

MINUTES

Tuesday - May 14, 2002

The regular meeting of the Board of Embalmers and Funeral Directors was held at the Riffe Center located in Columbus. President Ross C. DeJohn called the meeting to order at 1:11 P.M.. Other Board members present were: Virginia Cheney, John J. Hadley, Pernel Jones, Sr., David B. Tobias, Kurtis A. Tunnell, and Ronald G. Van Atta. Also present were: Mollie Martin, Assistant Attorney General, Frank J. Savage, Inspector, Charles H. Wisby, Inspector, and Ann Cunningham, Executive Director.

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On a motion by Mr. Hadley, seconded by Mr. Jones, the minutes of the April 16-17, 2002 meeting were approved as amended. Ayes: 7. Nays: 0. Motion approved.

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Announcements

Ms. Cunningham reported that she along with Mollie Martin, A.A.G., and Inspector Wisby attended the Ohio Crematory Operators Association on May 7.

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Unfinished Business

The Board members were given a copy of an email from James Rough of the Cosmetology Board as chair of the Joint Boards committee on SRS-e. The Department of Administrative Services has a contract with CAVU, the outside vendor responsible for the new licensing system.

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Board members DeJohn, Jones, Tobias, and Board staff, Cunningham, Savage, Small and Wisby represented the Board at the Ohio Funeral Directors Association Annual Convention Wednesday, April 17 through Friday, April 19. Board members were paid per diem and reimbursed for appropriate travel expenses.

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Mr. Hadley assisted Inspector Savage and Wisby in monitoring the April examinations. Mr. Hadley was paid per diem and reimbursed for mileage and parking expenses.

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Board members received a copy of written statement requested by the Ohio Funeral Directors Association concerning third-party administration of continuing education. The proposal is on "hold" and the deadline for transfer is moved to July 1, 2003.

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New Business

On a motion by Mr. Hadley, seconded by Mr. Tunnell, the Board approved the following crematory facilities for the initial license. Ayes: 7. Nays: 0. Motion approved.

North Central Ohio Cremation Services, Mansfield

Tri-County Cremation Service, Chesterland

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On a motion by Mr. Hadley, seconded by Mr. Van Atta, the Board approved the following applications for funeral home license. Ayes: 7. Nays: 0. Motion approved.

Bernard P. Borowski Memorial Homes, Newton Falls

Dalbert, Woodruff & Isenogle Funeral Home, Inc. Cincinnati

Holloway & Sons Funeral Home, Inc., Niles

Smith Geib Funeral Home, Baltic

Smith-Geib Funeral Home, Sugarcreek

Walton-Schrader Funeral Home, Alliance

Suber Funeral Home, Fletcher

Charles C. Young Funeral Home, Ross

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On a motion by Mr. Hadley, seconded by Mr. Tunnell, the Board tabled the application for funeral home license submitted for Naylor Funeral Home. Ayes: 7. Nays: 0. Motion approved.

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The following funeral homes submitted an amendment to change the manager during the month of April 2002.

Dunn-Quigley-Ciriello & Carr
Akron

Nick J. Ciriello

Secor Funeral Home, Inc.
New Washington

Jamie R. Secor

Epstein Memorial Chapel
Columbus

Michael T. Epstein

Hennessy-Bagnoli Funeral Home
Akron

Chad L. Clisby

Woodyard East Chapel
Bexley

Orlan C. Cooper, Jr.

Dwayne R. Spence Funeral Home
Canal Winchester

Jeffrey W. Seaman

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The following funeral homes submitted an amendment to change the funeral director actually in charge of and ultimately responsible for the funeral home during the month of April 2002.

Dunn-Quigley-Ciriello & Carr Akron	Nick J. Ciriello
Dunn-Quigley-Ciriello & Carr Akron	Nick J. Ciriello
Dunn-Quigley-Ciriello & Carr Cuyahoga Falls	Nick J. Ciriello
Dunn-Quigley-Ciriello & Carr Stow	Nick J. Ciriello
Hennessy-Bagnoli Funeral Home Akron	Chad L. Clisby
Secor Funeral Home, Inc. New Washington	Jamie R. Secor
Secor Funeral Home, Inc Willard	Gus G. Secor
Woodyard East Chapel Bexley	Dean Woodyard

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The following funeral homes closed because of cessation of business, a new owner, or new location during the month of April 2002.

Crosby's Funeral Home, Columbus	new owner
Hughes-Moquin Funeral Home, Athens	new owner
Maeder-Quint-Tiberi Funeral Home, Inc, Columbus	new owner
White-Moquin Funeral Home, Coolville	new owner

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On a motion by Mr. Hadley, seconded by Mr. Jones, the Board issued embalmer and/or funeral director licenses to the following individuals having met the licensure requirements
Ayes: 7. Nays: 0. Motion approved.

licensee	embalmer license	funeral director license
Dana Curtis	8988 A	8852
Matthew Lewis	8989 A	8853

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The following individuals were issued registration numbers during the month of April 2002.

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applicant	embalmer	funeral director	date
Bryan Avance	D-6969	C-8782	04/01/02
Daniel Bove, Jr.	D-6970	C-8783	04/01/02
Duane Hilty	D-6971	C-8784	04/01/02
Danny McKinney	D-6972	C-8785	04/01/02
Michael Smith	D-6973	C-8786	04/01/02
Eric Anthony	D-6974	C-8787	04/02/02
Ty Carpenter	D-6975	C-8788	04/02/02
Nicole MacNeill	D-6976	C-8789	04/02/02
Linda Meredith		C-8790	04/12/02
Carmin Vincent		C-8791	04/22/02

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The following individuals certified apprenticeships during the month of April 2002.

(* denotes individuals that began their apprentices in March 2002.)

apprentice	type	funeral home
Eric Anthony	Emb/FD	Kucko-Anthony-Kertesz Funeral Home Akron
Ty Carpenter	Emb/FD	Flowers-Snyder Funeral Home Mt. Vernon
*Brian Habegger	Emb/FD	Eggleston-Meinert Funeral Home Oregon
*Brian Hanner	FD	Linn-Hert-Geib Funeral Home New Philadelphia
Glynis HERN	Emb/FD	E. F. Boyd & Son Funeral Home Warrensville Heights
*Richard Kaufhold	FD	Newcomer-Farley Funeral Home Columbus
*Renee Liston	FD	Liston Funeral Home North Ridgeville
*John Prehm		Schoedinger State Street Chapel Columbus
*Thomas Schurko	FD	Kubina-Yahasz Funeral Home Youngstown
*Thomas Wagner	FD	Busch Family Funeral Chapel Cleveland
Richard Wright	FD	Evans Funeral Home Columbus

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The Board was informed that the Board office received and processed the following reports during the month of April 2002.

Embalming case reports	132
Embalming master reports	22
Embalmer interviews	11
Funeral Director progress reports	211
Funeral Director master reports	34
Funeral Director interviews	15

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The Board reviewed various news articles related to the funeral profession.

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Board members received a copy of the Inspector General's report on the Architects Examiners Board and Landscape Architects Examiners Board

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On a motion by Mr. Hadley, seconded by Mrs. Cheney, the Board selected Mr. DeJohn and Inspector Savage to represent the Board at the Pittsburgh Institute of Mortuary Science law seminar on Wednesday, August 14, 2002. Mr. DeJohn will be paid per diem and both will be reimbursed for travel expenses.

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The Board received information on the Council on Licensure, Enforcement and Regulation (CLEAR) annual conference on September 12-14, 2002 in Las Vegas. The Board will discuss the conference in July.

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On a motion by Mr. Tunnell, seconded by Mr. Hadley, the Board officially adopted a uniform compensatory time policy which complies with the Fair Labor Standards Act, Section 124.18 of the Revised Code, and Chapter 123:1-43 of the Ohio Administrative Code. Ayes: 7. Nays: 0. Motion approved.

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The Executive Director informed the Board of an inquiry from Herman Butler, Vital Statistics. The following is the Board's response.

This is in response to the question of how a funeral director would go about getting a cremation permit for a decedent whom is to be disinterred and then cremated.

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Before an operator of a crematory can cremate, the requirements of R.C. 4717.23(A) must be met. As long as all of those requirements are met, there is no violation of our law. One of those requirements is a burial or burial-transit permit that authorizes the cremation of the decedent. See R.C. 4717.23(A)(2). However, R.C. 4717 has nothing to do with issuance of the permits provided in R.C. 4717.23(A)(2). Thus, we cannot speak to whether or not a cremation permit can be issued in this circumstance. Our law would come into play if the cremation was conducted without the cremation permit being presented to the crematory operator. Please keep us informed of your decision

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The Board reviewed the reciprocal file of Robert Kenneth MacKinnon, and a memo from Donald R. Neff, Educational Consultant. Mr. Neff stated that colleges and universities in Canada are not accredited as they are in the United States. However, Delhousie University is one of the oldest and largest universities in Canada, a member of the Association of Universities and Colleges of Canada, the Atlantic Association of Universities and the Association of Commonwealth Universities as well as authorized in the providence of Nova Scotia. Mr. Neff felt that the university would qualify for accreditation if it were available in Canada. On a motion by Mr. Van Atta, seconded by Mr. Hadley, the Board agreed with Mr. Neff's review. Ayes: 7. Nays: 0. Motion approved.

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Correspondence

1. A letter from Bruce A. Sampson requesting permission to reinstate his embalmer and funeral director licenses. Mr. Sampson did not renew his licenses in 1997. The Board approved Mr. Sampson's request to reinstate his licenses provided he fulfills the requirements of Section 4717.08 of the Revised Code by paying the renewal, lapsed license fees and passing the Ohio laws examination for each license.
2. A letter from Danny J. McKinney requesting permission to serve his embalming apprenticeship under Walter Irvin Queen. The Board denied Mr. McKinney's request because Mr. Queen has not been licensed five years as required Rule 4717-1-01(N).

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3. A letter from Tom Addy informing the Board that he is assisting Ken Free at the Free Funeral Home in Coshocton temporarily with embalming procedures and when needed, going to graveside, etc. Secretary instructed to acknowledge receipt and thank Mr. Addy for notifying the Board.
4. A letter from Gus G. Secor concerning the operation of the Secor Funeral Directors funeral home in Willard, New Washington, and Plymouth. On a motion by Mr. Hadley, seconded by Mr. Tunnell, the Board approved Mr. Secor's request to continue operation of the Secor Funeral Directors for twelve months until March 31, 2003. Ayes: 7. Nays: 0. Motion approved.
5. A letter from Don McDonald providing the Board with a clearly enumerated list of preneed accounts of the closed Rader-McDonald Funeral Home in West Jefferson. Secretary to acknowledge and thank Mr. McDonald for his compliance.
6. A letter from Carl J. Vensil and Raymond W. Orr requesting a change of firm title. On a motion by Mr. Van Atta, seconded by Mrs. Cheney, the Board approved the change from "Baughman-Vensil-Orr Funeral Home" to "Vensil-Orr Funeral Homes" in Frasesyburg and Dresden. Ayes: 7. Nays: 0. Motion approved. Secretary to inform Messers Vensil and Orr to amend all advertisements and signage to reflect the new firm title.
7. A letter from John H. Evans advising the Board that a fire damage the John H. Evans Funeral Home in Milford, and the location will be out of operation for approximately three months. Secretary to acknowledge and request to be informed of future progress.
8. A letter from Terry S. Schildmeyer concerning firm title. On a motion by Mr. Van Atta, seconded by Mrs. Cheney, the Board approved the change "Hannah Tufts Schildmeyer Funeral Home" to "Tufts Schildmeyer Funeral Home" in Blanchester Ayes: 7. Nays: 0. Motion approved. Secretary to inform Mr. Schildmeyer that he is not permitted to use "Cremation Center" in the firm title, but that he may use it in advertisements. In addition, Mr. Schildmeyer will be asked to amend all advertisements and signage to reflect the new firm title.
9. A letter from Charles W. Taylor, Jr. informing that Board that there were no preneed accounts at the recently-closed C. W. Taylor Funeral Service in Cleveland.

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Secretary instructed to acknowledge receipt and thank Mr. Taylor for his compliance.

10. A letter from Michael E. Land, Secretary-Treasurer of Newcomer Funeral Service requesting a change of firm title. On a motion by Mr. Hadley, seconded by Mr. Tobias, the Board approved the change "Newcomer-Barclay Funeral Home" to "Newcomer-Farley Funeral Home" in Kettering and Dayton. Ayes: 7. Nays: 0. Motion approved. Secretary to inform Mr. Land to amend all advertisements and signage to reflect the new firm title.

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Persons Before the Board

Arin S. Rudd appeared before the Board as a reciprocal applicant from the State of Michigan. On a motion by Mr. Hadley, seconded by Mr. Tunnell, the Board approved Ms. Rudd's application. She will be scheduled to write the next available examinations. Ayes: 7. Nays: 0. Motion approved.

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Charles D. Slone, applicant for relicensure and his attorney, Susan L. Gragel, appeared before the Board to present oral statements and other options relative to his relicensure. The options offered were to relicense Mr. Slone as an embalmer, and therefore he would not be involved with preneed, relicense as a funeral director on the condition that he not handle preneed funds unless directly supervised by a licensed funeral director of the Board's approval, or allow Mr. Slone to sell insurance-funded preneeds.

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Inspectors' Reports

Inspector Savage reported that he drove 1,804 miles in the counties of Belmont, Columbiana, Coshocton, Cuyahoga, Knox, Lake, Lorain, Mahoning, Medina, and Stark. He made 50 inspections, 13 investigations, found three violations, and monitored no apprentices. Inspector Savage helped represent the Board at the Ohio Funeral Directors Association annual convention.

Inspector Wisby reported that he drove 2,787 miles in the counties of Butler, Clark, Delaware, Franklin, Gallia, Hamilton, Highland, Miami, and Scioto. He made 85 inspections, 3 investigations, found ten violations, and monitored six apprentices.

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Inspector Wisby helped represent the Board at the Ohio Funeral Directors Association annual convention and the Ohio Crematory Operators Association annual meeting in Columbus.

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Executive Session

On a motion by Mr. Jones, seconded by Mr. Hadley, the Board went into executive session pursuant to Section 121.22(G)(1) of the Revised Code, to consider complaints and possible disciplinary action against licensees, and Section 121.22(G)(3) of the Revised Code to conference with the Board's counsel to consider pending litigation. Roll call vote: Cheney, Aye; DeJohn, Aye; Hadley, Aye; Jones, Aye; Tobias, Aye; Tunnell, Aye; Van Atta, Aye.

Assistant Attorney General Mollie Martin left the executive session at 3:15 P.M.

On a motion by Mr. Hadley, seconded by Mrs. Cheney the Board came out of executive session. Roll call vote: Cheney, Aye; DeJohn, Aye; Hadley, Aye; Jones, Aye; Tobias, Aye; Tunnell, Aye; Van Atta, Aye.

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Assistant Attorney General Mollie Martin rejoined the Board meeting at this point.

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The following motions were made pursuant to the report and recommendation of hearing officer, Marc E. Myers, on the hearing held March 23, 2001 concerning the Board's decision denying the relicensure of funeral director's and embalmer's licenses previously held by Charles D. Slone. The Board considered Objections to the hearing officer's report and recommendation submitted by Susan L. Gragel, attorney for Charles D. Slone, and an oral presentation earlier in the meeting by Ms. Gragel and Mr. Slone.

Motion by Mr. Hadley, seconded by Mr. Van Atta, to approve the hearing officer's findings of fact. Roll call vote: Cheney, Aye; DeJohn, Aye; Hadley, Aye; Jones, Aye; Tobias, Aye; Tunnell, Aye; Van Atta, Aye.

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Motion by Mr. Hadley, seconded by Mr. Tobias, to approve the hearing officer's conclusions of law. Roll call vote: Cheney, Aye; DeJohn, Aye; Hadley, Aye; Jones, Aye; Tobias, Aye; Tunnell, Aye, Van Atta, Aye.

Motion by Mr. Hadley, seconded by Tunnell, to approve the hearing officer's recommendation that the Board should deny Charles D. Slone's request for relicensure of his embalmer's and funeral director's licenses pursuant to Section 4717.14(A)(4) of the Revised Code. Roll call vote: Cheney, Aye; DeJohn, Aye; Hadley, Aye; Jones, Aye; Tobias, Aye; Tunnell, Aye, Van Atta, Aye.

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On a motion by Mr. Hadley, seconded by Mr. Jones, the Board voted to close four (4) investigatory file. Roll call vote: Cheney, Aye; DeJohn, Aye; Hadley, Aye; Jones, Aye; Tobias, Aye; Tunnell, Aye; Van Atta, Aye.

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On a motion by Mr. Tunnell, seconded by Mr. Hadley, the Board voted to charge Austin J. Wiley and the Chute-Wiley Funeral Home with violation of Section 4717.06(B)(2)(A) of the Revised Code, which requires an embalming room that is adequately equipped and maintained; and Section 4717.14(A)(3) of the Revised Code, when the licensee has purposely violated any provision of Section 4717.01 to 4717.15 or a rule adopted under any of those sections; and Section 4717-1-16(B)(2)(a)(ii)(b)(iii) of the Administrative Code, which requires running hot and cold water with a lavatory sink for personal hygiene; specifically for failure to install a personal lavatory in the embalming room. Roll call vote: Cheney, Aye; DeJohn, Aye; Hadley, Aye; Jones, Aye; Tobias, Aye; Tunnell, Aye; Van Atta, Aye.

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On a motion by Mr. Hadley, seconded by Mr. Tunnell, the Board voted to deny the application for funeral home license entitled "Owens Brooks Funeral Services Foundation" submitted by Teresa Owens. Ms. Owens is listed as manager, funeral director actually in charge of and ultimately responsible for the funeral home, and owner. Specifically, the applicant failed to comply with Section 4717.06(B)(3) of the Revised Code, a funeral home shall be established and operated only under the name of a holder of a funeral director's

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license issued by the Board who is actually in charge of and ultimately responsible for the funeral home. Roll call vote: Cheney, Aye; DeJohn, Aye; Hadley, Aye; Jones, Aye; Tobias, Aye; Tunnell, Aye; Van Atta, Aye

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Fiscal

The Board reviewed the April Monthly Transaction Register, the voucher journal for April, and the revenue journal for April.

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The Board reviewed the grades of the embalmer Ohio laws examinations and the Funeral Service Arts and Science examinations written, April 23-24, 2002. Motion by Mr. Hadley, seconded by Mr. Tunnell, that applicants with a score of 75% or higher on the examinations will be issued an embalmer license number, pending receipt of a properly completed application and the initial license fee. Roll call vote: Cheney, Aye; DeJohn, Aye; Hadley, Aye; Jones, Aye; Tobias, Aye; Tunnell, Aye. Motion approved. A list of applicants, their scores, and license numbers will be entered into the journal.

The Board reviewed the grades of the funeral director Ohio laws examinations, Sanitation, and Funeral Service Arts examinations written, April 23-24, 2002. Motion by Mr. Hadley, seconded by Mr. Tunnell, that applicants with a score of 75% or higher on the examinations will be issued a funeral director license number, pending receipt of a properly completed application and the initial license fee. Roll call vote: Cheney, Aye; DeJohn, Aye; Hadley, Aye; Jones, Aye; Tobias, Aye; Tunnell, Aye. Motion approved. A list of applicants, their scores, and license numbers will be entered into the journal.

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On a motion by Mrs. Cheney, seconded by Mr. Tunnell, the Board recessed at 3:51 P.M. Ayes: 7. Nays: 0. Motion approved.

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Wednesday - May 15, 2002

The Board reconvened at 8:01 A.M. at in the Board office. Present were: Virginia Cheney, Ross C. DeJohn, John J. Hadley, Pernel Jones, Sr., David B. Tobias, Kurtis A. Tunnell, Ronald G. Van Atta, Frank J. Savage, Charles H. Wisby, and Ann Cunningham, and guest, Barbara Hadley.

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On a motion by Mr. Hadley, seconded by Mr. Van Atta, the Board gave Mollie Martin, Assistant Attorney General, permission to negotiate a settlement Jacqueline Martin Smith and the J. W. Ross Funeral Home. Ayes: 6. Nays: 0. Motion approved.

On a motion by Mr. Hadley, seconded by Mr. Jones, the Board gave Mollie Martin, Assistant Attorney General, permission to negotiate a settlement with the Breitenbach Funeral Home. Ayes: 6. Nays: 0. Motion approved.

Continuing Education

With the assistance of Alpheratta Small, the Board reviewed applications for continuing education.

The Board reviewed a letter from David Wallace, Vice President of Operations for Life Appreciation Training, Inc. concerning a lapse of accreditation of their blanket approval due to an error by a Life Appreciation Training employee. The Board accepted the explanation, and the licensees will receive the appropriate credit.

The Board considered but decided not to grant continuing education credit for masters of embalmer and funeral director apprentices.

On a motion by Mr. Tunnell, seconded by Mr. Cheney, the Board approved, and where indicated denied, the following continuing education programs. Ayes: 7. Nays: 0. Motion approved.

Prior Approval:

DATE	SPONSOR	TITLE	Hrs/denied
020301	Life	March 1-2-3, 2002 - "Life Appreciation Training" - "The Less Line" - "The Death Lab" - Columbus	17
020410	Conrad	"Practical Applications For OSHA Standards" - Oregon - Approved as blanket order 2-21-01	02
020412	Bates	"Meaningful Memories" - Batesville, IN - Approved as blanket order 7-18-01	03
020418	Doric	April 18 - June 30, 2002 - "Interactive Strength Of Doric Presentation" - Home Study - Approved as blanket order 4-18-01	01
020419	Dodds	"Office/Display Tour" - "Importance Of Family Participation Role Of Memorialization In Grieving Process" - "Funeral Directors & Monument Dealers" - Xenia - Approved as blanket order 8-16-00	02
020423	Clark	"Tour Of Clark Service Center" - "Vault Personalization" - "Patriot Vault-Veterans Symbols" - Brecksville - Approved as blanket order 12-21-00	03

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020423	Bates	"Product Knowledge" - "Meaningful Memories" - Batesville, IN - Approved as blanket order 7-18-01	06
020423	Bates	"Option's Presentation" - "Product Knowledge" - Batesville, IN - Approved as blanket order 7-18-01	03
020425	Shar-Win	"Stress Management & Stress In The Funeral Home" - "Introduction & Stress Basics" - "Stress Reduction Techniques & Short Video" - "Implementation Of Stress Reduction Activities by Participants" - "Anger Management & Dealing With Angry People" - "Introduction "What Is this Thing We Call Anger" - "Role Play By Participants Using Anger Management Techniques" - "Evaluation & Assessment Of Role Play & Short Video" - Archbold - Approved as blanket order 12-19-01.	06
020425	Bates	"Meaningful Memories" - Wadsworth Approved as blanket order 7-18-01 (2 Session)	02
020426	Bates	"Meaningful Memories" - Batesville, IN - Approved as blanket order 7-18-01	03
020429	Bates	"Meaningful Memories" - Batesville, IN - Approved as blanket order 7-18-01	03
020502	Clark	"Tour Of Clark Service Center" - "Vault Personalization" - "Patriot Vault-Veterans Symbols" - Brecksville - Approved as blanket order 12-21-00	03
020503	Life	May 3-4-5, 2002 - "Life Appreciation Training" - "The Less Line" - "The Death Lab" - Columbia MD	17
020510	Bates	"Meaningful Memories" - Batesville - Approved as blanket order 7-18-01	03
020516	Emilcott	"Annual OSHA Training" - Westerville - Approved as blanket order 4-17-02	03
020516	District #16	"Infectious Diseases & Universal Precautions" - Canton	02
020516	Continental	"The Director's Assistant Funeral Home Management Software Training Program" - Columbus	06
020516	Fire	"Probate Court & The Family" - Norwalk	02
020516	Bundy-Law	"Ministerial" - Belpre Approved as blanket order 2-21-01	02
020517	Catholic	"Challenges, Changes & Compassion" - Toledo	07
020520	CuyFD	"DeMort Team" - Painesville Twp	01
020606	Mahoning	"Reviewing New Caskets & Urns From Batesville Casket Co" - Girard	02
020608	UnitedFDGC	"OSHA Training" - Cincinnati	08
020611	IFDA	June 11-12-13, 2002 - "The Fred Factor, Making The Ordinary Extraordinary" - "Remind People What They Are Paying For & Never A Word" - "New Trends For Funeral Home Websites" - "The Benefits Of Virtual Arrangement Systems" - "The Role Of The Funeral Director In A Disaster" - Indianapolis IN (NO EXHIBIT)	13
020612	GMont	"Understanding Anticipatory Grief Issues At The End Of Life" - Kettering	01
020612	TriCounty	"Retail Sales Trends In the Funeral Industry" - New Philadelphia	02
020614	BelmontFD	"Mass Fatality Plan For Belmont County" - St Clairsville	02
020711	Columbiana	"Hazwopper Training" - Lisbon	02
020719	ICFA	"Delivering Real Service In The New Millennium" - "Marketing Your Services Through Aftercare" - "TBA" - "Internal Communications" - "Dynamics Of The Organization" - "Cemetery Rules & Regulations" - "Personnel/Management Hiring, Firing, Motivating" - "Development Of New Property, Financial Perspective" - "Strategic Planning - A Case Study" - "Trust Fund Management" - "Avoiding Cremation Liability" - "Heads Up: Hiring & Terminating Without Litigation" - "Violence In The Work Place" - "Training" - "Impact Of Noble, Georgia" - "Budgeting For Success" - Memphis, TN	24

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020724	Mercy	"Bloodborne Pathogen Training" - Tiffin	02
020806	Mercy	"Bloodborne Pathogen Training" - Tiffin	02
020920	Hospice	"Telling the Stores, the Deeper Voice Of Hospice" - Mayfield Heights	06

On a motion by Mr. Hadley, seconded by Mr. Jones, the Board approved, and where indicated denied, the following continuing education programs. Ayes: 7. Nays: 0. Motion approved.

Blanket:

Sponsor	Title	Hrs/denied
Matthews	"History Of Memorialization" - "Value Of Memorialization" - "Memorial Manufacturing" - "Memorial Options"	01
Life	"Life Appreciation Training" - "The Less Line" - "The Death Lab" - Columbia MD	17
OFDA	"OFDA Mortuary Response Team - Funeral Directing & Beyond"	02
OFDA	"Funeral Service Issues Update"	01
Business	"Professional Communications With Your Client Families-Part 1"	04
Business	"The Funeral Profession & Consumer Behavior"-	03
Business	"business Morals & Ethics & the Funeral Director"	03
Business	"Motivation & Coaching For Successful Funeral Directors"	03
Business	"Stress & The Funeral Home Environment"	03
Business	"The Vanguard Of Competition For The funeral Profession"	06
Business	"Hazardous Chemicals/Toxic Substances"	03
Business	"Computer Concepts for the Funeral Home"	03
Business	"Pre-Planning For Funeral Home Business Interruptions"	06
Business	"The Grieving Process"	03
Business	"Coping With Stress As A Funeral Director"	03
Business	"Sacred/Sensitive...&Sane"	03
Business	"Funeral Values - The Year 2000 & Beyond"	06
Business	"Professional Ethics In A Changing Environment"	03
Business	"Moral Dilemmas Facing The Funeral Profession"	03
Business	"Dealing With Communicable Diseases & AIDS"	04
Conrad	"OSHA In The Funeral Service Industry"	02
Lima	"Lessons Of Loss: a Guide To Coping"	06
Lima	"The Trauma Of Loss & Its Aftermath: Grief & Personal Reconstruction"	06
Thanos	"A Student Dies, A School Mourns Are You Prepared?" - "Management Skills For Funeral Directors" - "Children & The Funeral Ritual" - "Ethics In Funeral Service" - "Bereavement & The Funeral Director" - "Funeral Service Management" - "Embalming Management" - "Unexpected, Traumatic Death & the Funeral Director" - "Death Of An Infant" - "Forensic Pathology For Funeral Directors" - "Funeral Customs Past & Present" - Home Study Courses	09 each

On a motion by Mr. Hadley, seconded by Mr. Jones, the Board approved, and where indicated denied, the following continuing education programs. Ayes: 7. Nays: 0. Motion approved.

Individual:

DATE	LICENSEE NAME	TITLE	Hrs/denied
000701	Lynwood C Battle Jr 42-00-6463	April 16, 2002 - "Business Uses Of Life Insurance" - Columbus	Denied
000701	Donald Bloom 42-00-7531	April 14-15-16-17, 2002 - "Lecture On Local - Dmort Operational Coordination" - "Victim ID In A Multi-Agency Process" - "Finger Print ID Process" - "Family Assistance Training" - "Public Health Needs Association Workshop" -	14

M I N U T E S

		"Chemical Decon & Biological Terrorism" - "Living The Worse Case Scenario's" - Atlanta GA	
000701	David R Deal 42-00-8382	February 7, 2002 - "Winter Conference Roundtable Discussion" - Charleston WV	03
000701	Paul E DeWeese 42-00-6953	April 17, 2002 - "OSHA Safety & Compliance" - Minneapolis, MN	05
000701	John W Gooldin 42-00-7597	April 16-19, 2002 - "Bloodborne Path OSHA Training" - "Burnout & Substance Abuse" - "The Golden Rule" - Lakeland FL	03
000701	John J Hadley 42-00-6531	April 7, 2002 - "Preneed & Pre-Arrangement Programs" - Dallas TX	02
000701	Leonard B Holloway Jr - 41-00-5708	"Batesville Basket Co Service Center" - Pennsylvania PA	01
000701	James R Noonan 42-00-6200	April 22-23-24, 2002 - "The Long View" - "Nobel Laureates In Economics Debate The Economy's Strength" - "Economics Of Place Regional Job Creation" - "Going Places: Travel & Tourism On the Comeback" - "Global Perspectives: Sustaining Growth In An Interdependent World" - "Retail: consumers In The Driver's Seat" - "Human Capital: the Driver Of Economic Growth" - The Business Of Sports" - "The U.S. Economy: Still The Strongest Kid On the Black" - "Telecommunications & Technology: After The Gold Rush" - "Is Demography Destiny?" - "Nobel Laureates In Science & Medicine Debate Issues Of Breakthroughs & Ethics" - Los Angeles CA	Denied
000701	Jamie Secor 41-00-7327	January 17, 2002 - "Enhancement Of Our Funeral Industry (The Future)" - Danville IL	07
000701	Raymond J Secor 42-00-7470	January 17, 2002 - "Enhancement Of Our Funeral Industry (The Future)" - Danville IL	07
000701	Justin W Yoder 42-00-8751	"Hazard Communications & Infections Diseases" - Winston Salem, NC	05

On a motion by Mr. Hadley, seconded by Mr. Tobias, the Board approved the following exemption and waivers. Ayes: 7. Nays: 0. Motion approved.

APPLICATION FOR WAIVERS OR EXEMPTION 2000-2002

Waiver	Exemption	Licensee Name	Granted/Denied
	X	Richard L Osborn Jr	Granted
	X	Herrick M Martin	Granted

APPLICATION FOR WAIVERS OR EXEMPTION 2002- 2004

Waiver	Exemption	Licensee Name	Granted/Denied
X		Kenneth O Bolin	Granted
X		Betty Pulliam Fultz	Granted

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On a motion by Mr. Jones, seconded by Mrs. Cheney, the Board meeting adjourned at 8:28 A.M. Ayes: 7. Nays: 0. Motion approved.

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The Budget Committee comprised of Board members DeJohn, Jones, and Tobias remained until 12 noon to discuss preparation for the biennial budget request to be submitted for

MINUTES

Fiscal Years 2004-2005. Ms. Cunningham and Ms. Wright of the Board staff assisted with the discussion.