

## MINUTES

Tuesday - November 18-19, 2003

The regular meeting of the Board of Embalmers and Funeral Directors was held in the Riffe Center located in Columbus. President John J Hadley called the meeting to order at 1:05 P.M. Other Board members present were: Ross C. DeJohn, Pernel Jones, Sr., Robert L. Shank, David B. Tobias, and Kurtis A. Tunnell, arrived at 1:30 P.M. Also, present were: Anthony D. Siciliano, Assistant Attorney General, Kate Oklok, Assistant Attorney General, Frank J. Savage, Inspector, Charles H. Wisby, Inspector, and Ann Cunningham, Executive Director Also, present was Clara Shank.

◆◆◆◆

On a motion by Mr. DeJohn, seconded by Mr. Jones, the minutes of the October 14-15, 2003 meeting were approved as amended. Ayes: 5. Nays: 0. Motion approved.

◆◆◆◆

### Announcements

The Executive Director informed the Board members that the Federation of Associations of Regulatory Boards (FARB) scheduled its 28<sup>th</sup> Annual Forum for Amelia Island, Florida on February 6-8, 2004. The Board will consider sending a representative at the December meeting.

◆◆◆◆

The Board members were referred to the Conference Report, issue 2<sup>nd</sup> Trimester 2003, produced by the International Conference of Funeral Service Examining Boards. January 2004, the National Board Examination will be offered as Computer Based Testing, the American Board will require all students in the fifty-two schools under their accreditation to take the National Board Examination to graduate, and candidates must obtain a minimum scaled score of 75 on both the Arts and Sciences sections of the National Board Examination, in order to successfully pass the NBE.

◆◆◆◆

On a motion by Mr. Shank, seconded by Mr. Jones, the Board vote to deny 74 hours of vacation leave request by Ms. Cunningham. This is a procedural motion to avoid loss of vacation leave. Ayes: 5. Nays: 0. Motion approved.

◆◆◆◆

The Executive Director reported that Alpheratta Small is still on disability leave and recovering from her third surgery.

MINUTES

◆◆◆◆

Mr. Hadley monitored examinations along with Inspector Wisby on October 25-26, 2003, and will be paid per diem and reimbursed for travel expenses.

◆◆◆◆

The Executive Director reported that she was unable to attend the Seminar on the Financial Disclosure Filing Process due to scheduling conflicts. However, the Ethics Commission forwarded the written materials.

◆◆◆◆

Inspector Wisby thanked the Board members and staff for their flowers and support during his mother's visitation and funeral service.

◆◆◆◆

Unfinished Business

There was no unfinished business to report.

◆◆◆◆

New Business

There were no applications for crematory facility license.

◆◆◆◆

There were no applications for crematory facility license pending receipt of the occupancy permit and final inspection by the Board

◆◆◆◆

There were no applications for crematory facility license after approval of the application, receipt of the occupancy permit, and the final inspection

◆◆◆◆

On a motion by Mr. DeJohn, seconded by Mr. Jones, the Board approved the following applications for funeral home license. Ayes: 5. Nays: 0.

<u>Firm Title</u>	<u>Address</u>	<u>County</u>	<u>Inspection</u>
Karlo & Sons FH	Canton	Stark	09/10/03
Weigel FH	Swanton	Fulton	
Weigel FH	Metamora	Fulton	

◆◆◆◆

On a motion by Mr. Jones, seconded by Mr. Tobias, the Board approved the following application for funeral home license pending receipt of the occupancy permit and final inspection by the Board. Ayes: 5. Nays 0. Motion approved.

MINUTES

<u>Firm Title</u>	<u>Address</u>	<u>County</u>
Acree FH	Middleport	Meigs

◆◆◆◆

There were no applications for funeral home license after approval of the application, receipt of the occupancy permit, and the final inspection.

◆◆◆◆

The following funeral homes submitted an amendment to change the manager during the month of October 2003.

<u>I.D.#</u>	<u>Firm Title</u>	<u>Manager</u>	<u>County</u>
43-00-1624	Blackburn FH Inc	David A. Blackburn, Sr.	Lorain
43-00-2629	Selby-Cole FH	William H. Whetstone, Sr.	Trumbull
43-00-1221	Rodenberger FH	Brooke A. Gray	Henry
43-00-2600	Linda R Simpson FH	Rocco V. Wellington	Trumbull
43-00-1624	Blackburn FH Inc	Charles L. Duke, Jr.	Lorain
43-00-2612	Bennett-Emmert-Szakovits FH	Joseph S. Dwornick	Lucas
43-00-1233	Eisnaugle-Lewis FH Inc	Jason Brown	Jackson
43-00-0594	Kuhner-Lewis FH Inc	Stanley D. Lewis	Jackson
43-00-2053	Tate Funeral Home	Cassandra L. Day Moore	Lucas
43-00-2346	Paine-Simpson FH	Terence P. Guerriero	Ashtabula

◆◆◆◆

The following funeral homes submitted amendments to change the funeral director actually in charge of and ultimately responsible for the funeral home for the month of October 2003.

<u>I.D.#</u>	<u>Firm Title</u>	<u>AIC/UR</u>	<u>County</u>
43-00-1885	Blackburn FH Inc	Charles L Duke, Jr.	Lorain
43-00-1624	Blackburn FH Inc	David A Blackburn, Sr.	Lorain
43-00-2629	Selby-Cole FH	William H. Whetstone, Sr,	Trumbull
43-00-2600	Linda R Simpson FH	Rocco V. Wellington	Trumbull
43-00-2053	Tate FH	Cassandra L. Day Moore	Lucas

◆◆◆◆

There were no individuals who met the licensure requirements for embalmer and/or funeral director.

◆◆◆◆

MINUTES

The following individuals qualified and were issued registration numbers during the month of October 2003:

<u>First Name</u>	<u>Last Name</u>	<u>Embalmer registration</u>	<u>Funeral Director Number</u>	<u>Date Registered</u>
Melanie	Hulst	E-0025 04	F-0033 04	10/07/03
Phillip	Edwards		F-0034 04	10/27/03
Matthew	Eley	E-0026 04	F-0035 04	10/27/03
Randy	Simmons		F-0036 04	10/27/03



The following individuals certified apprenticeships during the month of October 2003.

<u>First Name/Initial</u>	<u>Last Name</u>	<u>Apprenticeship</u>	<u>Funeral Home</u>
Melanie	Hulst	Emb/FD	Gilligan Funeral Home 2926 Woodburn Ave Cincinnati
Timothy	McNulty	Emb/FD	Mills-Cox Funeral Home 222 Norton Ave Barberton
Pete	Morrison	FD	Edward J. Fox & Sons Inc. 4700 Market St Boardman



The Board was informed that the Board office received and processed the following reports during the month of October 2003:

Embalming Case Reports	90
Embalming Master Reports	15
Embalmer Interviews	0
Funeral Director Progress Reports	170
Funeral Director Master Reports	28
Funeral Director Interviews	7



The Board members discussed an article in the Death Care Business Advisor, Volume 8, Issue 9, supposedly based on a recent article published in the Ohio Funeral Directors Association newsletter. The Board directed the Secretary to forward a copy of the original statement to the Death Care Business Advisor for clarification.



The Board briefly discussed Governor's Taft directive dated October 21, 2003, relative to ethics policy, notification of staff and Board members, notification of vendors. All of which have been accomplished. In addition, Board members DeJohn, Shank, and Tobias

## MINUTES

along with the Executive Director will attend the mandatory all-day training on December 2, 2003 in the Worker's Compensation Building.

◆◆◆◆

Board members were given a copy of Section 4705.19 of the Ohio Revised Code entitled "Designation of members or former member of armed forces." The law under the Ohio Department of Health, Bureau of Vital Statistics requires information for the certificate of service and the transfer of information by the Department of Health to the Adjutant General.

◆◆◆◆

The Board received a copy of the Mission Statement for the International Conference of Funeral Service Examining Boards.

◆◆◆◆

The Board members received a copy of a letter sent by the Executive Director to the Ohio Department of Taxation, asking for an update of the Department's clarification letter sent to the Board after the Federal Trade Commission Funeral Rule was instituted many years ago.

◆◆◆◆

There was a lengthy discussion of the multitiered sales tax rates laws due to go into affective January 1, 2004, in which the vendor would collect sales tax based on the point of delivery. The effective date of the law is suspended for one year.

◆◆◆◆

On a motion by Mr. Tobias, seconded by Mr. Shank, the Board agreed to offer examinations in February 2004 due to the number of applicants affected by the change in the examination schedule. Ayes: 6. Nays: 0. Motion approved.

◆◆◆◆

The Board members received a copy of Section 4123.66 of the Ohio Revised Code, Additional Payments for Medical or Funeral Expenses, Reimbursement of the Employer or Welfare Plan. In particular, Workers' Compensation will pay reasonable funeral expenses in an amount not to exceed fifty-five hundred dollars.

◆◆◆◆

### Correspondence

## MINUTES

1. A letter from Richard G. Snider concerning advertisement of a funeral home and a crematory facility. That Baker-Hazel & Snider Funeral Home may use the word crematory in any and all of their advertising and signage is duly noted. The funeral has a crematory at the same location as the funeral home.
2. A letter from Senta Folds concerning part-time employment during her funeral director apprenticeship. On a motion by Mr. Tunnell, seconded by Mr. Shank, the Board approved Ms. Fold's request to work no more than twenty (20) hours a week as a tutor. Ayes: 6 Nays: 0. Motion approved.
3. A letter from James P. Murphy informing the Board that the two J. Mylott , Inc. Funeral Homes no longer exist. Secretary to request a clearly enumerated list of any and all preneed accounts or a statement that there are no preneed accounts.
4. An email from Don Ferfolia chairperson for the OFDA Apprentice Seminar thanking Mr. Hadley and A.A.G. Tony Siciliano for their presentations at the new formatted seminar.
5. A letter from Peter I. Morrison concerning part-time employment during his funeral director apprenticeship. On a motion by Mr. Shank, seconded by Mr. Tunnell, the Board approved Mr. Morrison's request to work no more than twenty hours per week as sales and marketing consultant. Ayes: 6. Nays: 0. Motion approved.
6. A letter from Carl J. Weber concerning firm title. The Board approved the firm title change from "Hogenkamp-Straub Funeral Home" to "Hogenkamp Weber Funeral Home." Secretary to inform Mr. Weber that all advertisements and signage reflect the change, and the Board's records will be amended to show the same.
7. A letter from Brent N. Von Horn concerning firm title. The Board approved the firm title change from "Tate Funeral Home" to "Tate-Moore Funeral Home." Secretary to inform Mr. Von Horn that all advertisements and signage reflect the change, and the Board's records will be amended to show the same.
8. A letter from Todd Runion, Veterans Program Manager, Ohio Job and Family Services inviting the Board to send a representative to meeting concerning recruitment of qualified veterans for credentialing. The Board regrets it is unable to attend, and asked for information generated as a result of the meeting.

## MINUTES



### Persons before the Board

Tamara Shank Harden, Florida, appeared before the Board as a reciprocal applicant, and responded to questions. On a motion by Mr. Tunnell, seconded by Mr. Tobias, the Board voted to accept her applications for embalmer and funeral director licenses. Ayes: 5. Nays: 0. Abstain: 1. Motion approved. Mrs. Harden is required to pass the embalmer Ohio laws and funeral director Ohio laws examinations.



John E. Simeone, Connecticut, appeared before the Board as a reciprocal applicant, and responded to questions. On a motion by Mr. Tunnell, seconded by Mr. Shank, the Board voted to accept his applications for embalmer and funeral director licenses. Ayes: 6. Nays: 0. Motion approved. Mr. Simeone is required to pass the embalmer Ohio laws and funeral director Ohio laws examinations.



### Inspectors' Reports

The Inspectors' reports cover the two 2-week expense-reporting periods prior to a Board meeting, and in order to catch up, this month's reports began September 8, 2003, and ended November 14, 2003.

Inspector Savage reported that he drove 3,418 miles in the counties of Ashland, Belmont, Carroll, Coshocton, Crawford, Cuyahoga, Erie, Geauga, Huron, Knox, Lorain, Mahoning, Noble, Portage, Richland, Stark, Summit, Trumbull, and Tuscarawas. He inspected 22 crematory facilities, 108 funeral homes, and found three violations, conducted eight investigations, and monitored no apprentices.

Inspector Wisby reported that he drove 5,859 miles in the counties of Allen, Athens, Auglaize, Clermont, Delaware, Franklin, Greene, Hamilton, Jackson, Lucas, Meigs, Mercer, Miami, Montgomery, Paulding, Preble, Putnam, Shelby, Van Wert, and Vinton. He inspected 12 crematory facilities, and 98 funeral homes, and found seventeen violations. He conducted nine investigations and monitored eight apprentices. Inspector Wisby monitored examinations on October 25-26, 2003.



## MINUTES

On a motion by Mr. DeJohn, seconded by Mr. Jones, the Board went into executive session pursuant to Section 121.22(G)(1) of the Revised Code, to consider complaints and possible disciplinary action against licensees, and Section 121.22(G)(3) of the Revised Code to conference with the Board's counsel to consider pending litigation. Roll call vote: DeJohn, Aye; Hadley, Aye; Jones, Aye; Shank, Aye; Tobias, Aye, Tunnell, Aye.

Following lengthy discussions, President Hadley declared the Board out of executive session at 4:05 P.M.

◆◆◆◆

On a motion by Mr. DeJohn, seconded by Mr. Shank the Board voted to close five (5) investigatory files. Roll call vote: DeJohn, Aye; Hadley, Aye; Jones, Aye; Shank, Aye; Tobias, Aye, Tunnell, Aye.

◆◆◆◆

On a motion by Mr. Tobias, seconded by Mr. Jones, the Board voted to permit Bruce A. Lieurance to sit for the next scheduled embalmer Ohio laws examination and the funeral director Ohio laws examination after the satisfactory completion and termination of his term of supervised release. Mr. Lieurance must provide the Board with a certified entry from the U.S. District Court following the completion and termination of his supervised release. Roll call vote: DeJohn, Nay; Hadley, Aye; Jones, Aye; Shank, Nay; Tobias, Aye, Tunnell, Aye.

◆◆◆◆

The Board reviewed and then accepted an explanation of an improper listing in the Trans Western Telephone Directory for Lorain County. Documents verify that Robert J. Liston requested the removal of all listings of "Bogner Funeral Home." However, Alltel Publishing failed to remove one listing.

◆◆◆◆

The Board reviewed and then accepted an explanation of an improper listing in the SBC Euclid 2003-04 telephone directory. Documents verify that Karla Golub requested the removal of Golub Funeral Home on Lakeshore Boulevard. SBC will correct their error.

◆◆◆◆

MINUTES

On a motion by Mr. Tobias, seconded by Mr. Tunnell, the Board voted to grant embalmer and funeral director registration numbers to James J. Futey. There was a lengthy discussion, and on a motion by Mr. Jones, the original motion was tabled. Ayes: 6. Nays: 0. Motion tables. Secretary to ask Mr. Futey for written character references relative his previous conviction.



On a motion by Mr. Shank, seconded by Mr. Tunnell, the Board voted to approve the settlement agreement negotiated by Anthony Siciliano, Assistant Attorney General, with John T. Jeandrevin, attorney for Richard C. Armstrong, Ralph E. Waite, and Waite & Son Funeral Homes for supervised funeral directing services at the Armstrong-Waite Funeral Home. Roll call vote: DeJohn, Aye; Hadley, Aye; Jones, Aye; Shank, Aye; Tobias, Aye; Tunnell, Aye.



Consideration of this application for funeral home license is contingent on the Board's approval of the negotiated settlement. On a motion by Mr. Tobias, seconded by Mr. Tunnell, the board approved the following application for funeral home license pending receipt of the occupancy permit, final inspection by the Board and signed settlement. Ayes: 5. Nays: 0. Abstain: 1. Motion approved.

Firm Title	Address	County
Tate Funeral Service, LLC	Toledo	Lucas



Fiscal

The Board reviewed the revenue and voucher journals for October, the percentage of expenditures chart as of October and a comparison of revenue and disbursements for October.

Board members received a copy of Executive Order 2003-23T, Vehicle Long-Term Assignment Policy along with the Board's response, Fleet Plan. The Board's Inspectors average 22,711 miles a year in vehicles leased from the Department of Administrative Services, Transportation Services Unit.

The Board received a summary of the Fiscal Focus Group meeting in which the Executive Director participated on October 8, 2003.

MINUTES

Section 122 of Amended Substitute House Bill #95 authorized the Office of Budget and Management to transfer \$2.0 million from the Occupational Licensing and Regulatory Fund (Fund 4K9) to the General Revenue Fund. OBM transferred \$2.0 in September, and the Board lost \$42,273 of its revenue.

◆◆◆◆

The Board recessed at 4:26 P.M.

◆◆◆◆

Wednesday - November 19, 2003

The Board reconvened at 8:04 A.M. in the Board office. President John J. Hadley presided. Present were: Ross C. DeJohn, Pernel Jones, Sr., Robert L. Shank, David B. Tobias, Kurtis A. Tunnell, Inspector Frank J. Savage, Inspector Charles H. Wisby, and Executive Director, Ann Cunningham. Marie Lorz and Ellin Carter, members of the Funeral Consumer Alliance of Central Ohio, were observers. Also present was Barbara Hadley.

◆◆◆◆

The Board reviewed the grades of the embalmer Ohio laws examinations and the Funeral Service Arts and Science examinations written October 28-29, 2003. Motion by Mr. DeJohn, seconded by Mr. Jones, that applicants with a score of 75% or higher on the examinations will be issued an embalmer license number, pending receipt of a properly completed application and the initial license fee. Motion approved. A list of applicants, their scores, and license numbers will be entered into the journal. Roll call vote: DeJohn, Aye; Hadley, Aye; Jones, Aye; Shank, Aye; Tobias, Aye; Tunnell, Aye.

The Board reviewed the funeral director Ohio Laws, Sanitation, and Funeral Service Arts examinations written on October 28-29, 2003. Motion by Mr. DeJohn, seconded by Mr. Jones, that applicants with a score of 75% or higher on these examinations be granted a funeral director license number, pending receipt of a properly completed application and the initial license fee. Motion approved. A list of licensees, their scores, and license numbers will be entered into the journal. Roll call vote: DeJohn, Aye; Hadley, Aye; Jones, Aye; Shank, Aye; Tobias, Aye; Tunnell, Aye.

◆◆◆◆

MINUTES

Continuing Education

On a motion by Mr. Shank, seconded by Mr. Tunnell, the Board approved, and where indicated denied, the following continuing education programs. Ayes: 6. Nays: 0.

Motion approved

**PRIOR APPROVAL GROUP:**

Date	Sponsor	Title	Hours
030814	REGSPTSR	OSHA Required Annual Training Ironton OH David E Partridge 804-784-7347 Blanket Approval thru 06-30-04	03
030922	AURORA	Marketing Today & Tomorrow - Solution Merchandising Aurora IN Dave Lane 513-979-5263 Blanket Approval thru 06-30-04	04
030925	REGSPTSR	OSHA Required Annual Training Mountville WV David E Partridge 804-784-7347 Blanket Approval thur 06-30-04	03
030930	MILSO	Personal Impresions Erie PA Steve Duffy 765-966-8012 Blanket Approval thru 06-30-04	02
031001	MILSO	Personal Impressions Pittsburgh PA Steve Duffy 765-966-8012 Blanket Approval thru 06-30-04	02
031004	AURORA	Marketing Today & Tomorrow - Cremation Aurora IN Dave Lane 513-979-5263 Blanket Approval thru 06-30-04	02
031008	BATES	Product Knowledge - Meaningful Memories Batesville IN Donald J Baechle, Jr 800-622-8373 Blanket Approval thru 06-30-04	06
031014	BAXTER	Vault College II Bellevue KY Holly Bridgers Blanket Approval thru 06-30-04	02
031014	BATES	Meeting the Needs of Our Changing Families Batesville IN Donald J Baechle, Jr 800-622-8373 Blanket Approval thru 06-30-04	06
031015	AURORA	Marketing Today & Tomorrow - Cremation Cleveland OH Dave Lane 513-979-5263 Blanket Approval thru 06-30-04	02
031028	COLUMBIA	Insurance Issues Facing the Funeral Industry Lisbon OH George Coffman 740-537-1284 Ask Ann!	denied
031029	OFDA #4	Talking with Children and Teens about Death and Dying Middletown OH Will Thompson 937-452-3111 Central & OFDA #4-Blanket Approved thru 06-30-04	02
031030	SAFEX-1	Annual OSHA Refresher Training Strongsville OH Barb Garrison 614-890-0800 ext 214	03
031030	SAFEX	Annual OSHA Refresher Training Strongsville OH Barb Garrison 614-890-0800 ext 214 Blanket Approval thru 06-30-04	03

M I N U T E S

031101	OTR	Partnership for Life Cleveland OH Mark Lattimer 216-721-5610 ext 1008 Blanket Approval thru 06-30-04	02
031109	SAFEX	Annual OSHA Refresher Training Columbus OH Barb Garrison 614-890-0800 ext 214 Blanket Approval thru 06-30-04	03
031112	SAFEX	Annual OSHA Refresher Training Ketteling OH Barb Garrison 614-890-0800 ext 214 Blanket Approval thru 06-30-04	03
031115	WILBERT	Synchronized Marketing Plan Plant Tour Valley View OH Kirk Prochaska & Kathleen Berry 216-524-8860 Blanket Approval for Wilbert Funeral Service thru 06-30-04	03
031118	OFDA #2	Pre-planning Your Road to Retirement Mansfield OH Terry L Harper 419-289-8233	03
031119	CLARK	Video of Manufacturing Clark Vaults & Consumer Questions Akron OH Ned A Spangler 440-230-4450 Blanket Approval thur 06-30-04	03
031119	RYBICKI	Holiday Tears, Holiday Cheers Garfield Hts OH Eric M Gleine 216-641-6321	02
031120	FIRELAND	Life Banc Milan OH David F Koch 419-626-1070	02
031120	OFDA #13	Update of Changing Laws/Business Meeting Newark OH Larry Sheridan 740-246-6334	01
031120	OFDA-13A	Today Oh Ambulance Lic Board/Tomorrow OH Med Trans Board Newark OH Larry Sheridan 740-246-6334	01
031120	OFDA-13B	Increased productivity Using Local Networks Newark OH Larry Sheridan 740-246-6334	01
031120	OFDA #10	Heartland Hospice Jackson OH Dawn Little 740-353-4161	01
031120	OFDA #10A	Weapons of Mass Destruction & Other Public Healtyh Emergencies: Preparedness Jackson OH Dawn Little 740-353-4161	02
031122	UFD&EGC	Update on Coroner office Procedures Cincinnati OH Arlene J Lawrence 513-241-6790	02
031123	TUFTS	Open Meeting - Family Memorial Tribute Goshen OH James o Krusling 937-783-2458	01
031124	CUYFDA	Hospice Cleveland OH Tina Girod 216-481-3118	03
031201	HSPCENCO	Handling the Holidays Shelby OH Diane Park 419-281-7107	02
031201	HCAFD	Open House - tour - Q & A - Highland House Hillsboro OH Kevin Brown 937-393-2124	01
031211	BELMONT	CFA National Convention Updates and Trends St Clairsville OH Robert N Bell 740-676-1611	02
031211	BELMNT	Ohio Death Certificates Changes/Requirements St Clairsville OH Robert N Bell 740-676-1611	02

MINUTES

031217	OFDA #3	Changes, Changes, Changes - A Discussion with Asst State Registrar about Certificate changes Lima OH Jon Neeper 419-229-2300	01
040115	ICFA	Sales Management & Marketing Conference Las Vegas Nevada Lisa D';Angelo 703-391-8400 ext 214	12
040119	AFC	Contemporary Death Care Management Snowmass Village CO Melissa A Drake 800-832-6232	15
040120	GLCFDA	Medicaid Eligibility Requirements for Long Term Care Elyria Oh Launey J Dovin 440-245-5118	03
040423	SCHOEDIN	Walking in the Land of Loss & Promise: The Gifts of Uncertainty Columbus OH Beth Bennett-Hill 614-848-6206	05
040428	HSPICEFA	Living With Grief: Alzheimer's Disease Live via satellite Karen Higgins 202-638-5419	03

On a motion by Mr. Tunnell, seconded by Mr. Tobias, the Board approved, and where indicated denied, the following continuing education programs. Ayes: 6, Nays: 0.  
Motion approved.

**BLANKET APPROVAL GROUP:**

Sponsor	Title	Hours
FEA	Expanding Funeral Ethics Tammy Nevill 217-525-1520	06
CCMS	Success through Integrity for Funeral Homes Mary Andres Fussell 513-618-1930	02

On a motion by Mr. Tobias, seconded by Mr. Jones the Board approved, and where indicated denied, the following continuing education programs. Ayes: 6. Nays: 0.  
Motion approved.

**INDIVIDUAL APPROVAL GROUP:**

Date	Licensee	Title	Hours
020701	41-00-8485	October 26, 2003 Board Training on Ethics Ohio Bureau of Workers' Compensation Columbus OH	06
020701	41-00-8752	October 3, 2003 23rd Annual Probate Practice Program Girard OH David J Knarr 330-533-3326 Program previously approved - Should have been submitted as prior instead of individual	06
020701	42-00-7284	October 3, 2003 23rd Annual Probate Program Girard OH Joseph D Lane 330-533-3326 Program was previously approved - was submitted as individual instead of prior	06
020701	42-00-7527	October 29, 2003 Bloodbourne Pathgoens & Exposure - Needlestick Injuries & Other Body Fluid Exposures Boardman OH Barry G Lamer	02
020701	42-00-7575	September 30, 2003	08

MINUTES

		OSHA Training Oakland CA Keith Young	
020701	42-00-8396	October 29, 2003 Bloodborne Pathogens & Exposure - Needlestick Injuries and Other Body Fluid Exposures Boardman OH Kenneth W Page	02
020701	42-00-8410	October 14, 2003 Compliance Training Lake Worth FL Chad R Hogenkamp	06
020701	42-00-8671	February 27, 2003 Casket Factory Tours Everett WA Jeffrey N DiDonato	02
020701	42-00-8671	May 8, 2002 OSHA/WISHA Training Tacoma WA Jeffrey N DiDonato	03
020701	42-00-8671	February 19, 2003 National Cemetery Orientation Kent WA Jeffrey N DiDonato	03
020701	42-00-8671	May 14, 2003 OSHA Training Tacoma WA Jeffrey N Di Donato	03
020701	42-00-8930	October 29, 2003 Bloodborne Pathogens & Exposure - Needlestick Injuries & Other Body Fluid Exposures Boardman OH Jarrod T Kane	02

On a motion by Mr. Tunnell, seconded by Mr. DeJohn, the Board approved the following exemptions and waivers. Ayes: 6. Nay: 0. Motion approved.

APPLICATION FOR WAIVERS OR EXEMPTION 2002-2004

Waiver	Exemption	Licensee Name	Granted/Denied
	X	Hyll, Julia Ann Hughes	OK
	X	Hyll, Richard	OK
	X	Kreitzer, Harold B	OK

APPLICATION FOR WAIVERS OR EXEMPTION 2004-2006

Waiver	Exemption	Licensee Name	Granted/Denied
X		Thomas C Hoening	OK

◆◆◆◆

Inspector Wisby reported the transfer of cremated remains from the former Sherrill-Harden Funeral Home to the local funeral directors association in the Toledo area. The unclaimed cremated remains will receive proper and dignified burials with services led by the local clergy.

◆◆◆◆

## MINUTES

On a motion by Mr. Jones, seconded by Mr. Tunnell the Board meeting adjourned at 8:45

A.M. Ayes: 6. Nays: 0.