Title</u>	<u>Hours</u>
CENTRAL	What in the World am I Doing? Joel L Getts 937-572-8636	03
CENTRAL	Unique Tools for Those in Grief Joel L Getts 937-572-8636	03
CENTRAL	Talking with Children and Teens About Death & Dying Joel L Getts 937-572-8636	02
CENTRAL	The History of the Funeral Service Flower Car Joel L Getts 937-572-8636	01
CENTRAL	Healthy Relationships in the Workplace Joel L Getts 937-572-8636	04
CENTRAL	Grief & Loss - Better Care in the 21st Century Joel L Getts 937-572-8636	03
CENTRAL	From the Pulpit to the Grave Joel L Getts 937-572-8636	03
CENTRAL	Developing Healthy Attitudes in the Arrangements Conference Room Joel L Getts 937-572-8636	02
STERI	Bloodborne Pathogens/OSHA Richard L Best 716-639-2150	02
CNTRLHMS	Talking with Children and Teens About Death & Dying Joel L Getts 937-572-8636	02
BATES	Meeting the Needs of Our Changing Families	10

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	Donald J Baechle, Jr 800-622-8373	
BATES	Professional Arranger Development Seminar Donald J Baechle, Jr 800-622-8373	10
STERICYCL	Bloodborne Pathogens/OSHA Richard L Best 716-639-2150	02
NFDAHMS	Controlling Accounts Receivable Sandra Jeske 262-789-1880	03
NFDAHMS	Embalming the Obses Case Sandra Jeske 262-789-1880	03
NFDAHMS	Ethics in the Real World: Guidelines for Ethical Decision Making Sandra Jeske 262-789-1880	03
NFDAHMS	Funeral Home Remodeling or New Construction for Funeral Home Owners Sandra Jeske 262-789-1880	03
NFDAHMS	Understanding the Practice of the FTC Funeral Rule Sandra Jeske 262-789-1880	03
CNTRLHMS	Unique Tools for Those in Grief Joel L Getts 937-572-8636	02
CNTRLHMS	Developing Healthy Attitudes in the Arrangements Conference Room Joel L Getts 937-572-8636	02
CNTRLHMS	From the Pulpit to the Grave Joel L Getts 937-572-8636	02
CNTRLHMS	Grief & Loss - Better Care in the 21st Century Joel L Getts 937-572-8636	02
CNTRLHMS	Stress Reduction for Funeral Directors Joel L Getts 937-572-8636	03
CNTRLHMS	Enchancing Your Business Management Skills Joel L Gett 937-572-8636	02
NFDAHMS	Minimum Wage and Overtime Pay Requirements for the Funeral Industry Sandra Jeske 262-789-1880	03
NFDAHMS	Time for Your Annual Check-up Sandra Jeske 262-789-1880	03
NFDAHMS	Understanding a Child's Grief Sandra Jeske 262-789-1880	03
OCS	Crematory Tour Steven J Toft 419-624-0909	01



On a motion by Mr. Tobias, seconded by Mr. Jones, the Board approved, and where indicated denied, the following continuing education programs. Ayes: 7. Nays: 0.

Motion approved.

Individual approval

<u>Date</u>	<u>Licensee</u>	<u>Title</u>	<u>Hours</u>
020701	41-00-5801	March 28-April 2, 2004 Inernat'l Work Group on Death Dying & Bereavement Tuscson AZ Jane A Nichols	30
020701	41-00-7083	May 19, 2004 SIDS Workshop Wheeling WV Nancy L Warren Pogacich	02
020701	41-00-8128	April 19, 2004 When I Die, Just Cremate Me or Throw Me in A Ditch. Portage MI Joe Buysse	05

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020701	42-00-8512	April 14, 2004 California Funeral Directors Association Law Review Seminar Sacramento CAS Jeffrey W Stephenson	04
020701	42-00-8724	April 21-22, 2004 Waco-McLennan Co Public Health Dist 11th Annual Funeral Directors Conference Waco TX Tina S Holloway Lee	16
020701	42-00-8751	November 25, 2004 OSHA & Safety Compliance/FTC Rule Compliance Charlotte NC Justin Wade Yoder	05
020701	42-00-8751	April 13, 2004 History of National Cemetery/Burial & Survivor Benefits/Serving the Hispanic/Pre-Need Clemmons NC Justin Wade Yoder	05



On a motion by Mr. DeJohn, seconded by Mr. Jones, the Board approved the following exemptions and waivers. Ayes: 7. Nay: 0. Motion approved.

Applications for Waiver or Exemption 2002-2004

<u>Waiver</u>	<u>Exemption</u>	<u>Licensee Name</u>	<u>Granted/Denied</u>
	X	Stewart, Larry W	Granted
	X	Shroyer, Gerald W	Granted
	X	Heller, George W	Granted
X		Wiley, Austin J	Granted

Application for Waiver or Exemption 2004 - 2006

<u>Waiver</u>	<u>Exemption</u>	<u>Licensee Name</u>	<u>Granted/Denied</u>
X		Berman, Gary E	Granted
	X	Schroeder, Mark A	granted



The Board reviewed the grades of the embalmer Ohio Laws examinations and the Funeral Service Arts and Science examinations written April 27-28, 2004. On a motion by Mr. Shank, seconded by Mr. Jones, the Board voted that applicants with a score of 75% or higher on the examinations be granted an embalmer license number, pending receipt of a properly completed application and the initial license fee. Roll Call Vote: Cheney, Aye; DeJohn, Aye; Hadley, Aye; Jones, Aye; Shank, Aye; Tobias, Aye; Tunnell, Aye.

MINUTES

The Board reviewed the grades of the funeral director Ohio Laws examinations and the Funeral Service Arts examinations written April 27-28, 2004. On a motion by Mr. Tobias, seconded by Mr. DeJohn, the Board voted that applicants with a score of 75% or higher on the examinations be granted a funeral director license number, pending receipt of a properly completed application and the initial license fee. Roll Call Vote: Cheney, Aye; DeJohn, Aye; Hadley, Aye; Jones, Aye; Shank, Aye; Tobias, Aye; Tunnell, Aye.

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Correspondence (continued)

00. A letter from Brian Koch concerning a firm title change for the Tobias-Conner & Koch Funeral Home in Bellbrook. The Board accepted the name change from "Tobias-Conner & Koch Funeral Home" to "Conner & Koch Funeral Home, Inc." Secretary instructed to inform Mr. Koch that all signage and advertisement must reflect the new firm title.

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At the request of Mr. Shank, the October Board meeting is rescheduled for October 12-13, 2004; and at the request of Mr. DeJohn, the July meeting is rescheduled for Monday and Tuesday, July 12-13, 2004.

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On a motion by Mr. DeJohn, seconded by Mrs. Cheney, the Board meeting adjourned at 8:48 A.M. Ayes: 7. Nays: 0. Motion approved.

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