

MINUTES

Wednesday - March 17, 2004

The regular meeting of the Board of Embalmers and Funeral Directors was held in the Riffe Center located in Columbus. President John J. Hadley called the meeting to order at 1:15 P.M. Other Board members present were: Virginia S. Cheney, Ross C. DeJohn, Pernel Jones, Sr., Robert L. Shank, David B. Tobias, and Kurtis A. Tunnell. Also, present were: Kate Oklok, Assistant Attorney General, Frank J. Savage, Inspector, Charles H. Wisby, Inspector, and Ann Cunningham, Executive Director. Also present was Aaron Shank of the Funeral Consumer Alliance of Central Ohio.

◆◆◆◆

On a motion by Mr. DeJohn, seconded by Mrs. Cheney, the minutes of the February 17-18 2004, meeting were approved as amended. Ayes: 7. Nays: 0. Motion approved.

◆◆◆◆

Announcements

The Executive Director informed the Board members that the recent budget cuts did not directly influence the Board's revenue, but the Board may suffer consequences at a later date if there is another raid on the 4K9 Fund.

Mr. Hadley assisted the inspectors in monitoring the February examinations, and he will receive per diem and reimbursement for travel expenses.

The Ohio Legislature is considering legislation to classify formaldehyde as a harmful intoxicant when used for soaking cigarettes. Ms. Cunningham directed questions from the Legislative Service Office to possible sources of information.

President Hadley appointed Mr. DeJohn, Mr. Jones, and himself to a committee on preneed; including inquiries, and the Board's authority, in addition the committee's goal is to eliminate the confusion of the complex and diverse issue by including all players.

◆◆◆◆

Unfinished Business

Board members were reminded to submit their 2003 Financial Disclosure Statement to the Ohio Ethics Commission before April 15, 2004.

◆◆◆◆

MINUTES

Board members received copies of the annual preneed report form and its enclosed letter that was sent to license funeral homes in the state of Ohio. The report is due in the Board office before March 30, 2004.



Board members reviewed a Funeral Director "Master's Statement" signed by Melanie Evans. Miss Evans signed the statement before she acquired the required minimum of five of experience. Secretary directed to request a written explanation for her actions.



The Board received a copy of the bank statement for the trust account required in the Robert O. Tate, Jr. settlement. On a motion by Mr. Shank, seconded by Mr. Tunnell, the Board voted to receive a copy of the statement every three months or if there is a abnormality. Ayes: 7. Nays: 0. Motion approved.

New Business

There were no applications for crematory facility license.



There were no applications for crematory facility license pending receipt of the occupancy permit and final inspection by the Board.



There were no applications for crematory facility license after approval of the application, receipt of the occupancy permit, and the final inspection.



On a motion by Mr. Tunnell, seconded by Mr. DeJohn, the Board approved the following applications for funeral home license. Ayes: 7. Nays: 0.

<u>Firm Title</u>	<u>Address</u>	<u>County</u>	<u>Inspection</u>
McGaughy-Black FH	Byesville	Guernsey	6/24/03
Meek-Black FH	Senecaville	Guernsey	
Secor FH	New Washington	Crawford	03/10/04
Secor FH	Willard	Huron	03/01/04
Secor FH	Plymouth	Richland	03/01/04
Staton-Borowski FH	Warren	Trumbull	03/09/04

MINUTES

On a motion by Mr. Tunnell, seconded by Mr. DeJohn, the Board denied the following application for funeral home license because of a pending investigation. Ayes: 7. Nays: 0.

<u>Firm Title</u>	<u>Address</u>	<u>County</u>	<u>Inspection</u>
Czup FH	Ashtabula	Ashtabula	denied



On a motion by Mrs. Cheney, seconded by Mr. Tunnell, the Board approved the following applications for funeral home license, pending receipt of the occupancy permit and final inspection by the Board. Ayes: 7. Nays: 0.

<u>Firm Title</u>	<u>Address</u>	<u>County</u>
Barnes FC	Delta	Fulton
A Ripepi & Sons FH Inc.	Middleburg Hts	Cuyahoga



There were no applications for funeral home license after approval of the application, receipt of the occupancy permit, and the final inspection.



The following funeral homes submitted amendments to change the manager during the month of February 2004.

<u>I.D.#</u>	<u>Firm Title</u>	<u>Manager</u>	<u>County</u>
43-00-2654	Nunn-Coleman-Bican	Thomas J. Bellanco	Cuyahoga
43-00-2321	Bryan FH	Daniel J. Snider	Muskingum
43-00-0988	Atkinson-Feucht-Shaidnagle	Edward J. Hare	Stark



The following funeral homes submitted amendments to change the funeral director actually in charge of and ultimately responsible for the funeral home for the month of February 2004.

<u>I.D.#</u>	<u>Firm Title</u>	<u>AIC/UR</u>	<u>County</u>
43-00-1740	Dale FH	Sheryl A. Riggs	Lucas



The following individuals met the licensure requirements, and the Board did issued embalmer and/or funeral director license numbers.

<u>First name/initial</u>	<u>Last name</u>	<u>Embalmer License #</u>	<u>Funeral Director License #</u>
Merlin F.	Alexander	9083 R	8992 R

MINUTES

John P.	Detling	9084 A	8993
Gladys S.	Donald		8994
Reed E.	Dungan Jr.		8995
Megan M.	Galla	9085 A	8996
LaGracia	Guice-Williams		8997
Anne M.	Haas	9086 A	8998
Robert C.	Isenogle	9087 A	8999
Gregory C.	Jackson	9088 A	9000
Susan E.	Kempner		9001
Taaron B.	Meyers		9002
Mark A.	Pfeifer	9089 A	9003
Mary S.	Rohde		9004
Erika V.	Schied	9090 A	9005
Tamara J.	Shank-Harden	9091 R	9006 R
John E.	Simeone	9092 R	9007 R
Jessica E.	Totton	9093 A	9008
Amber N.	Townsend	9094 A	9009



The following individuals qualified and were issued registration numbers during the month of February 2004:

<u>First Name</u>	<u>Last Name</u>	<u>Embalmer Registration</u>	<u>Funeral Director Number</u>	<u>Date Registered</u>
Marilyn R.	Beesley		F 0065 04	02/20/04
Daniel L.	Horner		F 0063 04	02/11/04
Jeffrey R.	Monreal		F 0062 04	02/02/04
Joanie L.	Rands	E 0045 04	F-0064 04	02/11/04



The following individuals certified apprenticeships during the month of February 2004.

<u>First name/initial</u>	<u>Last name</u>	<u>Apprenticeship</u>	<u>Funeral Home</u>
Robert T.	Brandner	Emb/Fd	Henderson-Van Atta-Johnston 59 North 5 th St Newark Ohio 43055
Arnita L.	Davis	Emb/Fd	Donald & Stewart FH 3939 Reading Rd Cincinnati Ohio 45229
Peggy E.	Cheek	Emb/Fd	R.C. Nein & Sons Thompson 249 North Main St Camden Ohio 45311
Wendy E.	Johnson	Fd	Wanton-Horne Chapel of Peace 12519 Buckeye Rd Cleveland Ohio 44120
Jeffrey R.	Monreal	Fd	Monreal Funeral Home 35400 Curtis Blvd Eastlake Ohio 44095
Joanie L.	Rands	Emb/Fd	Secor Funeral Home 202 West Maple St

MINUTES

			Willard Ohio 44890
--	--	--	--------------------



The Board office received and processed the following reports during the month of February 2004:

Embalming Case Reports	24
Embalming Master Reports	4
Embalmer Interviews	5
Funeral Director Progress Reports	99
Funeral Director Master Reports	16
Funeral Director Interviews	11



The Board members reviewed various news articles.



After an inquiry, the Board's legal counsel and Executive Director reviewed Section 4717.24(B) of the Revised Code that states "An authorizing agent who is not available to execute a cremation authorization form in person may designate another individual..." The Board determined that a fax of the cremation authorization is not acceptable under this section of the Revised Code. Secretary to send information to the crematory facilities.



Board members received a copy the "Funeral Directors" section in the Occupational Outlook Handbook, 2004-05 Edition of the U.S. Department of Labor, Bureau of Labor Statistics, Bulletin 2540. Secretary directed to research providing a link to the Board's web page.



After reviewing the busy April calendar, the Board determined that after the Board meeting on April 20-21, members will assist with the Board's booth at OFDA convention on Wednesday April 21 and Thursday April 22. The Board staff will maintain a presence at the booth on Friday, April 23. While the Executive Director attends the Conference convention in St. Louis on Friday, April 23 through Sunday April 25. Mr. Tobias will participate in the Conference convention on Saturday April 23 and Sunday April 25. Mr.

MINUTES

Hadley will assist the inspectors in monitoring examinations on Tuesday, April 27 and Wednesday, April 28.

There was a lengthy discussion aimed at eliminating the Inspectors from examination process, allowing more inspections. The Executive Director was directed to discuss the examinations with the current Educational Consultant and present a plan to include the hiring of outside monitors for the examination dates.



The Executive Director mentioned an inquiry concerning Creutzfeldt-Jakob Disease and embalming, and distributed an article from the Centers for Disease Control, titled Precautions for Creutzfeldt-Jakob Disease. After conversations with the Ohio Department of Health Infectious Disease Section, and prominent embalmers, it was reiterated embalmers must use Universal Precautions in all embalming cases.



Correspondence

1. A letter from Howard N. Riggs requesting a change of firm title. The Board accepted the change from "Burger-Riggs Funeral Home:" to "Riggs Funeral Home." Secretary to create a new display license, request the return of the old display, and to direct Mr. Riggs to alter all advertisement.
2. A letter from Leeza R. Crosby requesting permission to continue the operation of the Crosby Funeral Home for 120 days without naming a manger or a funeral director actually in charge or and ultimately responsible for the funeral home. On a motion by Mr. Shank, seconded by Mr. Tunnell, the Board denied Ms. Crosby's request, and ordered Ms. Crosby to secure a manager and funeral director actually in charge of and ultimately responsible for the funeral home before the close of business on April 8, 2004 or close the funeral home. Ayes: 7. Nays: 0. Motion approved.
3. A letter from Laurel J. Langford of Alderwoods requesting a change of firm title. The Board accepted the change from "Terebinski Funeral Home:" to "Terebinski-Jennings Funeral Home." Secretary to create a new display license, request the return of the old display, and to direct Ms. Langford to alter all advertisement

MINUTES

4. A letter from Marlan J. Gary for the African American Funeral Professionals of Central Ohio requesting a Board member to present a program at organization's April 4, 2004 meeting. The Board approved the request, and decided that Mr. Jones will act as the Board's representative. Mr. Jones will be paid per diem and reimbursed for travel expenses.
5. A letter from David C. Morrow requesting a duplicate of his grandfather's original display license. Secretary to advise Mr. Morrow that the Board does not produce the older larger displays, and has no authority to do so.
6. A letter from George Kafantaris, owner, requesting a change of firm titles. The Board accepted the change from "Linda R. Simpson Funeral Home:" to "Wellington Funeral Home." Secretary to create a new display license, request the return of the old display, and to direct Mr. Kafantaris to alter all advertisement.
7. A letter and enclosed survey analysis from Marie L. Lorz of the Funeral Consumers Alliance of Central Ohio. Ms. Lorz requested to be placed on the Board's agenda to discuss the survey analysis and convey the Alliance's concerns to the Board. The FCA of Central Ohio surveyed Columbus-area funeral homes for compliance with the Federal Trade Commission Funeral Rule and reviewed their relative prices. Secretary to schedule Ms. Lorz for future Board meeting.



Inspectors' Reports

Inspector Wisby reported that he drove 2,316 miles in the counties of Hamilton, Henry, Ross, Scioto, and Shelby. He inspected 2 crematory facilities, and 30 funeral homes, and found six violations. He conducted three investigations and monitored one apprentice. Inspector Wisby attended the Allied Memorial Council continuing education program on February 13, 2004, and monitored examinations on February 24-25, 2004.

Inspector Savage reported that he drove 1,863 miles in the counties of Crawford, Cuyahoga, Huron, Lorain, Mahoning, Medina, Noble, Richland, Seneca, Summit, Trumbull, and Wayne. He inspected no crematory facilities, 30 funeral homes, and found no violations, conducted six investigations, and monitored three apprentices. Inspector Savage monitored examinations on February 24-25, 2004.

MINUTES

◆◆◆◆

On a motion by Mr. DeJohn, seconded by Mrs. Cheney, the Board went into executive session pursuant to Section 121.22(G)(1) of the Revised Code, to consider complaints and possible disciplinary action against licensees, and Section 121.22(G)(3) of the Revised Code to conference with the Board's counsel to consider pending litigation. Roll call vote: Cheney, Aye; DeJohn, Aye; Jones, Aye; Hadley, Aye; Shank, Aye; Tobias, Aye, Tunnell, Aye.

The President declared the Board out of executive session.

◆◆◆◆

On a motion by Mr. DeJohn, seconded by Mr. Jones the Board voted to close seven (7) investigatory files. Roll call vote: Cheney, Aye; DeJohn, Aye; Jones, Aye; Hadley, Aye; Shank, Aye; Tobias, Aye, Tunnell, Aye.

◆◆◆◆

Fiscal

The Board reviewed the revenue and voucher journals for February, the percentage of expenditures chart as of February and a comparison of revenue and disbursements for February.

◆◆◆◆

The Board recessed at 4:15 P.M.

◆◆◆◆

Thursday - March 18, 2004

The Board reconvened at 8:02 A.M. in the Board office. President John J. Hadley presided. Present were: Virginia S. Cheney, Ross C. DeJohn, Pernel Jones, Sr., Robert L. Shank, David B. Tobias, Kurtis A. Tunnell, Kate Oklok, Assistant Attorney General, Inspector Frank J. Savage, Inspector Charles H. Wisby, and Executive Director, Ann Cunningham.

◆◆◆◆

On a motion by Mr. DeJohn, seconded by Mr. Tunnell, the applications for embalmer and funeral director registration submitted by James J. Futey was taken off the table. Ayes: 7. Nays: 0. Motion approved.

M I N U T E S

On a motion by Mr. Tunnell, seconded by Mr. Tobias, the Board voted to approve James J. Futey's applications for embalmer and funeral director registration. Roll Call Vote: Cheney, Aye; DeJohn, Aye; Hadley, Aye; Jones, Aye; Shank, Aye; Tobias, Aye; Tunnell, Aye. Motion approved.



Continuing Education

On a motion by Mr. Shank, seconded by Mr. Tobias, the Board approved, and where indicated denied, the following continuing education programs. Ayes: 7. Nays: 0.

Motion approved

Prior Approval

Date	Sponsor	Title	Hours
030926	YORK	The Future of Funeral, Cemetery & Memorial Product Merchandising Las Vegas NV Jamie M Maack Blanket Approval thru 06-30-04	09
031120	AURORA	Market Today & Tomorrow - Solution Merchandising Aurora IN Dave Lane 513-979-5263 Blanket Approval thru 06-30-04	02
031120	AURORA-1	Aurora Plant Tour Aurora IN Dave Lane Blanket Approval thru 06-30-04	01
040127	CONRAD	OSHA In the Funeral Service Industry Toledo OH Paul H Conrad Blanket Approval thru 06-30-04	02
040204	YORK	Focus on Your Future York PA Anne Canedo 504-529-4332 Blanket Approval thru 06-30-04	09
040205	CENTRAL	Stess Reduction for Funeral Directors Miamisburg OH Joel L Getts Blanket Approval thru 06-30-04	03
040205	REGSPTSV	Required Annual OSHA Training Twinsburg OH David Partridge Blanket Approval thru 06-30-04	03
040210	CONRAD	OSHA In Funeral Service Industry Toledo OH Paul H Conrad Blanket Approval thru 06-30-04	02
040211	TURNER	Burial Vault 101 Toledo OH Lance Ray Blanket Approval thru 06-30-04	02
040211	YORK	Focus on Your Future Las Vegas NV Anne Canedo 504-529-4332 Blanket Approval thru 06-30-04	09
040211	CONRAD	OSHA in the Funeral Service Industry	02

M I N U T E S

		Woodville OH Paul H Conrad Blanket Approval thru 06-30-04	
040213	BATES	Meeting the Needs of Our Changing Families Oxford OH Donald J Baechle, Jr Blanket Approval thru 06-30-04	06
040218	AURORA	Marketing Today & Tomorrow - Personalization Cleveland OH Dave Lane 513-979-5263 Blanket Approval thru 06-30-04	02
040219	BAXTER	Vault College II Cincinnati OH Holly Bridgers 513-641-1010 Blanket Approval thru 06-30-04	02
040219	WILBERT	Plant Tour Little Hocking OH Kathleen M Berry Blanket Approval thru 06-30-04	02
040220	CROSS	The Grief Counseling Skills Columbus OH Robert E Ryan Previously approved program	06
040223	CUYFDA	Enhancing your Services through your Facility's Image Cleveland OH Tina Girod	02
040223	BAXTER	Vault College II Cincinnati OH Holly Bridgers Blanket Approval thru 06-30-04	02
040225	BAXTER	Cremation College Cincinnati OH Holly Bridgers 513-641-1010 Blanket Approval thru 06-30-04	02
040225	BAXTER-1	Cremation College Cincinnati OH Holly Bridgers 513-641-1010 Blanket Approval thru 06-30-04	02
040226	OFDA	Promoting Professionalism through OFDA Membership Archbold OH Diana O'Neal 614-486-5339 Blanket Approval thru 06-30-04	02
040227	YORK	A Fresh Look at the Future Atlanta GA Anne Canedo 504-529-4332 Blanket Approval thru 06-30-04	08
040302	YORK	A Fresh Look at the Future Jacksonville FL Anne Canedo 504-529-4332 Blanket Approval thru 06-30-04	08
040302	OFDA	Mortuary Response Team Norwood OH Diana O'Neal Blanket Approval thru 06-30-04	02
040303	YORK	A Fresh Look at the Future Ft Lauderdale FL Anne Canedo 504-529-4332 Blanket Approval thru 06-30-04	08
040304	YORK	A Fresh Look at the Future Orlando FL Anne Canedo 504-529-4332	08

M I N U T E S

		Blanket Approval thru 06-30-04	
040316	YORK	A Fresh Look at the Future Charlotte NC Anne Canedo 504-529-4332 Blanket Approval thru 06-30-04	08
040316	OFDA #3	Computers and Your Business by Robert Shank, Jr Lima OH Jon Neeper 419-229-2300	02
040317	YORK	A Fresh Look at the Future Raleigh NC Anne Canedo 504-529-4332 Blanket Approval thru 06-30-04	08
040317	AURORA	Marketing Today & Tomorrow - Personalization Sylvania OH Dave Lane 513-979-5263 Blanket Approval thru 06-30-04	02
040318	YORK	A Fresh Look at the Future Richmond VA Anne Canedo 504-529-4332 Blanket Approval thru 06-30-04	08
040318	FIRELAND	Forethought and the Future Norwalk OH David F Koch 419-626-1070	02
040328	SIFH	2004 Group Meeting Victoria BC James Fruehling 847-236-9401	09
040329	CONRAD	Practical Applications for OSHA Standards Sylvania OH Paul H Conrad 419-868-7270	02
040329	AURORA	Marketing Today & Tomorrow - Aurora Tour Video Cincinnati OH Dave Lane 513-979-5263 Blanket Approval thru 06-30-04	01
040329	CUYFDA	Handling Medical Emergencies in Your Funeral Home Middleburg Hts OH Tina Girod 216-481-3118 or 440-358-9331	02
040331	NFDA	Certified Preplanning Consultant Baltimore MD Sandra Jeske 800-228-6332	14
040401	MAHONING	Social Security Presentation Poland OH Timothy R Kyle 330-534-1955	02
040403	LUTHERAN	Historic Evolution of Cemeteries & Their Environment Mayfield Hts OH Janine Alford 440-447-4455	02
040406	TURNER	Advanced Cremation Arrangers Training Northwood OH Lance Ray 419-662-9000	02
040406	CONRAD	Practical Applications for OSHA Standards Luckey OH Paul H Conrad 419-868-7270 Blanket Approval thru 06-30-04	03
040407	TRI-CO	Vault Presentation by Neher Vault Co Washington CH OH Roger Littleton 800-507-3382	02
040413	OFDA	Morgue Set Up Instruction and Actual Set Up Portsmouth OH Diana O'Neal 614-486-5358	03
040413	ODH-VA	Regional Sub-Registrar Training Marysville OH	03

MINUTES

		Mark Kassouf 614-466-2703	
040414	OFDA	CWFSE-Scioto/Lawrence County Drill Portsmouth OH Diana O'Neal 614-486-5358	04
040414	YORK	Focus on Your Future Jacksonville FL Anne Canedo 504-529-4332	09
040419	FDANWO	Personal Touch for Families on Hardwood Products & Obituary Procedures at the Toledo Blade Toledo OH Carter Neff 419-243-6281	02
040420	ODH-VS	Regional Sub-Registrar Training Columbus OH Mark Kassouf 614-466-2703	03
040420	OFDA	Ohio Embalmers Assoc Seminar-A Legal Look at Embalming: Viewable and Non viewable Situations Columbus OH Diana O'Neal 614-486-5339 OFDA Annual Convention	03
040420	OFDA-1	Ohio Embalmers Assoc Seminar - Jaundice Embalming & Cosmetic Dyes, The Interaction Between the Funeral Dir/Emb and the Med Examiner's Off Columbus OH Diana O'Neal 614-486-5339 OFDA Annual Convention	03
040421	YORK	A Fresh Look at the Future Indianapolis IN Anne Canedo 504-529-4332 Blanket Approval thru 06-30-04	08
040421	OFDA	OFDA Annual Convention - the Power of Humor - Glad to the Bone Columbus OH Diana O'Neal 614-486-5339 OFDA Annual Convention	02
040421	OFDA-1	NFDA Update/State of the Association Columbus OH Diana O'Neal 614-486-5339 OFDA Annual Convention	01
040421	OFDA-WRK	OFDA Convention - 20 minute workshops Three 20 minute workshops attended is 1 hr CE Columbus OH Diana O'Neal 614-486-5339 OFDA Annual Convention	01
040421	NFDA	Certified Preplanning Consultant Toronto CA Sandra Jeske 800-228-6332	14
040421	SIFH	2004 Group Meeting Kohler WI James Fruehling 847-236-9401	09
040422	YORK	A Fresh Look at the Future Detroit MI Anne Canedo 504-529-4332	08
040422	OFDA	Perils of the Vexatious Debtor-OFDA Convention Columbus OH Diana O'Neal 614-486-5339 OFDA Annual Convention	01
040422	OFDA-1	Stories of the Past ... Forensic file Reviews Columbus OH Diana O'Neal 614-486-5339 OFDA Annual Convention	01
040422	OFDA-2	OFDA Convention - Do Consumers Really Want A One-Stop Shop?	01

M I N U T E S

		Columbus OH Diana O'Neal 614-486-5339 OFDA Annual Convention	
040422	OFDA-3	OFDA Convention - Disaster Response: Perspective of a Funeral Director Columbus OH Diana O'Neal 614-486-5339 OFDA Annual Convention	02
040423	OFDA	OFDA Convention - Mirror, Mirror on the Wall Columbus OH Diana O'Neal 614-486-5339 OFDA Annual Convention	02
040424	NFD&MA	High Profile Funerals Montego Bay JA Edith Churchman 404-286-6680	01
040425	SIFH	2004 Group Meeting Omaha NE James Fruehling 847-236-9401	09
040426	NFD&MA	Jamaican Funeral Customs Montego Bay JA Edith Churchman 404-286-6680	01
040427	YORK	A Fresh Look at the Future Chicago IL Anne Canedo 504-529-4332 Blanket Approval thru 06-30-04	08
040427	NFD&MA	Understanding Spending Habits & Buying Power of Consumers Montego Bay JA Edith Churchman 404-286-6680	01
040428	YORK	A Fresh Look at the Future Springfield IL Anne Canedo 504-529-4332 Blanket Approval thru 06-30-04	08
040429	YORK	A Fresh Look at the Future Lombard IL Anne Canedo 504-529-4332 Blanket Approval thru 06-30-04	08
040502	SIFH	2004 Group Meeting Williamsburg VA James Fruehling 847-236-9401	09
040503	ODH-VS	Regional Sub-Registrar Training West Union OH Mark Kassouf 614-433-2703	03
040505	ODH-VS	Regional Sub-Registrar Training Middletown OH Mark Kassouf 614-466-2703	03
040512	ODH-VA	Regional Sub-Registrar Training Chardon OH Mark Kassouf 614-466-2703	03
040512	EAS&OEA	Annual Spring Seminar Cleveland OH Steven R Shopp 440-842-0875	06
040512	YORK	Focus on Your Future Las Vegas NV Anne Canedo 504-529-4332 Blanket Approval thru 06-30-04	09
040516	SIFH	2004 Group Meeting Salem MA James Fruehling 847-236-9401	09
040517	ODH-VS	Regional Sub-Registrar Training Ottawa OH Mark Kassouf 614-466-2703	03
040519	ODH-VS	Regional Sub-Registrar Training	03

MINUTES

		Bowling Green OH Mark Kassouf 614-466-2703	
040519	NFDA	Certified Preplanning Consultant Andover MA Sandra Jeske 800-228-6332	14
040525	ODH-VS	Regional Sub-Registrar Training Pomeroy OH Mark Kassouf 614-466-2703	03
040526	PIMS	Faith, Hope & Clarity Pittsburgh PA Gene Ogrodnik 412-362-8500	03
040603	FITHIAN	Memorialize Veterans w/Grace, Honor & Beauty Youngstown OH Heather Stitt 330-758-2327	01
040603	WILBERT	Synchronized Marketing Plant, Plant Tour of Burial Vault Mfg, Marketing Cremation in the New Millennium Youngstown OH Heather Stitt 330-758-2327 Blanket Approval thur 06-30-04	05
040603	ODH-VS	Reginal Sub-Registrar Training Cadiz OH Mark Kassouf 614-466-2703	03
040609	ODH-VS	Regional Sub-Registrar Training Zanesville OH Mark Kassouf 614-466-2703	03
040615	ODH-VS	Regional Sub-Registrar Training Bedford OH Mark Kassouf 614-466-2703	03
040623	PIMS	Cremation, the Law & the Funeral Director/Better Serving the Cremation Consumer Erie PA Gene Ogrodnik 412-362-8500	03
040721	NFDA	Certified Preplanning Consultant Atlanta GA Sandra Jeske 800-228-6332	14
040811	NFDA	Certified Preplanning Consultant Brookfield WI Sandra Jeske 800-228-6332	14
041016	NFDA	Certified Preplanning Consultant Nashville TN Sandra Jeske 800-228-6332	07
041028	NFDA	Certified Preplanning Consultant Minneapolis MN Sandra Jeske 800-228-6332	14
041100	NFDA	Certified Preplanning Consultant Eugene OR Sandra Jeske 800-228-6332	14

◆◆◆◆◆

On a motion by Mr. DeJohn, seconded by Mr. Jones, the Board approved, and where indicated denied, the following continuing education programs. Ayes: 7. Nays: 0.

Motion approved.

Blanket approval (programs must be open to all licensees)

Sponsor	Title	Hours
AURORA	Meaningful Funerals and Satisfied Families Dave Lane 513-979-5263	01
NFDAHMS	See attached list Sandra Jeske 800-228-6332	04-09
	Understanding and Managing Grief	06

M I N U T E S

FUNRVHMS	Jillian Walls 727-822-4700	
NFDAHMS	Certified Preplanning Consultant-Correspondence Sandra Jeske 800-228-6332	09
FUNREVVHMS	HIV/AIDS A Funeral Practitioners Guide to Occupational Exposure Jillian Walls 727-822-4700	02
FUNREVVHMS	Hazard Communication in Funeral Service Jillian Walls 727-822-4700	01
FUNREVVHMS	Understanding Preneed Jillian Walls 727-822-4700	04
FUNREVVHMS	Personnel Management in Funeral Service Jillian Walls 727-822-4700	04
FUNREVVHMS	Communicable Disease Jillian Walls 727-822-4700	02
FUNREVVHMS	Marketing a Funeral Home for Long Term Profitability Jillian Walls 727-822-4700	03
FUNREVVHMS	Understanding and Creating Exceptional Funeral Experiences Jillian Walls 727-822-4700	03
FUNREVVHMS	Understanding and Managing Grief Jillian Walls 727-822-4700	06
WEBB-NOO	The Life and Times of Edward C Johnson John C McCormick 513-894-9919	01
SNHW	Helping Families Grieve Apollo T. Harold 614-322-2975	03
SNHW	What is Hospice Care and How Does it Benefit Apollo Harold 614-322-2975	02
SNHW	How Children Grieve Apollo Harold 614-322-2975	02
SNHW	How to Protect Yourself Against Blood Borne Pathogens Apollo Harold 614-322-2975	02



On a motion by Mr. DeJohn, seconded by Mr. Tunnell, the Board approved, and where indicated denied, the following continuing education programs. Ayes: 7. Nays: 0.

Motion approved.

Individual approval

Date	Licensee	Title	Hours
02070 1	41-00-8485	February 2-4, 2004 Advanced Bereavement Facilitator Training Program Jekyll Island GA Helene Horvath Zielinski	18
02070 1	41-00-8591	April 21, 2004 Long Lasting Losses: Coping with Personal & Family Tragedies Fairborn OH Anne S Kuntz	06
02070 1	42-00-6792	Mary 1-2, 2003 Triming to Win Washington DC Robert Burkhart	09
02070 1	42-00-7296	March 2, 2004 OSHA Safety Supervisor Course Middleburgh Hts OH Jay Goldfarr	07
02070 1	42-00-8097	11-13 & 14-2003 Keys to Cremation Success Orlando FL Roy A Van Atta	09

MINUTES

02070 1	42-00-8237	February 6, 2004 Roundtable Discussions Charleston WV L Paul Ingram	03
02070 1	42-00-8500	February 3-4, 2004 A Morning with Tom Lynn, Still Around after all these Years, Death Certificate Registration Update Columbia SC Shannon Dotson	06



On a motion by Mr. Tunnell, seconded by Mrs. Cheney, the Board approved the following exemptions and waivers. Ayes: 7. Nay: 0. Motion approved.

Applications for Waiver or Exemption 2002-2004

Waiver	Exemption	Licensee Name	Granted/Denied
	X	Bridges, Dana M	Granted
X		Brooke, Robert J.	Granted
X		Brooke, Sharon S.	Granted
	X	Gattozzi, Mary L	Tabled
X		James, David R.	Granted
	X	Shield, Joseph W.	Tabled

Applications for Waiver or Exemption 2004-2006

Waiver	Exemption	Licensee Name	Granted/Denied
X		Boyd, Phillip F.	granted



The Board reviewed the grades of the embalmer Ohio laws examinations and the Funeral Service Arts and Science examinations written, February 24-25, 2004. Motion by Mr. DeJohn, seconded by Mr. Jones that applicants with a score of 75% or higher on the examinations will be issued an embalmer license number, pending receipt of a properly completed application and the initial license fee. Motion approved. A list of applicants, their scores, and license numbers will be entered into the journal. Roll call vote: Cheney, Aye; DeJohn, Aye; Jones, Aye; Hadley, Aye; Shank, Aye; Tobias, Aye, Tunnell, Aye.

The Board reviewed the funeral director Ohio Laws, Sanitation, and Funeral Service Arts examinations written on February 24-25, 2004. Motion by Mr. Tobias, seconded by Mrs. Cheney, that applicants with a score of 75% or higher on these examinations be granted a funeral director license number, pending receipt of a properly completed application and the initial license fee. Motion approved. A list of licensees, their scores, and license

MINUTES

numbers will be entered into the journal. Roll call vote: Cheney, Aye; DeJohn, Aye; Jones, Aye; Hadley, Aye; Shank, Aye; Tobias, Aye, Tunnell, Aye.

◆◆◆◆

On a motion by Mr. Shank, seconded by Mr. Tobias, the Board meeting adjourned at 8:35 A.M. Ayes: 7. Nays: 0. Motion approved.