

MINUTES

Wednesday – September 15-16, 2004

The regular meeting of the Board of Embalmers and Funeral Directors was held in the Riffe Center located in Columbus. President David B. Tobias called the meeting to order at 1:12 P.M. Other Board members present were: Virginia S. Cheney, Ross C. DeJohn, John J. Hadley, Robert L. Shank, and Kurtis A. Tunnell. Also, present were: Anthony D. Siciliano, Assistant Attorney General, Frank J. Savage, Inspector, Charles H. Wisby, Inspector, Cameron Casper, Administrative Assistant, and Ann Cunningham, Executive Director. John Gabel and Warren H. Kohles of the Funeral Consumers Alliance of Central Ohio observed the meeting.



On a motion by Mr. Hadley, seconded by Mr. Tunnell, the minutes of the July 12-13, 2004, meeting were approved as amended. Ayes: 6. Nays: 0. Motion approved.



There was no unfinished business to discuss at the July meeting



New Business

On a motion by Mr. Hadley, seconded by Mr. DeJohn, the Board approved the following applications for crematory facility. Ayes: 6. Nays: 0. Motion approved.

<u>Facility</u>	<u>Location</u>	<u>County</u>	<u>Inspection</u>
Newcomer Crematory	Kettering	Montgomery	08/17/04

There were no applications for crematory facility license pending receipt of the occupancy permit and final inspection by the Board.



On a motion by Mr. Hadley, seconded by Mrs. Cheney, the Board approved the issuance of a crematory facility license to the following after approval of the application, receipt of the occupancy permit, and the final inspection. Ayes: 6. Nays: 0. Motion approved.

<u>License no.</u>	<u>Crematory facility</u>	<u>Location</u>	<u>Final Inspection</u>
44-00-0081	Valley Cremation Svcs	Canfield	08/24/04
44-00-0082	Wooster Crematory LLC	Wooster	09/03/04



On a motion by Mr. Shank, seconded by Mrs. Cheney, the Board approved the following applications for funeral home license. Ayes: 6. Nays: 0.

<u>Firm Title</u>	<u>Address</u>	<u>County</u>	<u>Inspection</u>
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Donovan Bagnoli FH	Tallmadge	Summit	04/08/03
Spiker-Foster-Shriver FH	Canton	Stark	07/08/04
Spiker-Foster-Shriver FH	Canton	Stark	07/08/04

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On a motion by Mr. Shank, seconded by Mr. Hadley, the Board approved the following application for funeral home license **pending** receipt of the occupancy permit and final inspection by the Board. Ayes: 6. Nays: 0. Motion approved.

<u>Firm Title</u>	<u>Address</u>	<u>County</u>
Newcomer FH	Grove City	Franklin

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There were no applications for issuance of a funeral home license **after** approval of the application, receipt of the occupancy permit and the final inspection.

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The following funeral homes submitted amendments to change the manager for the funeral home for the month of August.

<u>Identification No.</u>	<u>Firm Title</u>	<u>Manager</u>	<u>County</u>
43-00-2511	Hogenkamp Weber FH	John K. Carge	Allen
43-00-0535	Vorhis FH Inc	Darrell W. Schneider	Hamilton
43-00-2530	Schmidt Dhonau FH	Andrew Kucner	Hamilton
43-00-2231	Schmidt Dhonau FH	Rodney Galloway	Hamilton
43-00-2522	Corrigan FH	Philip C. Mercado	Cuyahoga
43-00-2521	Corrigan FH	John James Corrigan	Cuyahoga
43-00-2518	Corrigan-Berry FH	Thomas A. Corrigan	Cuyahoga

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The following funeral homes submitted amendments to change the funeral director actually in charge of and ultimately responsible for the funeral home for the month of August 2004.

<u>Identification No.</u>	<u>Firm Title</u>	<u>AIC/UR</u>	<u>County</u>
43-00-2511	Hogenkamp Weber FH	John K. Carge	Allen
43-00-2530	Schmidt Dhonau FH	Andrew Kucner	Hamilton
43-00-2531	Schmidt Dhonau FH	Rodney Galloway	Hamilton
43-00-2521	Corrigan FH	J. James Corrigan	Cuyahoga

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On a motion by Mr. Hadley, seconded by Mr. Shank, the Board approved the following individuals who met the licensure requirements, and the Board issued embalmer and/or funeral director license numbers.

<u>First name/initial</u>	<u>Last name</u>	<u>Embalmer License #</u>	<u>Funeral Director License #</u>
David R.	Adams	9105	9031
Matthew A.	Burkitt	9106	9032
William B.	Chambers	9107	9033
Bradley J.	Chute	9108	9034
Robert H.	Gonzales	9109 R	9035 R
Jackie J.	Hahn	9110	9036
Stephanie M.	Hall	9111	9037
Karen E.	Holte	9112	9038
Quinton R.	Keel	9113 R	9039 R
Rebecca C.	Lautenslager	9114	9040
Linda L.	Meredith		9041
Melissa A.	Reinhart	9115	9042
Thomas S.	Schurko		9043
James D.	Strmac		9044
Jon M.	Sturgill	9116 R	9045 R
Joey A.	Tucker	9117 R	9046 R
Richard T.	Wappner	9118	9047
Eric A.	Weerts	9119 R	9048 R
Phillip P.	Wilmoth	9120	9049



The following individuals qualified, and were issued registration numbers during the month of August 2004:

<u>First Name</u>	<u>Last Name</u>	<u>Embalmer Number</u>	<u>Funeral Director Number</u>	<u>Date Registered</u>
Andrew C.	Crates	E 0065 05	F 0096 05	08/13/04
Tammy J.	Jones		F 0097 05	08/13/04



The following individuals certified apprenticeships during the month of August 2004.

<u>First name/initial</u>	<u>Last name</u>	<u>Apprenticeship</u>	<u>Funeral Home</u>
Katherine B.	Pittman	FD	Bartley Funeral Home 205 W. Lincoln Way Minerva
Roxanne E.	Shively	FD	Suber-Shively Funeral Home 201 W. Main St. Fletcher
Jennifer R.	Shook	FD	Engle-Shook Funeral Home 135 N. Washington St. Tiffin

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The Board office received and processed the following reports during the month of August 2004:

<u>Apprentice Reports</u>	<u>Embalmer</u>	<u>Funeral Director</u>
Apprenticeship Reports	43	133
Quarterly Master Reports	7	22
Board Interviews	6	11



The Board members reviewed various news articles.



Correspondence

1. A letter from Eric R. Schier concerning firm title change. The Board accepted the firm title change from “Harter & Son Funeral Home” to “Harter & Schier Funeral Home.” Secretary to inform Mr. Schier to advertise the amended firm title.
2. A letter from Kenneth A. Cahall, President-Elect and Convention Committee Chair of the Ohio Funeral Directors Association requesting reinstatement of one hour of continuing education for attending the exhibition floor of the convention. Recalling previous abuse, the Board denied the request, adding that the twenty-minute workshops offered during exhibit hours are informative and educational.
3. A letter from Jason Jardine reiterating his request for additional continuing education hours for his enrollment and completion of his MBA from Case Western Reserve University. The Board denied Mr. Jardine’s request and repeated the Board policy the number of credit hours earned is the basis for conversion to hours of continuing education.
4. A letter from Randy Hardman, funeral director apprentice, requesting permission to work part time as a Methodist minister. On a motion by Mr. Shank, seconded by Mr. Hadley, the Board approved Mr. Hardman’s request to work no more than twenty hours per week outside of his apprenticeship. Ayes: 6. Nays: 0. Motion approved.
5. A letter from Karen S. Smith concerning firm title. The Board accepted the firm title change from “Brown Funeral Home” to “Brown-Smith Funeral Home.” Secretary to inform Mrs. Smith to advertise the amended firm title

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6. A letter from Dale A. Young requesting permission to reinstate his embalmer and funeral director licenses. Board approved Mr. Rusnak's request provided he fulfills the legal requirements to reinstate.
7. A letter from Evelyn Chutes for Corrigan Berry Funeral Home and Corrigan Funeral Homes concerning business cards. The Board accepted the proposed business cards with the provision that the funeral home titles are accurate, and the licensees are properly identified as licensed embalmer and/or funeral directors. Also, the business cards for unlicensed employees must bear their job title and must have the name of a licensed funeral director.
8. A letter from Kim Malay concerning firm title. The Board accepted the following changes:

Meyer-Boehmer & Feucht Funeral Home, Dayton, changed to Meyer, Boehmer & Reis Funeral Home

Jackson, Lytle & Williams Funeral Home, Yellow Springs changed to Jackson Lytle Williams Maley Funeral Home

Jackson, Lytle & Williams Funeral Home, Springfield, changed to Jackson Lytle Williams, Maley Funeral Home

Ingling-Williams Funeral Home, Cedarville, changed to Ingling Williams Maley Funeral Home

Ingling-Williams Funeral Home, South Charleston, changed to Ingling Williams Maley Funeral Home



Persons Before the Board

Eugene Brown, West Virginia, appeared before the Board to answer questions concerning his applications for reciprocal embalmer and funeral director licenses. After discovering that his applications lacked the necessary West Virginia certification, and on a motion by Mr. Hadley, seconded by Mr. Shank, the Board voted to approve Mr. Brown's application pending receipt of certification from the state of West Virginia. Ayes: 5. Nays: 1. Motion approved.



John Henry Gentry, Jr., Virginia, appeared before the Board to answer questions concerning his applications for reciprocal embalmer and funeral director licenses. On a motion by Mr. Hadley, seconded by Mr. Shank, the Board voted to approved Mr. Brown's application pending receipt of certification from the state of West Virginia. Ayes: 5. Nays: 1. Motion approved.

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Committee Report

The Apprenticeship Committee met at 10:00 A.M. prior to the Board's regular meeting, and reported to the Board the following, in part:

“A licensed funeral director is responsible for all phases of the business of funeral directing. More precisely, a funeral director's physical presence and direct supervision is required at the funeral home and while the specific functions of the funeral are being carried out. This would include directing the ceremony or funeral service and directing the final ceremony or service at the cemetery, crematory, mausoleum, etc. Also, a funeral director's physical presence is required in the instance of funeral arranging, as the law requires that only a funeral director may counsel and assist an individual planning funeral services. Ultimately, it is the funeral director's license that is at stake should a violation of the Board's laws occur whether by the funeral director's actions or omissions or those of his/her employees.”



Inspectors' Reports

From July 26, 2004 through September 4, 2004, Inspector Savage reported that he drove 3,343 miles in the counties of Coshocton, Cuyahoga, Guernsey, Jefferson, Lorain, Mahoning, Marion, Medina, Morrow, Muskingum, Richland, Stark, Summit, and Washington. He inspected 16 crematory facilities, 62 funeral homes, and found two violations, conducted 18 investigations, and monitored no apprentices.

From August 8, 2004 through September 4, 2004, Inspector Wisby reported that he drove 2,281 miles in the counties of Champaign, Clark, Defiance, Delaware, Franklin, Greene, Madison, Miami, Pike, Scioto, Union, and Williams. He inspected 6 crematory facilities, and 65 funeral homes, and found 8 violations, conducted three investigations, and monitored one apprentice.



On a motion by Mr. DeJohn, seconded by Mrs. Cheney, the Board went into executive session pursuant to Section 121.22(G)(1) of the Revised Code, to consider complaints and possible disciplinary action against licensees, and Section 121.22(G)(3) of the Revised Code to conference with the Board's counsel to consider pending litigation. Roll

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call vote: Cheney, Aye; DeJohn, Aye; Hadley, Aye; Shank, Aye; Tobias, Aye, Tunnell, Aye.

The President declared the Board out of executive session.



On a motion by Mr. Hadley, seconded by Mr. DeJohn, the Board considered and closed twenty-four (24) investigatory files. Ayes: 6. Nays: 0. Motion approved.



Fiscal

The Board reviewed the revenue journal with a balance as of \$5,619 as of the end of August, and voucher journal with 83 vouchers and encumbrances for August. Also, the Board reviewed a comparison chart of expenditures to date.



The Board recessed at 3:50 P.M.



Thursday September 16, 2004

The Board reconvened at 8:05 A.M. in the Board office. President David B. Tobias presided. Present were: Virginia S. Cheney, Ross C. DeJohn, Robert L. Shank, Kurtis A. Tunnell, Inspector Frank J. Savage, Administrative Assistant, Cameron Casper and Executive Director, Ann Cunningham.



Executive Session

On a motion by Mr. DeJohn, seconded by Mr. Shank, the Board went into executive session pursuant to Section 121.22(G)(1) of the Revised Code, to consider complaints and possible disciplinary action against licensees, and Section 121.22(G)(3) of the Revised Code to conference with the Board's counsel to consider pending litigation. Roll call vote: Cheney, Aye; DeJohn, Aye; Shank, Aye; Tobias, Aye, Tunnell, Aye.

The President declared the Board out of executive session.



On a motion by Mr. Shank, seconded by Mr. DeJohn, the Board denied a request from Melanie L. Hulst to allow her to sit for the October 2004 examination. Secretary to

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explain that applicant wants to terminate prior to deadline for examinations. Ms. Hulst does not terminate until October 7, 2004. Ayes: 5. Nays: 0. Motion approved.



Continuing Education

The Board reviewed two amended forms, application for waiver of continuing education and application for exemption of continuing education. The forms contain detailed information on the ramifications of applying for and receiving an exemption and/or waiver of the continuing education requirements. A date of birth space will be added to both forms.

On a motion by Mr. DeJohn, seconded by Mr. Shank, the Board approved, and where indicated denied, the following continuing education programs. Ayes: 5. Nays: 0. Motion approved.

Prior Approval (see attached list of programs)



On a motion by Mr. DeJohn, seconded by Mr. Shank, the Board approved, and where indicated denied, the following continuing education programs. Ayes: 5. Nays: 0. Motion approved.

Blanket approval (see attached list of programs)



On a motion by Mr. Shank, seconded by Mrs. Cheney, the Board approved, and where indicated denied, the following continuing education programs. Ayes: 5. Nays: 0. Motion approved.

Individual approval (see attached list of programs)



On a motion by Mr. DeJohn, seconded by Mr. Shank, the Board approved the following exemptions and waivers. Ayes: 5. Nay: 0. Motion approved.

PRIOR APPROVAL GROUP:

Date	Sponsor	Title	Hours
041016	NFDA-10	NFDA Annual Convention: Be Invinceable Nashville TN Sandra Jeske 800-228-6332	01
040701	REYNOLDS	Merchandising Metal Casket to 1/4 Casket Showroom Reynoldsville PA Lisa Bussard 814-653-9666 Requesting Blanket Approval thru 06-30-06	02

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040810	OFDA #12	Hospice and the Funeral Director Cambridge OH Bradley J McClelland 740-432-5705 Submitted in August on wrong form -- corrected form missed August Bd Mtg	02
040820	BATES	Meeting the Needs of Our Changing Families Batesville IN Donald J Baechle, Jr 812-934-7953 Blanket Approval thru 06-30-06	06
040902	YORK	A Fresh Look at the Future Rochester NY Anne Canedo 504-529-4332	08
040908	OFDA	OFDA/NFDA Legislative, Member Services & Funeral Service Issues Kettering OH Diana O'Neal 614-486-5339 Blanket Approval thru 06-30-06	02
040914	OFDA	OFDA/NFDA Legislative, Member Services & Funeral Services Issues and Updates Gallipolis OH O'Neal Diana Blanket Approval thru 06-30-06	02
040916	OFDA	OFDA/NFDA Legislative, Member Services & Funeral Services Issues and Updates Canton OH Diana O'Neal 614-486-5339 Blanket Approval thru 06-30-06	02
040921	CNRSTONE	The Skilled Helper: Understanding Grief and Loss Independence OH Judi Fischer 216-524-3787	02
040921	NIEHAUS	The Five Aspects of Estate Planning Cincinnati OH Francis J Niehaus LLC 513-251-4900 Blanket approval thru 06-30-06	02
040927	FDAKY	2004 Fall Continuing Education Classes: Rethinking the Arrangement Conference & Annual OSHA Training Prestonsburg KY Sidney Fogle 502-223-0622	04
040928	FDAKY	2004 Fall CE Classes: Rethinking the Arrangement Conference & Annual OSHA Training Louisville KY Sidney Fogle 502-223-0622	04
040928	GLCFD	LifeBanc Elyria OH Judy Riddle 440-967-3212	02
040928	REYNOLDS	Merchandising Metal Casket to 1/4 Casket Showroom Reynoldsville PA Lisa Bussard 814-653-9666	02
040928	T-RYNLDS	Tour of Manufacturing Plant Reynoldsville PA Lisa Bussard 814-653-9666	01
040929	FDAKY	2004 Fall Continuing Education Classes: Rethinking the Arrangement Conference & Annual OSHA Training Owensboro KY Sidney Fogle 502-223-0622	04
040929	OFDA #3	Communications with Those Who Grieve Sidney OH Jon Neeper 419-229-2300	02
040929	REYNOLDS	Merchandising Metal Casket to 1/4 Casket Showroom Reynoldsville PA Lisa Bussard 814-653-9666	02
040929	T-RYNLDS	Tour of Manufacturing Plant Reynoldsville PA Lisa Bussard 814-653-9666	01
040930	FDAKY	2004 Fall Continuing Education Classes: Rethinking the Arrangement Conference & Annual OSHA Training Gilbertsville KY Sidney Fogle 502-223-0622	04
040930	HIGHLAND	Highland County Oscar Program Hillsboro OH	04

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		Kevin L Brown 937-393-2124	
041001	HIGHLAND	Highland County Oscar Program - day 2 Hillsboro OH Kevin L Brown 937-393-2124	02
041004	GILBRIDE	Business Succession Planning Columbus OH Tom Gilbride 440-333-6856	02
041006	MINNICK	Innovations in Funeral Merchandising Ft Wayne IN Alice Minnick 260-432-5031	04
041006	OFDA	Board of Directors Meeting Columbus OH Diana O'Neal 614-486-5339 Blanket Approval thru 06-30-06	02
041007	MINNICK	Innovations in Funeral Merchandising Ft Wayne IN Alice Minnick 260-432-5031	04
041011	OFDA #7	Educational Clinic Findlay OH Rindy Crates 419-365-5262	03
041012	CHILES	The Power of Presence Lima OH James R Chiles 419-228-5474	04
041012	GILBRIDE	Business Succession Planning Perrysburg OH Tom Gilbride 440-333-6856	02
041014	DODGE	Embalming and Cosmetizing - Doing Everything Possible Cambridge MA Debbie Dodge 617-661-0500	02
041014	OFDA #16	Continuity & Operation Procedures for Funeral Homes & the Stark Co - Coroners's Office Canton OH Randall J Sanders 330-484-2525	02
041014	OFDA #2	Good Grief Mansfield OH Eric Sparks 419-562-6776	02
041015	FDANWO	County Auditor's Office and Transportation Issues Toledo OH Carter Neff 419-243-6281	02
041016	NFDA	NFDA Annual Convention: Raising the Service Bar at Your Firm: 15 Lessons from my Father's Funeral Nashville TN Sandra Jeske 800-228-6332	01
041016	NFDA-1	NFDA Annual Convention: Touching Souls: Healing with Bereavement Photography Nashville TN Sandra Jeske 800-228-6332	01
041016	NFDA-10	NFDA Annual Convention Be Invinceable Nashville TN Sandra Jeske	01
041016	NFDA-11	NFDA Annual Convention: Critical Workplace Issues in Funeral Service Nashville TN Sandra Jeske 800-228-6332	01
041016	NFDA-12	NFDA Annual Convention: CFSP: Showing You're Committed to Funeral Service Nashville TN Sandra Jeske 800-228-6332	01
041016	NFDA-13	NFDA Annual Convention; Evolutionary Funeral Facilities Nashville TN Sandra Jeske 800-228-6332	01
041016	NFDA-14	NFDA Annual Convention: Reach New Heights with NFDA's Pursuit of Excellence Nashville TN Sandra Jeske 800-228-6332	01
041016	NFDA-15	NFDA Annual Convention: The Right of Disposition Nashville TN Sandra Jeske 800-228-6332	01
041016	NFDA-16	NFDA Annual Convention: Cemetery Co-ops: Is this Part	01

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		of Your Business Strategy? Nashville TN Sandra Jeske 800-228-6332	
041016	NFDA-17	NFDA Annual Convention: Ethnic Funerals Nashville TN Sandra Jeske 800-228-6332	01
041016	NFDA-18	NFDA Annual Convention: Pursuit of Excellence: Distinguished, Dedicated, Professional Nashville TN Sandra Jeske	01
041016	NFDA-19	The Demographics prove this is the Best Tim in History to be in Funeral Service Nashville TN Sandra Jeske	01
041016	NFDA-2	NFDA Annual Convention: 21 Steps to Improve Cremation Arrangements, Personalization & Family Satisfaction Nashville TN Sandra Jeske 800-228-6332	01
041016	NFDA-20	NFDA Annual Convention: The US Government is Preparing for a Pandemic, Is Your Funeral Home Prepared Nashville TN Sandra Jeske	01
041016	NFDA-21	NFDA Annual Convention HIPAA and it's Effect on Your Funeral Home Nashville TN Sandra Jeske	01
041016	NFDA-22	NFDA Annual Convention: Myths of Grief Nashville TN Sandra Jeske	01
041016	NFDA-23	NFDA Annual Convention: Partners in Success: Personalization, Technology and Your Business Nashville TN Sandra Jeske	01
041016	NFDA-24	NFDA Annual Convention: Promoting the Value of Ceremony to Today's Consumer Nashville TN Sandra Jeske	01
041016	NFDA-25	NFDA Annual Convention: Strategies for Surviving Until 2020: Tools for Adapting to the New Realities Nashville TN Sandra Jeske	01
041016	NFDA-26	NFDA Annual Convention: Creating the Ultimate Celebration of Life Experience Nashville TN Sandra Jeske	01
041016	NFDA-27	NFDA Annual Convention: Restorative Arts: An Artist's Perspective Nashville TN Sandra Jeske	01
041016	NFDA-28	NFDA Annual Convention: Greasing-up the Stuck Employee Nashville TN Sandra Jeske	01
041016	NFDA-29	NFDA Annual Convention: Customer Service: The Hidden Secrets to Business Growth Nashville TN Sandra Jeske	02
041016	NFDA-3	NFDA Annual Convention: What Exactly is Sexual Harassment? Nashville TN Sandra Jeske 800-228-6332	01
041016	NFDA-30	NFDA Annual Convention: Ways you can Educate Clients about the Dying Process Nashville TN Sandra Jeske	02
041016	NFDA-31	NFDA Annual Convention: Creating the Ultimate Celebration of Life Experience Nashville TN Sandra Jeske	01

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041016	NFDA-32	NFDA Annual Convention: Greasing-up the Stuck Employee (repeat) Nashville TN Sandra Jeske	01
041016	NFDA-33	NFDAConvention: Restorative Arts: An Artist's Perspective (repeat) Nashville TN Sandra Jeske	01
041016	NFDA-34	NFDA Annual Convention: Electronic Death Registration Systems: Partnerships Nashville TN Sandra Jeske	01
041016	NFDA-35	NFDA Annual Convention: EPA/OSHA: Avoiding the Pitfalls of Litigation Nashville TN Sandra Jeske	01
041016	NFDA-36	NFDA Annual Convention: Creating an Innovation Culture Nashville TN Sandra Jeske	02
041016	NFDA-37	NFDA Annual Convention: Ronald Reagan's Funeral: A Lesson in Protocol Nashville TN Sandra Jeske	02
041016	NFDA-38	NFDA Annual Convention: The Funeral Professional's Role in Organ and Tissue Donation Nashville TN Sandra Jeske	02
041016	NFDA-39	NFDA Annual Convention: The Perfect Storm: Life and Death Issues for Midsized Operators Nashville TN Sandra Jeske	02
041016	NFDA-4	NFDA Annual Convention: You Can't Survive Without One: Business Planning Made Easy Nashville TN Sandra Jeske 800-228-6332	01
041016	NFDA-40	NFDA Annual Convention: Attitude is Everything Nashville TN Sandra Jeske	01
041016	NFDA-41	NFDA Annual Convention: Making the Effort Nashville TN Sandra Jeske	01
041016	NFDA-5	Compassion Fatigue: When Caring Gets to be Routine Nashville TN Sandra Jeske	02
041016	NFDA-6	NFDA Annual Convention: Event Planning or Profound Rite of Passage: A New Society, A New Paradigm Nashville TN Sandra Jeske 800-228-6332	02
041016	NFDA-7	NFDA Annual Convention: Keys to Customer Loyalty Nashville TN Sandra Jeske 800-228-6332	02
041016	NFDA-8	NFDA Annual Convention: Rd Tape Ends Here: Learn to Navigate thru VA's Nashville TN Sandra Jeske 800-228-6332	02
041016	NFDA-9	NFDA Annual Convention: New Overtime Rules, Federal Wage & Hour Laws Nashville TN Sandra Jeske 800-228-6332	02
041017	MKJ	Improving Your Funeral Home Nashville TN Kathy Rizzo 888-655-1566	03
041018	CNRSTONE	Grief in the Workplace: Understanding How to Help Others Independence OH Judi Fischer 216-524-3787	02
041018	GILBRIDE	Business Succession Planning Cincinnati OH Tom Gilbride 440-333-6856	02
041020	FAIRHOPE	A Palliative Journey: Specialized Care Through the End of	07

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		Life Lancaster OH Kay Johnson RN CHPN 740-654-7077	
041021	BAXTER	I Dig Wilbert: The Intricacies of Disinterment Cincinnati OH Holly Bridgers 513-641-1010	02
041022	GILBRIDE	Business Succession Planning Cleveland OH Tom Gilbride 440-333-6856	02
041111	CNRSTONE	Grief and Depression: Understanding the Difference Independence OH Judi Fischer 216-524-3787	02
041117	BAXTER	I Dig Wilbert: The Intricacies of Disinterment Cincinnati OH Holly Bridgers 513-641-1010	02
050113	ICFA	Sales Management & Marketing Conference New Orleans LA Lisa D'Angelo 703-391-8400 ext 214	11
050118	BAXTER	I Dig Wilbert: The Intricacies of Disinterment Cincinnati OH Holly Bridgers 513-641-1010	02
050123	BLVALFD	Funeral Director - Embalmer Clinic Arcadia OH Gilmer F Anderson 419-422-2323	08

BLANKET APPROVAL GROUP:

Sponsor	Title	Hours
360TRAIN	Employment Law Charles Haight 800-442-1149 ext 126	03
REYNOLDS	Merchandising Metal Casket to 1/4 Casket Showroom Lisa Bussard 814-653-9666	02
360 TRAIN	Wills & Trust Charles Haight 800-442-1149 ext 126	03
360 TRAIN	Employment Law Charles Haight 800-442-1149 ext 126	03
360TRAIN	Anti-Money Laundering Charles Haight 800-442-1149 ext 126	02
360TRAIN	Bloodborne Pathogens - Advanced Charles Haight 800-442-1149 ext 126	02
360TRAIN	Business Writing Charles Haight 800-442-1149 ext 126	03
360TRAIN	Capital Budgeting Analysis Charles Haight 800-442-1149 ext 126	02
360TRAIN	Creating Value Through Innovation Charles Haight 800-442-1149 ext 126	01
360TRAIN	Dealing with Conflict and Confrontation Charles Haight 800-442-1149 ext 126	03
360TRAIN	Dealing with Difficult People Charles Haight 800-442-1196 ext 126	03
360TRAIN	Egress & Fire Protection - Advanced Charles Haight 800-442-1149 ext 126	01
360TRAIN	Egress & Fire Protection - Basic Charles Haight 800-442-1149 ext 126	denied
360TRAIN	Estate Planning Charles Haight 800-442-1149 ext 126	denied
360TRAIN	Ethics for Insurance Professionals - Advanced Charles Haight 800-442-11149 ext 126	09
360TRAIN	Ethics for Insurance Professionals - Basic Charles Haight 800-442-1149 ext 126	02
360TRAIN	Fire Protection Charles Haight 800-442-1149 126	01
360TRAIN	Formaldehyde & Needlestick /Safety Charles Haight 800-442-1149 ext 126	02
360TRAIN	Hazard Communication - Advanced Charlie Haight 800-442-1149 ext 126	01
360TRAIN	Hazard Communication - Basic Charles Haight 800-442-1149 ext 126	01
360TRAIN	Hazardous Materials - Basic	02

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	Charles Haight 800-442-1149 ext 126	
360TRAIN	Hazardous Materials First Responder Awareness Charles Haight 800-442-1149 ext 126	02
360TRAIN	Homeland Security, Emergency Response Charles Haight 800-442-1149 ext 126	01
360TRAIN	Industrial Hygiene - Advanced Charles Haight 800-442-1149 ext 126	01
360TRAIN	Managing Corporate Records Charles Haight 800-442-1149 ext 126	01
360TRAIN	Managing Electronic Communication Charles Haight 800-442-1149 ext 126	02
360TRAIN	Materials Handling - Advanced Charles Haight 800-442-1149 ext 126	01
360TRAIN	Medicare Charles Haight 800-442-1149 ext 126	03
360TRAIN	New Employee Charles Haight 800-442-1149 ext 126	03
360TRAIN	OSHA Safety & Health Programs - Advanced Charles Haight 800-442-1149 ext 126	01
360TRAIN	Hazardous Materials - Advanced Charles Haight 800-442-1149 ext 126	02
360TRAIN	Industrial Hygiene - Basic Charles Haight 800-442-1149 ext 126	01
360TRAIN	Management of Capital Charles Haight 800-442-1149 ext 126	02
360TRAIN	OSHA Training Requirements & Techniques Charles Haight 800-442-1149 ext 126	01
360TRAIN	OSHA - OSH Act & Standards Charles Haight 800-422-1149 ext 126	denied
360TRAIN	Personal Protective Equipment - Advanced Charles Haight 800-422-1149 ext 126	01
360TRAIN	Principles of Insurance Charles Haight 800-442-1149 ext 126	09
360TRAIN	Walking & Working Surfaces - Advanced Charles Haight 800-442-1149 ext 126	01
OFDA	Mass Fatality Incident Workshop Day Two Diana O'Neal 614-486-5339	04
OFDA	Understanding Mass Fatality Response at a Local Level Diana O'Neal 614-486-5339	02
OFDA	Mass Fatality Incident Workshop Day One Diana O'Neal 614-486-5339	08
SAFEX	Annual OSHA Refresher Training Barb Garrison 614-890-0800 ext 214	03
SCIHMS	Hazard Communications - Clarity Net Beth O'Donnell 713-525-9737	01
SCIHMS	Hearing Protection - Clarity Net Beth O'Donnell 713-525-9737	01
SCIHMS	Lockout/Tagout Beth O'Donnell 713-525-9737	01
SCIHMS	Respiratory Protection Beth O'Donnell 713-525-9737	01
SCIHMS	Office Safety Beth O'Donnell 713-535-9737	01
SCIHMS	Defensive Driving Beth O'Donnell	01
SCIHMS	Bloodborne Pathogens Beth O'Donnell	01
SCIHMS	Fire Safety Beth O'Donnell	01
STUART	The History and Manufacturing process of Burial Vaults John Boone 800-299-7899	02
TURNER	When I Die I Want to be Cremated Steve Turner 419-662-9000	02
TURNER	Advanced Cremation Arranger Training Steve Turner 419-662-9000	02
TURNER	Burial Vault 101 Steve Turner 419-662-9000	02

MINUTES

INDIVIDUAL APPROVAL GROUP:

Date	Licensee	Title	Hours
040701	42-00-8765	Home Study Grave Exodus; Quake Stress; Organ and Tissue Donation Home Study Illinois Funeral Directors Association Carmen Collins	09
040701	41-00-7138	September 13, 2004 Basic EMT B Course Canton OH Cynthia J Hecker	denied
040701	42-00-8136	September 22, 2004 Coping with Grief in "Get over it & Move on World" Independence OH Victoria A Boyd	06
040701	42-00-8157	November 3-4, 2004 Preneed Final Expense Forum Atlanta GA William E Hoekstra 740-927-2452	09

APPLICATION FOR WAIVERS OR EXEMPTION 2002-2004

Waiver	Exemption	Licensee Name	Granted/Denied
	X	Fett, James A	Granted
X		Golub, Emil J	Granted
	X	Good, Elden A	Granted
	X	Longacre, James L	Granted
X		Mulqueeny, James J	Granted
	X	Reinke, Daniel E	Granted
X		Vross, Marie Rossi	Granted
	X	Watts, Madelyn M	Granted

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On a motion by Mr. DeJohn, seconded by Mrs. Cheney, the Board meeting adjourned at 8:46 A.M. Ayes: 5. Nays: 0. Motion approved.