

## MINUTES

Tuesday - February 17, 2004

The regular meeting of the Board of Embalmers and Funeral Directors was held in the Riffe Center located in Columbus. President John J. Hadley called the meeting to order at 1:04 P.M. Other Board members present were: Virginia S. Cheney, Ross C. DeJohn, Pernel Jones, Sr., Robert L. Shank, David B. Tobias, and Kurtis A. Tunnell. Also, present were: Anthony D. Siciliano, Assistant Attorney General, Frank J. Savage, Inspector, Charles H. Wisby, Inspector, and Ann Cunningham, Executive Director.

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On a motion by Mr. DeJohn, seconded by Mr. Jones, the minutes of the January 20-21 2004, meeting were approved as amended. Ayes: 7. Nays: 0. Motion approved.

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### Announcements

The Executive Director reported that Mr. Tobias assisted the Inspectors during the January 27, 2004 examinations. Mr. Tobias will be paid per diem and reimbursed for his travel expenses.

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### Unfinished Business

The Board members discussed the sales tax on the transportation of persons. In addition, the members discussed the sales tax to be collected based on the sales tax applicable to the county in which the product is delivered which is under a one-year extension to January 1, 2005.

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President Hadley appointed Mr. DeJohn, Mr. Tobias, and himself to a subcommittee to research the problem of unlicensed persons practicing embalming and funeral directing, and to educate consumers on how to purchase funeral services.

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The Board received examples of the "public view" unit on the Board's section of the new licensing system, OHeLic. After the Board's files are converted to OheLic, a consumer may search the licensing system by licensing board, profession/institution, business name, licensee's name, city, state, zip code, and county. The Board of Embalmers and Funeral Directors will show an individual licensee's name, license type, and status; and in

MINUTES

the case of a funeral home, crematory facility, or embalming facility, it will include the street address.



New Business

There were no applications for crematory facility license.



There were no applications for crematory facility license pending receipt of the occupancy permit and final inspection by the Board.



There were no applications for crematory facility license after approval of the application, receipt of the occupancy permit, and the final inspection.



On a motion by Mr. Jones, seconded by Mr. Tobias, the Board approved the following applications for funeral home license. Ayes: 7. Nays: 0.

<u>Firm Title</u>	<u>Address</u>	<u>County</u>	<u>Inspection</u>
Tatman FH	Belpre	Washington	12/08/03
Waugh-Halley-Wood FDs	Gallipolis	Gallia	12/22/03



There were no applications for funeral home license pending receipt of the occupancy permit and final inspection by the Board.



There were no applications for funeral home license after approval of the application, receipt of the occupancy permit, and the final inspection.



The following funeral homes submitted amendments to change the manager during the month of January 2004.

<u>I.D.#</u>	<u>Firm Title</u>	<u>Manager</u>	<u>County</u>
43-00-2515	Baumgardner FH	Jodi L. Poole	Ashtabula
43-00-2551	Baumgardner FH	Pamela Baumgardner-Toth	Trumbull
43-00-0548	Hanson-Neely FH Inc.	Jeffrey R. Strayer	Hardin
43-00-0374	Morrow FH	Edwin K. Isenberger	Fayette
43-00-0375	Morrow FH	David C. Morrow	Fayette
43-00-2246	Reidy-Scanlan-Chambers FH	Christopher J. Graff	Lorain

MINUTES



The following funeral homes submitted amendments to change the funeral director actually in charge of and ultimately responsible for the funeral home for the month of January 2004.

<u>I.D.#</u>	<u>Firm Title</u>	<u>AIC/UR</u>	<u>County</u>
43-00-2515	Baumgardner FH	Jodi L. Poole	Ashtabula
43-00-2551	Baumgardner FH	Pamela Baumgardner-Toth	Trumbull
43-00-1975	Golubski FH Inc	Robert Golubski	Cuyahoga
43-00-6582	Golubski FH Inc	Robert Golubski	Cuyahoga



There were no individuals who met the licensure requirements, and therefore the Board did issued no embalmer and/or funeral director license numbers.



The following individuals qualified and were issued registration numbers during the month of January 2004:

<u>First Name</u>	<u>Last Name</u>	<u>Embalmer Registration</u>	<u>Funeral Director Number</u>	<u>Date Registered</u>
Roger L.	McCumbers	Emb 0038 04	Fd 0051 04	01/01/04
Jason R.	Sanden	Emb 0039 04	Fd 0052 04	01/01/04
Tambra L.	Sargent	Emb 0040 04	Fd 0053 04	01/01/04
Joshua B.	Fraley	Emb 0041 04	Fd 0054 04	01/13/04
Preston W.	Fraley	Emb 0042 04	Fd 0055 04	01/13/04
Adam N.	Holowczak		Fd 0056 04	01/13/04
Andrew P.	Thornberry	Emb 0043 04	Fd 0057 04	01/13/04
Robert T.	Brandner	Emb 0044 04	Fd 0058 04	01/23/04
Randy E.	Hardman		Fd 0059 04	01/27/04
Wendy L.	Houston-Johnson		Fd 0060 04	01/27/04
Brian W.	Wesche		Fd 0061 04	01/27/04



The following individuals certified apprenticeships during the month of January 2004.

<u>First name/initial</u>	<u>Last name</u>	<u>Apprenticeship</u>	<u>Funeral Home</u>
Joshua B.	Fraley	Emb	Evans Funeral Home 4171 E Livingston Ave Columbus Ohio 43227

MINUTES

Preston K.	Fraley	Emb/Fd	Trostel, Chapman & Christmas 507 W Jefferson St New Carlisle Ohio 45344
Randy E.	Hardman	Fd	Heinlein - Brown Funeral Home 204 West Main St Logan Ohio 43138
Adam N.	Holowczak	Fd	Holowczak Funeral Home 5548 State Rd Parma Ohio 44134
Ronald J.	Miller	Fd	Ducro Funeral Services 4524 Elm Ave Ashtabula Ohio 44004
Jason R.	Sanden	Emb/Fd	Brunner Funeral Home 8466 Mentor Ave Mentor Ohio 44060
Tambra L.	Sargent	Emb/Fd	Tufts Schildmeyer FH 129 North Riverside Dr Loveland Ohio 45140

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The Board office received and processed the following reports during the month of January 2004:

Embalming Case Reports	97
Embalming Master Reports	16
Embalmer Interviews	8
Funeral Director Progress Reports	178
Funeral Director Master Reports	29
Funeral Director Interviews	12

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The Board members reviewed various news articles.

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The Executive Director reminded Board members that the Ohio Ethics Commission mailed the Financial Disclosure Statement for calendar year 2003, and that the Board paid each member's \$40.00 filing fee for a total of \$320.00. The statement is due on or before April 15, 2004.

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Mr. Hadley will serve as the Board's representative at the examinations scheduled for February 24-25 2004.

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The Board reviewed a proposed amendment of the Board's continuing education requirements submitted by Scott Gilligan for the Ohio Funeral Directors Association.

## MINUTES

The Board discussed the proposal that a 50-year continuing education exemption would be "automatically" voided if the licensee is designated as the funeral director actually in charge of an embalming facility, or the manager or funeral director actually in charge of and ultimately responsible for a funeral home. The Board determined that in such a situation, the licensee would (1) notify the Board office (2) request and complete an amendment to the funeral home license, (3) upon the Board's acceptance of the amendment, cease to be exempted, and be permitted to act as designated, and (4) earn the number of continuing education hours required for the current compliance period before the licensee would be permitted to renew. Executive Director and A.A.G. Siciliano are to prepare the amendment for Board consideration..



The Board received an example of the new certification form created by the International Conference of Funeral Service Examining Boards. The Conference certifies National Board Exam scores to state boards. In addition to reconfiguring of information, the certification includes two new features: a photograph and security paper.



Mr. DeJohn suggested that the Board require all funeral homes to submit a copy of their General Price List (GPL) with each renewal. After a discussion of the pros and cons, the Board decided that the Inspectors would request a copy of a funeral home's GPL during their inspection, and attach the copy to the inspection report filed with the funeral home's license. In addition, the Inspectors will ask to view the funeral home's casket and outer burial container price lists. These items will be added to the inspection report form.



### Correspondence

1. A letter from Bishop Marvin Hill, Jr. concerning licensure in Ohio. Bishop Hill is licensed as an embalmer in the state of Georgia. Secretary to inform Bishop Hill that Section 4717.05 (A)(3) of the Revised Code requires applicants to provide proof of a bachelor's degree with their embalmer reciprocal application, and in the case of a funeral director's license, with the funeral director application for registration. Ohio law does not permit a temporary embalming license while working on a bachelor's degree.

## MINUTES

2. A letter from Robert J. Golubski concerning the operation of the Golubski Funeral Homes in Cleveland and Parma after the death of Joseph J. Golubski. On a motion by Mr. Shank, seconded by Mr. DeJohn, the Board voted to allow the funeral homes to continue to operate for an additional twelve months until April 29, 2005. Before April 29, 2005, the owners are required to submit a new application for funeral home license for each location.
3. A letter from R. David Carpenter petitioning the Board to allow him to reinstate his licenses without the penalty. Secretary to reiterate that Section 4717.08 (C) of the Ohio Revised Code mandates the procedure for reinstatement of a lapsed license.
4. A letter from Randall J. Sanders, President of District #16 OFDA requesting Inspector Savage and a Board member to present a program at the District's May 13, 2004 meeting. The Board approved the request, and decided that Mr. Hadley will accompany Inspector Savage as the Board's representative.
5. A letter from James E. Smith, Jr. requesting permission to take the Funeral Service Science examination. On a motion by Mr. Tunnell, seconded by Mrs. Cheney, the Board approved his request to take the Funeral Service Science examination. The Board staff will notify Mr. Smith of the next scheduled examination date. Ayes: 7. Nays: 0. Motion approved.
6. A letter from Melanie Lyn Evans requesting an exception to the rule requiring a licensee to be licensed a minimum of five years before serving as a master funeral director. Secretary to inform Ms. Evans that the Board denied her request because Rule 4717-1-01 (0) of the Ohio Administrative Code defines a master as an employed or self-employed Ohio licensed funeral director with at least five years experience in the state of Ohio and who is employed full time at one funeral home, whose principal occupation is that of funeral directing and who certifies to the Board as the supervisor of training of a funeral director's apprentice. Ms. Evans may certify as the master of a funeral director apprentice after May 28, 2004, when she reaches five years of licensure. Letter to be copied to Joshua Fraley.



### Inspectors' Reports

## MINUTES

Inspector Savage reported that he drove 1,422 miles in the counties of Cuyahoga, Huron, Lorain, Medina, Stark, and Summit. He inspected no crematory facilities, 29 funeral homes, and found five violations, conducted six investigations, and monitored no apprentices.

Inspector Wisby reported that he drove 2,343 miles in the counties of Champaign, Defiance, Hamilton, Lawrence, Scioto, Shelby, and Williams. He inspected 1 crematory facility, and 33 funeral homes, and found three violations. He conducted two investigations and monitored four apprentices.

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Having met prior to the Board meeting, the apprenticeship committee recommended the following additions to the rules: (1) apprentices may continue to serve as apprentices up to the posting of the examination scores in the Board office, and (2) apprentices must complete a set percentage of time concentrating on specific areas. The Board accepted the recommends.

On a motion by Mr. Tobias, seconded by Mr. Jones, the Board voted to include both itemization and unit pricing tax questions on the funeral director Ohio laws examination. Ayes: 7. Nays: 0. Motion approved.

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On a motion by Mr. Jones, seconded by Mr. Tobias, the Board went into executive session pursuant to Section 121.22(G)(1) of the Revised Code, to consider complaints and possible disciplinary action against licensees, and Section 121.22(G)(3) of the Revised Code to conference with the Board's counsel to consider pending litigation. Roll call vote: Cheney, Aye; DeJohn, Aye; Jones, Aye; Hadley, Aye; Shank, Aye; Tobias, Aye, Tunnell, Aye.

The President declared the Board out of executive session.

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The Board of Embalmers and Funeral Directors received notice from the Franklin County Child Support Enforcement Agency that Robert M. Johnson has been determined "in default" under a child support order. Pursuant to Section 3123.47 of the Revised Code,

MINUTES

the Board is prohibited from issuing a license, permit, certificate, registration, or other authorization as a result of this determination. The Board is also required to suspend any license(s) that have been issued. The Board's decision to suspend or refuse to issue a new license will remain in effect until the Board receives notice from the Franklin County Child Support Enforcement Agency that Mr. Johnson is no longer in default.

On a motion by Mr. DeJohn, seconded by Mr. Tunnell, the Board voted to suspend embalmer license no. 7611 and funeral director license no. 6949, held by Robert M. Johnson. Roll call vote: Cheney, Aye; DeJohn, Aye; Jones, Aye; Hadley, Aye; Shank, Aye; Tobias, Aye, Tunnell, Aye.

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On a motion by Mr. DeJohn, seconded by Mrs. Cheney the Board voted to close six (6) investigatory files. Roll call vote: Cheney, Aye; DeJohn, Aye; Jones, Aye; Hadley, Aye; Shank, Aye; Tobias, Aye, Tunnell, Aye.

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Fiscal

The Board reviewed the revenue and voucher journals for January, the percentage of expenditures chart as of January and a comparison of revenue and disbursements for January. In addition, the Board received a copy of a memorandum from Thomas W. Johnson, Director, Office of Budget and Management (OBM). The memorandum, titled "Preliminary Budget Guidance for Fiscal Years 2006 and 2007," is a preview of key requirements that will be included in the Operating Budget Guidance as well as to prepare the state agencies for the fiscal environment in which the next budget will be prepared. All state agencies will submit budget requests to OBM by July 15, 2004, twelve months before the onset of Fiscal 2006.

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The Board recessed at 4:15 P.M.

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Wednesday - February 18, 2004

The Board reconvened at 8:00 A.M. in the Board office. President John J. Hadley presided. Present were: Virginia S. Cheney, Ross C. DeJohn, Pernel Jones, Sr., Robert L.

M I N U T E S

Shank, David B. Tobias, Kurtis A. Tunnell, Inspector Frank J. Savage, Inspector Charles H. Wisby, and Executive Director, Ann Cunningham. Also present was Barbara Hadley.



Mr. DeJohn made a motion to relieve the Inspector from examination duties so that they could focus on inspections. The motion was withdrawn. The Apprenticeship Committee will evaluate examinations and procedures and make recommendations to the Board. The Apprenticeship Committee will meet at 9:00 A.M. on Wednesday, March 17, 2004 in the Board's office.



Continuing Education

On a motion by Mr. Jones, seconded by Mrs. Cheney, the Board approved, and where indicated denied, the following continuing education programs. Ayes: 7. Nays: 0.

Motion approved

Prior Approval

Date	Sponsor	Title	Hours
030131	LIFEAPPR	The Loss Line process ..... Troy MI Kevin Bates Blanket Approval thru 06-30-04	17
030726	LIFEAPPR	The Loss Line Process .... Indianapolis IN Kevin Bates Blanket Approval thru 06-30-04	17
031211	BATES	Creating Meaningful Funeral Memories Batesville IN Donald J Baechle, Jr Blanket Approval thru 06-30-04	02
031211	REGSPTSV	OSHA Required Annual Training Parkersburg WV David Partridge Blanket Approval thru 06-30-04	03
040108	BATES	Meeting the Needs of Our Changing Families Batesville IN Donald J Baechle, Jr 800-622-8373 Blanket Approval thru 06-30-04	03
040109	LIFEAPPR	Life Appreciation Basic Training Cincinnati OH Jon Deitloff 800-877-8905 Blanket Approval thru 06-30-04	05
040127	CONRAD	Practical Applications for OSHA Standard (Review & Update) Toledo OH Paul H Conrad 419-868-7270 Blanket Approval thru 06-30-04	02
040210	CONRAD	Practical Applications for OSDHA Standards (Review & Update) Toledo OH Paul H Conrad 419-868-7270 Blanket Approval thru 06-30-04	02
040211	CONRAD	Practical Applications for OSHA Standards	02

M I N U T E S

		(Review and Update) Woodville OH Paul H Conrad 419-868-7270 Blanket Approval thru 06-30-04	
040216	PCEO	Sensitivity Seminar - When a Baby Dies Kettering OH Mary Ann Swank BSN 937-641-3463	07
040219	OFDA	OFDA Mortuary Response Team Training (D-Mort) Columbus OH Diana O'Neal 486-5339	04
040219	WILBERT	Plant Manufacturing Tour Little Hocking OH Kathleen M Berry 216-521-1705 Blanket Approval thur 06-30-04	01
040219	OVIFDA	Board Update & Plant Tour Coolville OH Ruth Hadley 740-865-3449 Blanket Approval thru 06-30-04	02
040219	FIRELAND	National Prearranged Services Norwalk OH David F Koch 419-626-1070	02
040223	NFDA	Exceptional Events - A New Frontier for Funeral Service Las Vegas NV Sandra Jeske 800-228-6332	10
040223	CUYFDA	Enchancing your Services through your Facility's Image Cleveland OH Tina Girod 216-481-3118	02
040224	TRI-CO	Hospice of the Western Reserve Chardon OH Nan F Burr 440-285-2182	02
040224	BATES	Providing Meaningful Funeral Ceremonies Powell OH Terry W Thomas 614-792-1471 Blanket Approval thru 06-30-04	02
040225	OFDA	Education Committee Meeting Columbus OH Diana O'Neal 486-5339	02
040226	OFDA #2	Protecting Assets & Medicare - Pre-arrangements Galion OH Terry L Harper 419-289-8233	03
040227	EPSILON	Anatomical Embalming Landover MD Edith Churchman 973-242-8454	01
040309	NWOHEAL	Childhood Grief: If it's so normal, how come nobody talks about it? Maumee OH Sandy Bondelier 419-383-4327	02
040309	CATHOLIC	Burying our People with Dignity Canfield OH Fr Stephen Popovich 330-744-8451	02
040310	LIFELINE	Partnership for Life Columbus OH Tom Sherman or Bianna Abbot 291-5667 ext 360 Blanket Approved thru 06-30-04	02
040310	LIFEBANC	Your Part of the Gift LifeBanc - MTF Funeral Director Symposium Rootstown OH Mark Lattimer 216-721-5610 ex 1008	05
040310	TRI-CO	Emergency Management Agency (Tusc County) New Philadelphia OH	02

M I N U T E S

		Robert L Smith 330-852-2141	
040315	FDANWO	Recent Changes in Death Certificate Completion and Filing Toledo OH Carter Neff 419-243-6281	01
040317	OFDA #7	Educational Conference Findlay Oh Rindy Crates 419-365-5262	03
040317	555HONOR	Proper Military Procedure for a Veteran's Funeral Wooster OH Mitchell C Sleaf 330-262-7771	02
040318	OFDA #16	Proper filing of death certificates, update on electronic filing & the National Death Certificate Canton OH Randall J Sanders, President 330-484-2525	02
040322	FDAKY	Re-Examine, Re-Think & Re-Start Your Funeral Home Prestonsburg KY Sidney Fogle 800-866-3211	04
040323	FDAKY	Re-Examine, Re-Think & Re-Start Your Funeral Home Lexington KY Sidney Fogle 800-866-3211	04
040324	INNHLS	Senior Living Options Zanesville OH Jane Thompson 740-450-9999	02
040324	FDAKY	Re-Examine, Re-Think & Re-Start Your Funeral Home Florence KY Sidney Fogle 800-866-3211	04
040324	CATHOLIC	Burying our People with Dignity Canton OH Fr Stephen Popovich 330-744-8451	02
040325	CNRSTONE	The Skilled Helper: Understanding Grief and Loss Independence OH Mark and Christi Tripodl 216-524-3787	02
040326	NFDA	Technical Skills Seminars - Embalming, Reconstructive surgery and Cosmetology Techniques Boston MA Sandra Jeske 800-228-6332	10
040330	OFDA #14	Ohio Death Certificates & Academy of Funeral Service Practioners Hilliard OH Duane Shaul, President 614-224-6105	02
040403	AAFPCO	African American Funeral Professions of Central Ohio Spring Conference Columbus OH Marlan Gary 614-235-4279	09
040405	FDAKY	Re-Examine, Re-Think & Re-Start Your Funeral Home London KY Sidney Fogle 800-866-3211	04
040406	FDAKY	Re-Examine, Re-Think & Re-Start Your Funeral Home Jamestown KY Sidney Fogle 800-866-3211	04
040406	WVFDA	Multiple Death Disaster Management Symposium Huntington WV Robert D Carpenter 304-525-8121 Three agencies - WVFDA, WV State Bd & Tri-State	18
040407	FDAKY	Re-Examine, Re-Think & Re-Start Your Funeral Home	04

M I N U T E S

		Buffalo NY Sidney Fogle 800-866-3211	
040408	FDAKY	Re-Examine, Re-Think & Re-Start Your Funeral Home Paduch KY Sidney Fogle 800-866-3211	04
040414	SIFH	2004 Group Meeting Lexington KY James Fruehling 847-236-9401	09
040417	NFDA	Professional Women's Conference - Service Above and Beyond the Expected Clearwater FL Sandra Jeske 800-228-6332	11
040422	CNRSTONE	Through the Tears of Grief: Helping Children, Teens and Families Independence OH Mark and Christi Tripodl 216-524-3787	02
040422	DODGE	Embalming A Syncretic Approach - Part I & Part II New Cumberland PA Bob Buhrig, CFSP 800-233-7262	05
040426	NFDA	Exceptional Events. A New Frontier for Funeral Service St Petersburg FL Sandra Jeske 800-228-6332	10
040429	BAIRD	A Challenge to the complexity of the Family Unit Troy OH Tamara L Baird 937-339-2602	05
040515	FNAPES	Embalming Skills Seminar - #3D Springfield MO Vernie R Fountain 417-833-5130	18
040518	FNAPES	Soft Tissue Injuries, Waxing & Air Brush - Seminar #2D Springfield MO Vernie R Fountain 417-833-5130	15
040522	FNAPES	Advanced Post Mortem Reconstructive Surgery Seminar #5D Springfield MO Vernie R Fountain 417-833-5130	35
040621	NFDA	Exceptional Events. A New Frontier for Funeral Service Indianapolis IN Sandra Jeske 800-228-6332	10
040806	NFDA	Technical Skills Seminars - Embalming, Reconstructive Surgery and Cosmetology Techniques Detroit MI Sandra Jeske 800-228-6332	10
040816	NFDA	Exceptional Events. A New Frontier for Funeral Service Trenton NJ Sandra Jeske 800-228-6332	10
040918	FNAPES	Skills Seminar #3D Springfield MO Vernie R Fountain 417-833-5130	18
040921	FNAPES	Soft tissue Injuries, Waxing & Air Brush Cosmetics Springfield MO Vernie R Fountain 417-833-5130	15
040925	FNAPES	Advanced Post Mortem Reconstructive Surgery Seminar #5D Springfield MO Vernie R Fountain 417-833-5130	35

MINUTES

041115	NFDA	Exceptional Events. A New Frontier for Funeral Service Rose Hills Mortuary CA Sandra Jeske 800-228-6332	10
041120	UFD&EGC	Marketing your Services Cincinnati OH Arlene J Lawrence 513-241-6788	02



On a motion by Mr. Tunnell, seconded by Mr. Shank, the Board approved, and where indicated denied, the following continuing education programs. Ayes: 7. Nays: 0.

Motion approved.

Blanket approval (programs must be open to all licensees)

Sponsor	Title	Hours
AURORA	The Balanced Funeral Arrangement Dave Lane 513-979-5263	12
SCI	Back Safety Beth O'Donnell 713-525-9737	01
SCI	Office Safety Beth O'Donnell 713-525-9737	01
SCI	Defensive Driving Beth O'Donnell 713-525-9737	02
SCI	Bloodborne pathogens Beth O'Donnell 713-525-9737	01
SCI	Respiratory Protection Beth O'Donnell 713-525-9737	01
SCI	Fire Safety Beth O'Donnell 713-525-9737	01
SCI	Lockout/Tagout Beth O'Donnell 713-525-9737	01
SCI	Hearing Protection Beth O'Donnell 713-525-9737	01



On a motion by Mr. Tobias, seconded by Mr. Jones the Board approved, and where indicated denied, the following continuing education programs. Ayes: 7. Nays: 0.

Motion approved.

Individual approval

Date	Licensee	Title	Hours
020701	42-00-6606	November 11-12, 2003 The Balanced Funeral Arrangement Aurora IN Laurence M. Baldwin	12
020701	42-00-7675	January 15, 2004 Law Review Seminar Oakland CA Keith Young	05



On a motion by Mr. Tunnell, seconded by Mr. Jones, the Board approved the following exemptions and waivers. Ayes: 7. Nay: 0. Motion approved.

Applications for Waiver or Exemption 2002-2004

MINUTES

Waiver	Exemption	Licensee Name	Granted/Denied
	X	Desch, R. Michael	Granted
X		Porter, Max F	Granted

Applications for Waiver or Exemption 2004-2006

Waiver	Exemption	Licensee Name	Granted/Denied
	X	Sims, Thomas G.	Granted
X		Scott, Charles D.	Granted



The Board reviewed the grades of the embalmer Ohio laws examinations and the Funeral Service Arts and Science examinations written, January 27-28, 2004. Motion by Mr. DeJohn, seconded by Mr. Jones that applicants with a score of 75% or higher on the examinations will be issued an embalmer license number, pending receipt of a properly completed application and the initial license fee. Motion approved. A list of applicants, their scores, and license numbers will be entered into the journal. Roll call vote: Cheney, Aye; DeJohn, Aye; Jones, Aye; Hadley, Aye; Shank, Aye; Tobias, Aye, Tunnell, Aye.

The Board reviewed the funeral director Ohio Laws, Sanitation, and Funeral Service Arts examinations written on January 27-28, 2004. Motion by Mr. DeJohn, seconded by Mr. Jones, that applicants with a score of 75% or higher on these examinations be granted a funeral director license number, pending receipt of a properly completed application and the initial license fee. Motion approved. A list of licensees, their scores, and license numbers will be entered into the journal. Roll call vote: Cheney, Aye; DeJohn, Aye; Jones, Aye; Hadley, Aye; Shank, Aye; Tobias, Aye, Tunnell, Aye.



On a motion by Mr. Tunnell, seconded by Mrs. Cheney, the Board meeting adjourned at 8:55 A.M. Ayes: 7. Nays: 0. Motion approved.